



Classification: Supervising Water Resource Control Engineer (Supervisory)
Position Number: 880-140-3849-008

DUTY STATEMENT

☐ CURRENT

☒ PROPOSED

RPA Number: 25-140-123	Classification Title: Supervising Water Resource Control Engineer (Supervisory)	Position Number: 880-140-3849-008
Incumbent Name: Vacant	Working Title: Section Manager	Effective Date: TBD
Tenure: Permanent	Time Base: Fulltime	CBID: S09
Division/Office: Los Angeles Regional Water Quality Control Board, Region 4- Los Angeles		Section/Unit: Compliance and Enforcement Section
Supervisor's Name: Russ Colby		Supervisor's Classification: Assistant Executive Officer

Human Resources Use Only:

HR Analyst Approval: Danielle Klemencic

Date: 7/16/2026

General Statement

Under direction of the Assistant Executive Officer and consistent with good customer service practices and the goals of the State and Regional Board's Strategic Plan, the Supervising Water Resource Control Engineer (Supervisory) is expected to be courteous and provide timely responses to internal/external customers, follow through on commitments, and to solicit and consider internal/external customer input when completing work assignments.



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Position Description

The Section Manager serves as Enforcement Coordinator for the Regional Board, directing all activities within the Compliance and Enforcement Section. In this leadership role, the Supervising Water Resource Control Engineer (Supervisory) also serves as the technical lead for the Section, applying advanced engineering principles and professional judgment to oversee the regulatory status of complex industrial, municipal, and stormwater facilities. The Section Manager directs the engineering evaluation and development of high-profile enforcement actions while providing complex investigations and enforcement actions across regulatory programs including National Pollutant Discharge Elimination System (NPDES) Permits, State Board's Sanitary Sewer System Waste Discharge Requirements, the Site Cleanup, Underground Storage Tank and Groundwater Permitting Programs, and the State Water Board's Industrial and Construction General Stormwater Permits.

Essential Functions (Including percentage of time):

35%	Serve as the principal Enforcement Coordinator, applying advanced engineering principles and technical expertise to oversee the compliance status of complex regulated and unregulated facilities. Directs the engineering evaluation and development of formal enforcement actions (Administrative Civil Liability Complaints and Investigative Orders) ensuring that case referrals and settlement agreements are technically sound and legally defensible. Collaborate with the Office of Enforcement, surface and groundwater programs, to develop investigative tools and strategies to address high-profile contamination sites and complex environmental non-compliance issues.
20%	Apply advanced engineering expertise to plan, direct, and coordinate the activities of the Compliance and Enforcement Section, providing technical oversight for the Enforcement I, II and Stormwater Units. Lead the engineering review and implementation of complex regulatory frameworks, including NPDES permits, sanitary sewer system requirements, and industrial/construction stormwater permits. Evaluate technical data within Stormwater Pollution Prevention Plans, monitoring reports, and site inspections, ensuring that facility designs and operational practices meet environmental engineering standards, directing both informal and formal enforcement actions to mitigate water quality impacts.
20%	Develop plans to identify and implement creative solutions to underfunded programs. Preparation of programmatic budgets, develop and track work plans; manage and track expenditures against allocations throughout the fiscal year; participate in informational updates to the Executive Officer.
20%	Utilize advanced engineering judgment and technical expertise to clarify and interpret complex Board policies and water quality control plan objectives. Develop and deliver formal technical presentations to the Regional Board, synthesizing engineering evaluations and data-driven progress reports to guide the Board's decision-making on critical water quality issues. This role acts as a primary technical advisor, translating technical non-compliance and engineering data into actionable policy recommendations.



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Marginal Functions (Including percentage of time):

5%	Perform other duties as required.
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Typical Physical Conditions/Demands:

The job requires extensive use of a personal computer and the ability to remain stationary at a desk, utilize a phone, and type on a keyboard for extended periods of time. Ability to move 15 pounds and retrieve files and/or documents. Navigate uneven, rugged terrain for extended periods of time, in extreme temperatures throughout the workday, move more than 50 pounds, remaining stationary for long periods of time, etc.

Typical Working Conditions:

The Section Manager works on the 1st and 2nd floor of a high-rise office building in Downtown Los Angeles, in an enclosed, windowed office in a smoke-free environment. The work schedule is Monday through Friday. Evening and weekend work may be necessary. Travel may be required locally and within the state.

Supervisor Statement

I certify this duty statement represents an accurate description of the essential functions of this position. I have discussed the duties of this position with the employee and provided the employee a copy of this duty statement.

Supervisor Name	Supervisor Signature	Date
Employee Name	Employee Signature	Date