



DUTY STATEMENT

DIVISION	CLASSIFICATION	POSITION NUMBER (Agency-Unit-Class-Serial)
Central Field	Environmental Scientist (PI) (Range C)	549-715-0762-902
DISTRICT/HQ SECTION	WORKING TITLE	CBID
Santa Cruz District	Wildlife ES	R10
SECTOR/HQ UNIT	REPORTING LOCATION	INCUMBENT
Districtwide	Twin Lakes SB	
STATE HOUSING: (Check one)		IMMEDIATE SUPERVISOR
<input type="checkbox"/> Housing is required <input type="checkbox"/> Housing may be required <input checked="" type="checkbox"/> Housing is not available		Senior Environmental Scientist (Supervisory)
SENSITIVE POSITION DESIGNATION: (Check if applicable)		
<input type="checkbox"/> Sensitive Position as designated by the Department per California Code of Regulation (CCR) 599.961		
POSITION DESCRIPTION		
<p>Under the direction of the District Senior Environmental Scientist (Supervisory) the Environmental Scientist (PI) will assist in the coordination of resource management program along with enhancement and protection of natural resources within the District. This position's focus is on the faunal resources including management of rare, sensitive, threatened or endangered species. The position may be responsible for leading the work of others, such as, Environmental Scientists, Forestry Aides, Forestry Assistants and Technicians, Foresters, and Environmental Services Interns and student assistants. This position will exercise a high level of independent action. The reporting location for the position is the Resources Field Office, 665, 14th Ave. Santa Cruz CA 95062.</p>		
ALL EMPLOYEES ARE RESPONSIBLE FOR CONTRIBUTING TO AN INCLUSIVE, SAFE, AND SECURE WORK ENVIRONMENT THAT VALUES DIVERSE CULTURES, PERSPECTIVES, AND EXPERIENCES, AND IS FREE FROM DISCRIMINATION.		
ESSENTIAL FUNCTIONS:		
%	TASK/DUTIES	
30%	NATURAL RESOURCE MANAGEMENT Assists with the design and implementation of resource management projects and programs (i.e., prescribed fire, sensitive species monitoring and management, ecosystem restoration). Conduct wildlife surveys and monitoring for special-status species, sensitive habitats, and ecosystem health indicators using accepted scientific methodologies, perform field assessments for nesting birds, amphibians, mammals, reptiles, invertebrates, and other wildlife resources, monitor wildlife population trends, reproductive success, habitat use, and disturbance factors, conduct pre-project biological surveys and evaluate potential impacts from park operations, maintenance, restoration, public access, and wildfire resiliency activities. Utilize GPS, GIS, remote cameras, acoustic monitoring units (ARUs), telemetry, and other field technologies to collect and manage biological data, develop and implement wildlife management strategies to support species conservation, habitat enhancement, and ecological resilience. Provides input and direction on projects managed by district other ES staff.	
30%	PERMITTING AND COMPLIANCE Coordinates with regulatory agencies to ensure activities on district operated lands that impact faunal resources are in compliance with all applicable laws and statutes, including state and federal endangered species act, the Migratory Bird Treaty Act, the Coastal Act, the California Environmental Quality Act, departmental policies, and other environmental regulations. Prepare biological analyses, technical reports, environmental documents, permit applications, and	

