

DUTY STATEMENT

DS 3022 (07/2026)

**DEPARTMENT OF DEVELOPMENTAL SERVICES
STATEWIDE CLINICAL SERVICES DIVISION
STATE OPERATED FACILITIES BRANCH
STABILIZATION TRAINING ASSISTANCE RE-INTEGRATION (STAR)**

DUTY STATEMENT

EMPLOYEE:**JOB TITLE:** REGISTERED DIETITIAN**POSITION #:** 472-711-2167-001

POSITION DESCRIPTION: Under direction, the Registered Dietitian completes nutrition assessments and provides Medical Nutrition Therapy (MNT) for all residents, participates as a member of the Interdisciplinary Team (IDT) and performs other related work. Responsible for demonstrating competence in the areas of cultural sensitivity for the population being served, positive behavioral supports, trauma informed care, coaching skills training, person centered practices, and utilization of less restrictive techniques to address behavioral issues. The dietitian is a mandated reporter of observed or suspected abuse or neglect.

SUPERVISION EXERCISED: None.**SUPERVISION RECEIVED:** Program Director.**EXAMPLES OF DUTIES:**Essential Job Functions:

- 45% Completes nutrition assessments for assigned residents within specified time frames. Identify risk factors and nutrition-related problems. Communicates recommendations to appropriate health care team members and monitor response to plan of care. May accept or transmit verbal or electronically transmitted orders from physicians consistent with an established protocol to implement medical nutrition therapy. Orders medical laboratory tests related to medical nutrition therapy with established protocols. Attends and participates in IDT meetings and department meetings.
- 35% Conducts follow-up care and documentation as needed according to nutritional risk, Nutrition Care Plan (NCP), and IDT meetings. Provides nutrition counseling, diet intervention, and resident education regarding disease/disability management, food medication interactions, weight management, diabetes management, health promotion, wellness, and other education as needed. Facilitates in-service training for staff and dietetic interns/students as needed.
- 15% Monitors compliance of local, state, and federal regulations, complete meal observations, monitor accuracy of tray assembly, and other quality control monitors as assigned to evaluate effectiveness of resident nutritional care and food service. Provides training and education to facility staff and residents. Communicates with appropriate staff any problems, changes, or recommendations found through meal observations and prepare meal patterns

for complicated special diets as needed. Attends in-service training classes, regular monthly staff meetings, facility trainings and other meetings as required.

Marginal Job Functions:

5% Other duties as assigned within the scope of the classification.

Note: Percentages may vary based on operational needs.

WORKING CONDITIONS: Must be able to drive up to 300 miles per day and travel to locations throughout Northern (for N. STAR) and Southern (for S. STAR) California. Works extended hours or varying shifts specific to operational needs. Travel may require over-night stays.

DESIRABLE QUALIFICATIONS:

Knowledge of: Empathetic understanding of individuals with developmental disabilities (IDD) with co-occurring mental health and behavioral conditions and a willingness to work in a state facility. Possess and maintain sufficient strength, agility, endurance, alertness, keenness of observation, tact, patience, emotional stability, and sensory ability to perform the duties contained in this duty statement.

Ability to: Work with individuals with developmental disabilities (e.g., autistic spectrum disorder, intellectual disability) and severe behavioral (e.g., aggression, self-injurious behavior, property destruction, and elopement) and psychiatric conditions and symptoms (e.g., psychosis, mood disorders, PTSD, and suicidal ideation).

CERTIFICATION OR LICENSE: Registered Dietitian with the Commission on Dietetic Registration of the Academy of Nutrition and Dietetics.

Employee Name
(Print)

Employee Signature

Date

Supervisor Name
(Print)

Supervisor Signature

Date

Employee and Supervisor acknowledge that by signing this Duty Statement that they have discussed and agree to the expectations of the position.