

JOB DESCRIPTION AND POSITION CLASSIFICATION

CLASSIFICATION Attorney IV		DWR POSITION NUMBER 840-135-5780-091	SAP POSITION NUMBER 50032590	MCR 1
APPOINTEE VACANT		SAP PERSONNEL NO. TBD	DIVISION/SECTION Executive / Office of the General Counsel	
COLLECTIVE BARGAINING IDENTIFIER Management Related BU: ☐ Supervisory Related BU: ☐ Confidential Related BU: ☒ Rank and File BU: R02				
RESPONSIBILITIES EXERCISED ☐ Supervisory ☒ Lead Person		IMMEDIATE SUPERVISOR (Print) Robin Brewer	SUPERVISOR'S CLASSIFICATION Attorney, Assistant Chief Counsel	
APPROVED BY (Personnel Analyst's Name) Nicole Ibarra			DATE 7/08/2026	
<i>Percent of Time</i>	<i>Activity</i>			
40%	POSITION SUMMARY Under the general direction of the Assistant General Counsel and consistent with good customer service practices, the incumbent provides legal advice and services with a high degree of independence and initiative, handling sensitive, difficult, and complex legal work performed by the Office of the General Counsel (OGC) related to the legal support of Department of Water Resources (DWR) regulatory dam safety program, implemented by DWR's Division of Safety of Dams (DSOD) as well as programs implemented by the Central Valley Flood Protection Board (CVFPB). The incumbent advises, with a high level of specialization, on cases and/or matters involving opposing counsel that involve novel theories, emerging areas of law, and precedential significance. The incumbent, under the general direction of the Assistant General Counsel, may have contact with members of the legislature, gubernatorial appointees, constitutional officers, and the general public. ESSENTIAL FUNCTIONS As a lead/senior attorney, the incumbent provides leadership to others, fosters the confidence and respect of others, works effectively under pressure, and maintains consistent, regular, and predictable attendance. The specific essential functions include but are not limited to the following: Serve as a subject matter and program specialist on all legal issues related to the regulatory authority of DWR's Division of Safety of Dams and the CVFPB, respectively, including California Environmental Quality Act (CEQA), National Environmental Policy Act (NEPA), the federal Endangered Species Act (ESA), and California Endangered Species Act (CESA) and other applicable federal and state laws, and collection of regulatory fees. Interpret and apply authority relating to enforcement of that regulatory authority. Draft regulations, guidelines, enforcement documents and pleadings, hearing notices, and other legal documents. Meet with interested parties and government officials to assess viewpoints, positions, and options. Review complaints, briefs, and other legal documents related to administrative proceedings or litigation before trial or appellate courts and provide advice on legal issues and strategies for those cases.			
SUPERVISOR'S STATEMENT: I HAVE DISCUSSED THE DUTIES OF THE POSITION WITH THE EMPLOYEE.				
SUPERVISOR'S NAME (Print) Robin Brewer		SUPERVISOR'S SIGNATURE ➤		DATE
EMPLOYEE'S STATEMENT: I HAVE DISCUSSED WITH MY SUPERVISOR THE DUTIES OF THE POSITION AND HAVE RECEIVED A COPY OF THE DUTY STATEMENT.				
EMPLOYEE'S NAME (Print) VACANT		EMPLOYEE'S SIGNATURE ➤		DATE

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VACANT		TBD	Executive / Office of the General Counsel	
Percent of Time	Activity			
20%	Work with and direct the Attorney General’s Office or outside counsel in difficult, complex, and controversial flood, dam safety and CEQA litigation, including administrative and judicial hearings. Work includes preparation or review of pleadings, briefs, and declarations, and participating in administrative hearings and court hearings in state and federal court. Participate in formulating DWR policy and litigation strategy in these and other cases. Represent DWR before courts in cases in which the Attorney General has a conflict of interest. Appear or attend in person, by teleconference, or video conference, as necessary to and represent or provide legal support for DWR in litigation or administrative proceedings and meetings before Boards, Commissions, and Councils. Preparation and review for such appearances and attendance, and the appearance and attendance itself may require travel and overnight stays.			
20%	Develop legal positions and provide legal counsel on sensitive, novel, emerging, and precedential issues affecting flood and dam safety assignments. Provide legal support, as needed, to the CVFPB for hearings and other matters concerning CVFPB’s enforcement authority to ensure that state and federal levees and the facilities of the State Plan of Flood Control are operated and maintained in a manner that reduces the risk of flooding. Advise the General Counsel, DWR management, CNRA management, and OGC staff. Mentor junior legal staff, project managers, and program managers on DSOD and CVFPB administrative, enforcement, and CEQA issues and in the areas identified above. Communicate with the legislature, gubernatorial appointees, constitutional officers or their designees, and the general public as required. Providing legal advice and counsel as described above may require travel throughout the state of California and overnight stays.			
10%	Prepare written opinions and provide advice on the difficult and sensitive legal issues arising out of the incumbent’s assignments related to flood, Dam Safety, and CVFPB issues, including the legal effect(s) of laws, regulations, rules, court decisions, and administrative actions. Develop options and solutions to address novel, emerging, precedential, and complex issues, including regulatory or other actions. Present those options to DWR management and work collaboratively with program and project managers and technical staff to implement them.			
5%	Draft bill analyses; review responses to correspondence, regulations, or other documents related to flood, Dam Safety, and CVFPB issues; and perform other duties as required consistent with the OGC’s legal needs.			
5%	California Public Records Act - In coordination with the Department’s lead Public Records Act attorney, participate in, assist with, or lead review and response to California Public Records Act requests in a timely and efficient manner.			
	This duty statement represents a current and accurate description of the essential functions of this position. Duties of this position are subject to change and may be revised as needed or required.			

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Cont'd	SPECIAL REQUIREMENTS Must possess a valid California driver's license. May be required to travel on short notice and overnight lodging may be required on some trips. The incumbent must have knowledge of the federal Endangered Species Act, the California Endangered Species Act, the National Environmental Policy Act, the California Environmental Quality Act, the Delta Reform Act, the Burns Porter Act, the federal Clean Water Act, and the Central Valley Flood Protection Plan and associated regulations. The incumbent must have knowledge and experience working with various state, federal, and local agencies, including, but not limited to, the United States Army Corps of Engineers, Federal Energy Regulatory Commission, North American Electric Reliability Corporation, California Energy Commission, California Public Utilities Commission, the State Water Resources Control Board, Regional Water Quality Control Boards, the California Department of Fish and Wildlife, U.S. Fish and Wildlife Service, National Marine Fisheries Service, U.S. Bureau of Reclamation, Delta Stewardship Council, Delta Conservancy, Delta Protection Commission, conservation districts, reclamation districts, Delta counties, the Central Valley Flood Protection Board, and the state and federal water contractors. All employees are responsible for contributing to an inclusive, safe, and secure work environment that values diverse cultures, perspectives, and experiences, and is free from discrimination. The Department of Water Resources is committed to its mission and employees, and we are grounded in our commitment to public safety. Regular, consistent, and predictable attendance is essential to the successful performance in this position. FINANCIAL DISCLOSURE This position is covered in the Political Reform Act and requires financial disclosure within 30 days of the first and last day physically worked in a covered position and annually by April 1.			