

DUTY STATEMENT

CHP 129 (Rev. 5-19) OPI 097

CURRENT

COMMAND/ORGANIZATIONAL UNIT Communications Infrastructure and Support Section		DIVISION Information Management Division			
CIVIL SERVICE CLASSIFICATION TITLE Telecommunications Facilities Technician II		BARGAINING UNIT R12	TENURE Permanent	TIME BASE Full-Time	INTERMITTENT HOURS PER MONTH
POSITION NUMBER 388-048-5126-961		CURRENT DATE 08/06/2026			
DESIGNATED POSITION FOR CONFLICT OF INTEREST ☐ YES ☒ NO		CONFIDENTIAL DESIGNATION ☐ YES ☒ NO		FOR SELECTION STANDARDS AND EXAMINATIONS SECTION USE ONLY	
		APPROVED BY			DATE

FUNCTION OF POSITION

Under the general direction of the Supervisor of Building Trades, the Telecommunications Facilities Technician II is responsible for in-house construction and maintenance services for the facilities housing and supporting the Department's operations and communications systems for the Communications Infrastructure and Support Section. This position travels extensively throughout the state in support of the Department's telecommunications infrastructure and communication systems.

SUPERVISION RECEIVED

The Telecommunications Facilities Technician II reports directly to and receives the majority of their assignments from the Supervisor of Building Trades. However, direction and assignments may also come from the Information Technology Manager I or any other manager.

SUPERVISION EXERCISED

N/A

WORKING CONDITIONS

Climbing towers (ability to climb heights up to 100 feet) ; and adapt to various working conditions.

SPECIAL PERSONAL CHARACTERISTICS

Good physical and mental health; superior mechanical ability; willingness to travel and work irregular hours; ability to get along well with people in a daily travel status environment; willingness to perform work, after safety training, on antenna systems and towers for purposes of installation; and maintenance of antenna systems and their components.

PERCENTAGE OF TIME PERFORMING DUTIES

Essential Functions

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| 25% | Installs, maintains and repairs complex electrical systems. Trouble-shoots, repairs and maintains motor generator sets, transfers panels and other electromechanical devices related to emergency power support systems. |
| 20% | Plans, designs, and executes on-site construction using original solutions as approved by supervisor and/or using solutions presented on provided drawings and specifications. Includes concrete work, fence installations, carpentry, vault or small building constructions. |
| 20% | Designs, installs, and maintains heating, ventilation, and air conditioning (HVAC) systems as specified by the manufacturer. Designs, installs, repairs, and maintains Liquefied Petroleum (LP) lines and tanks. |
| 20% | Responsible for care and operation of State provided equipment and various types of rental equipment. Operates tractor, backhoe, forklift, and other equipment requiring a Class A driver's license. Maintains fire safety of grounds at remote mountain sites. Provides facility maintenance services including sanding, repairing, cleaning, site grubbing, and painting. |
| 10% | Completes reports, documents, purchasing and contract records; fills out time sheets; maintains maintenance records; produces and updates "as-built" drawings and records as required. Climbs towers to install radio antennas, microwave dishes and associated mounts and cables; inspects towers; performs light bulb replacement, and performs general repair. Construction, assembly, erection, and/or removal of communications towers. Applies commercially available herbicides and pesticides for weed and rodent control. |

Non-Essential Functions

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| 5% | Preforms other duties, within the scope of the classification, as assigned. |
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Telecommunications Facilities Technician II

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TOTAL	100%
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The duties of this position are subject to change and may be revised as necessary. I have read and understood the duties listed above and I can perform these duties with or without reasonable accommodation. I have discussed the duties of this position with my supervisor and have received a copy of the duty statement.

PRINT EMPLOYEE'S NAME

EMPLOYEE'S SIGNATURE

DATE

I have discussed the duties of this position with and have provided a copy of this duty statement to the employee named above.

PRINT SUPERVISOR'S NAME

SUPERVISOR'S SIGNATURE

DATE
