



Classification: Senior Engineering Geologist
(Supervisory)
Position Number: 880-157-3751-012

DUTY STATEMENT

☐ CURRENT ☒ PROPOSED

RPA Number: 26-157-002	Classification Title: Senior Engineering Geologist (Supervisory)	Position Number: 880-157-3751-012
Incumbent Name: Vacant	Working Title: Senior Engineering Geologist (Supervisory)	Effective Date: TBD
Tenure: Permanent	Time Base: Full-Time	CBID: S09
Division/Office: Central Valley Regional Water Quality Control Board/Redding		Section/Unit: Underground Storage Tank, Site Cleanup, T27 LD/Groundwater Unit
Supervisor's Name: Stacy S. Gotham		Supervisor's Classification: Supervising Water Resource Control Engineer

Human Resources Use Only:

HR Analyst Approval: *Neeraj Jadhav-Lua*

Date: 07/30/2026

General Statement

Under the general direction of a Supervising Water Resource Control Engineer and consistent with good customer service practices and the goals of the State and Regional Board's Strategic Plan, the incumbent is expected to be courteous and provide timely responses to internal/external customers, follow through on commitments, and to solicit and consider internal/external customer input when completing work assignments.

Position Description

The Senior Engineering Geologist (Supervisory) will supervise the Central Valley Water Board's Groundwater Unit in the Region's Redding office. The Groundwater Unit is responsible for compliance, permitting and enforcement related to the Underground Storage Tank Program and the Site Cleanup Program in the Central Valley Region. Work in the unit consists of complex planning, hydrogeologic studies, investigations, report reviews, cleanup activities and technical support.

The Senior Engineering Geologist (Supervisory) will work closely with the Site Cleanup Regional Board program manager, the Underground Storage Tank Regional Board program manager, Executive Management, and legal staff to interpret Federal and State regulations and policies, and Basin Plan objectives for implementation in permits and certifications. The incumbent will use project management tools to assist staff with maintaining project milestone schedules, coordinating work tasks with federal, State, and local agencies, stakeholders, and staff.

Essential Functions (Including percentage of time):

35%	Provide direct supervision for professional staff; guide, mentor, and formally train staff to promote consistent high quality, responsive service and compliance assistance. Review correspondence and technical memoranda regarding groundwater investigations, hydrogeologic interpretations of field data, engineered treatment system design and operation, aquifer pumping test evaluations, inspection reports and proposed enforcement actions prepared by unit staff, compliance with applicable laws and regulations, and conformance with Regional Board policies and priorities. Prepare and review necessary documents for enforcement actions before the Regional Board and/or Attorney General, including providing testimony on cases as needed. Prepare and present Regional Board agenda items in accordance with policies and procedures.
20%	Establish priorities, unit assignments and schedules for staff to accomplish work plan commitments regarding subsurface investigations and other cleanup plans. Ensure staff achieve goals and accomplish work plan commitments, including a specified number of inspections, case reviews, case closures, and timeliness of correspondence. Ensure staff update unit and tracking spreadsheets and the GeoTracker database.
20%	Communicate effectively with representatives of the regulated community, federal and state environmental protection agencies, other state agencies and the public in oral and written form. Represent the Regional Board in various matters related to the Site Cleanup Program and the Underground Storage Tank Program and general water quality matters involving the Regional Board. Participate in public information programs upon request. Attend appropriate round tables or coordinate attendance at round tables held by the State Water Resource Control Board and the Region's program manager.
15%	Directly perform work on selected sites using geologic interpretation and professional judgement. Direct and conduct soil, groundwater, and soil gas investigations at sites where wastes, including toxic and hazardous materials, are discharged or stored. Collect samples of water, soil, soil gas, and waste contaminated with hazardous materials for analysis, observe construction of wells and boring logs of well installations, evaluate field performance of cleanup facilities. Aid in the interpretation of vapor intrusion assessment and mitigation work. Participate in meetings with federal, state, and local agencies. Provide clarification and/or interpretation of Regional Board policy and other water quality control plans. Present items to the Regional Board and other groups to assist in decision-making. Prepare and/or supervise preparation of maps, graphs and/or other visual aids. Prepare status reports on project activities as required.



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Marginal Functions (Including percentage of time):

5%	Provide administrative supervision of staff, provide and ensure access to necessary training and mentoring. Conduct annual performance reviews and work with Human Resources to take formal and informal personnel actions as needed. Ensure a safe working environment within the office and during field activities for staff and implement the Water Boards' Health and Safety Plan. Participate as a member of the Central Valley Water Board's management team. Attend management meetings, contribute to problem solving, and complete management assignments. Contribute to a supportive, professional office culture.
5%	Perform other duties as required.

Typical Physical Conditions/Demands:

The position requires routine and daily use of a personal computer and the ability to sit/stand at a desk, utilize a phone and type on a keyboard for the duration of a typical workday. The position requires the ability to transport a laptop to designated workstations. The position requires occasional long drives to project locations throughout the Central Valley. The position requires occasional navigation in and around hazardous waste and construction sites to observe activities in a variety of weather elements including rain, snow, wind, and extreme temperatures. The position requires the ability to carry, lift, and transport samples, containers, and coolers up to 30 pounds.

Typical Working Conditions:

The incumbent works on the second floor in a two-story office building located at 364 Knollcrest Dr., Suite 205 in Redding. The incumbent's office workspace is in a windowed cubicle office in a smoke-free environment. The incumbent communicates daily with other staff, stakeholders, and the public and occasionally with contentious persons. The work schedule is Monday through Friday. Evening and weekend work may be necessary at times. Travel will be required locally, and within the state, and may include overnight stays.

For personal safety, office safety, and professionalism, stays up to date with work related and required training, including but not limited to defensive driving, harassment prevention, Occupational Safety and Health Administration (OSHA) Hazardous Waste and Emergency Response (HAZWOPER) certifications, and licenses.

Supervisor Statement

I certify this duty statement represents an accurate description of the essential functions of this position. I have discussed the duties of this position with the employee and provided the employee a copy of this duty statement.

Supervisor Name	Supervisor Signature	Date
Employee Name	Employee Signature	Date