	mitigation recommendations. Recommend and implement measures to avoid, minimize, or mitigate impacts on wildlife resources, assist with development and implementation of habitat restoration, invasive species management, prescribed fire, grazing, and vegetation management projects benefiting wildlife. Provide biological and regulatory review of proposed projects for compliance.	
20%	ADMINISTRATION Assists in the management of the natural resource budget for the marbled murrelet program and other projects as needed. Oversee and assist with contracts and purchasing relating to wildlife management and ensure that natural resource projects are adequately documented. Maintain databases, monitoring records, spatial datasets, and scientific documentation, prepare maps, figures, annual reports, technical memoranda, and management recommendations. Collaborate with Visitor Service operations, maintenance, planning and interpretation staff to integrate wildlife resource protection into park management activities.	
15%	INTERPRETATION Reports to department employees, public and outside entities on district resource management activities, including training interpreters, ranger cadets and docents. Coordinate with academic institutions, volunteers, contractors, tribal representatives, and partner agencies, support public outreach, interpretive programs, and training related to wildlife conservation and resource protection. Assists district interpretive staff on resource specific issues.	
MARGINAL FUNCTIONS:		
%	TASK/DUTIES	
5%	Other job-related duties as assigned and necessary for operational continuity. Attend staff meetings and trainings and prepare administrative paperwork to meet operational needs.	
TYPICAL WORKING CONDITIONS		
TELEWORK DESIGNATION This position is designated as: (Check one)		
<input type="checkbox"/> Telework Eligible – Office Centered <input type="checkbox"/> Telework Eligible – Remote Centered <input checked="" type="checkbox"/> Not Telework Eligible		
SPECIAL REQUIREMENTS:		
Possession of a valid class C driver's license is required.		
<p>The statements contained in this job description reflect general details as necessary to describe the principal functions of this job. It should not be considered an all-inclusive listing of work requirements. The incumbent of this position may perform other duties (commensurate with the classification) as assigned, including work in other functional areas to cover during absences, to equalize peak work periods, or to otherwise balance the workload.</p>		
SUPERVISOR STATEMENT:		
I CERTIFY THIS DUTY STATEMENT REPRESENTS AN ACCURATE DESCRIPTION OF THE ESSENTIAL FUNCTIONS OF THIS POSITION. I HAVE DISCUSSED THE DUTIES OF THIS POSITION WITH THE EMPLOYEE AND PROVIDED THE EMPLOYEE WITH A COPY OF THIS DUTY STATEMENT.		
SUPERVISOR NAME (PRINT OR TYPE)	SUPERVISOR SIGNATURE	DATE
EMPLOYEE STATEMENT:		
I CERTIFY I HAVE READ, UNDERSTAND, AND CAN PERFORM THE DUTIES OF THIS POSITION EITHER WITH OR WITHOUT REASONABLE ACCOMMODATION. I HAVE DISCUSSED THESE DUTIES WITH MY SUPERVISOR AND HAVE BEEN PROVIDED A COPY OF THIS DUTY STATEMENT.		
EMPLOYEE NAME (PRINT OR TYPE)	EMPLOYEE SIGNATURE	DATE



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<p>Under the general supervision of the District Senior Environmental Scientist (Supervisory), the Environmental Scientist (PI) will assist in the coordination of resource management program along with enhancement and protection of natural resources within the District. This position's focus is on the faunal resources of the District and will assist with management of rare, sensitive, threatened or endangered species. The reporting location for the position is the Resources Field Office, 665, 14th Ave. Santa Cruz CA 95062. The following are assigned duties:</p>		
ALL EMPLOYEES ARE RESPONSIBLE FOR CONTRIBUTING TO AN INCLUSIVE, SAFE, AND SECURE WORK ENVIRONMENT THAT VALUES DIVERSE CULTURES, PERSPECTIVES, AND EXPERIENCES, AND IS FREE FROM DISCRIMINATION.		
ESSENTIAL FUNCTIONS:		
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30%	NATURAL RESOURCE MANAGEMENT Assists with the implementation of resource management projects and programs. Conduct wildlife surveys and monitoring for special-status species, sensitive habitats, and ecosystem health indicators using accepted scientific methodologies, perform field assessments for nesting birds, amphibians, mammals, reptiles, invertebrates, and other wildlife resources, monitor wildlife population trends, reproductive success, habitat use, and disturbance factors, conduct pre-project biological surveys and evaluate potential impacts from park operations, maintenance, restoration, public access, and wildfire resiliency activities. Utilize GPS, GIS, remote cameras, acoustic monitoring units (ARUs), telemetry, and other field technologies to gather biological data, assist with the development and implementation wildlife management strategies to support species conservation, habitat enhancement, and ecological resilience.	
30%	PERMITTING AND COMPLIANCE Assists with the coordination with regulatory agencies to ensure activities on district operated lands that impact faunal resources are in compliance with all applicable laws and statutes, departmental policies, and other environmental regulations. Prepare biological analyses, technical reports, environmental documents, permit applications, and mitigation recommendations. Assists with the implementation measures to avoid, minimize, or mitigate impacts to wildlife resources, assist with development and implementation of habitat restoration, invasive species management, prescribed fire, grazing, and vegetation management projects benefiting wildlife. Provide biological and regulatory review of proposed projects for compliance.	
20%	ADMINISTRATION	

	Assists in the management of the natural resource budget for the marbled murrelet program and other projects as needed. Prepare and assist with contracts and purchasing relating to wildlife management and ensure that natural resource projects are adequately documented. Maintain databases, monitoring records, spatial datasets, and scientific documentation, prepare maps, figures, annual reports, technical memoranda, and management recommendations. Collaborate with Visitor Service operations, maintenance, planning and interpretation staff to integrate wildlife resource protection into park management activities.	
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