

JOB DESCRIPTION AND POSITION CLASSIFICATION

CLASSIFICATION Heavy Equipment Mechanic		DWR POSITION NUMBER 2023-6834-080	SAP POSITION NUMBER 50002648	MCR 1
APPOINTEE Vacant		SAP PERSONNEL NO.	DIVISION/SECTION O&M/Delta Field Division/Delta ME Shop	
COLLECTIVE BARGAINING IDENTIFIER Management Related BU: ☐ Supervisory Related BU: ☐ Confidential Related BU: ☒ Rank and File BU: 12				
RESPONSIBILITIES EXERCISED ☐ Supervisory ☐ Lead Person		IMMEDIATE SUPERVISOR (Print) Jared Haury	SUPERVISOR'S CLASSIFICATION Mobile Equipment Supt. I	
APPROVED BY (Personnel Analyst's Name) Kimberly Balbuena			DATE 7/15/26	
<i>Percent of Time</i>	<i>Activity</i>			
	POSITION SUMMARY Under direction of the Mobile Equipment Superintendent I, a Heavy Equipment Mechanic in the Mobile Equipment Shop is responsible for the repairs and maintenance of automotive and construction equipment in an assigned geographic area.			
	ESSENTIAL FUNCTIONS This position requires that the incumbent work cooperatively with others; maintain regular consistent, predictable attendance; exercise good judgment; and read and write English at a level required for successful job performance.			
45%	Removes, repairs and installs all component parts and assemblies on automobiles, trucks, tractors, excavators, graders, loaders, over-snow vehicles, drill rigs, trailers, pumps, air compressors and spray equipment owned and operated by the Department of Water Resources.			
20%	Inspects, diagnoses, and troubleshoots automotive and heavy maintenance and construction equipment to determine the cause of failure and the extent of necessary repairs.			
15%	Operates and maintains tools, machinery and automotive diagnostic equipment used in the repair and maintenance of automotive and heavy equipment. Incumbent will be required to operate automotive vehicles on public roadways and travel to remote areas within the Field Division.			
10%	Performs arc and gas welding. Fabricates new special equipment or modifies existing equipment required by the Department.			
10%	Utilizes SAP, along with other computer programs, to review job orders, stock inventory, and equipment maintenance and repair history. Prepares component lists of necessary parts to complete job assignments. Enters data to document work performed, which includes self-time entry within the SAP system. Prepares cost estimates under instruction of supervisor.			
SUPERVISOR'S STATEMENT: I HAVE DISCUSSED THE DUTIES OF THE POSITION WITH THE EMPLOYEE.				
SUPERVISOR'S NAME (Print) Jared Haury		SUPERVISOR'S SIGNATURE ➤		DATE
EMPLOYEE'S STATEMENT: I HAVE DISCUSSED WITH MY SUPERVISOR THE DUTIES OF THE POSITION AND HAVE RECEIVED A COPY OF THE DUTY STATEMENT.				
EMPLOYEE'S NAME (Print) Vacant		EMPLOYEE'S SIGNATURE ➤		DATE

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		PHYSICAL REQUIREMENTS Ability to move up to 80 pounds; ability to bend, stoop, stretch, climb, enter and exit automotive and heavy equipment and perform above-mentioned functions in all weather conditions. SPECIAL REQUIREMENTS Must possess and maintain a valid Class C California Driver's License is required to perform the requirements of this position as incumbent is required to operate automotive vehicles on public roadways and/or on uneven terrain for travel to remote areas within the field division. Possession of a valid Class A California Driver's License is desirable. Employee is required to successfully complete all safety training related to the functions of the job. All employees are responsible for contributing to an inclusive, safe, and secure work environment that values diverse cultures, perspectives, and experiences, and is free from discrimination. This position is a sensitive position and is subject to substance abuse testing set forth in California Department of Human Resources (CalHR) Regulations 599.960 - 599.966. Incumbents maintaining a Commercial Class A California Driver's License are subject to Federal DOT alcohol and substance abuse testing requirements (including random testing) as set forth in Title 49 of the Code of Federal Regulations. This position is not eligible for telework. OTHER RESPONSIBILITIES This position provides necessary support to the Divisions of Flood Management, Safety of Dams, Operations and Maintenance, Engineering, and/or the Public Affairs Office during Governor declared emergencies, flood, dam, SWP, and other incidents and emergencies. Additionally this position may participate in emergency operations in the capacity of area teams, field inspection, coordination, and assist agencies such as CalOES and FEMA in disaster work, including performing fieldwork to complete damage survey reports for droughts, flooding, earthquakes, and other emergencies. This position may also serve in one of the sections as established in the Incident Command System to assist the Department in performing its emergency preparedness, response, recovery, and mitigation functions. These functions are established in the California State Emergency Plan and the Department's Administrative Orders.					