



Classification: Senior Engineering Geologist
Position Number: 880-140-3751-014

DUTY STATEMENT

☐ CURRENT ☒ PROPOSED

RPA Number: 26-140-010	Classification Title: Senior Engineering Geologist	Position Number: 880-140-3751-014
Incumbent Name: Vacant	Working Title: Senior Engineering Geologist	Effective Date: TBD
Tenure: Permanent	Time Base: Full Time	CBID: S09
Division/Office: Los Angeles Regional Water Quality Control Board, Region 4- Los Angeles		Section/Unit: Remediation II/ Site Cleanup Unit III
Supervisor's Name: Jillian Ly		Supervisor's Classification: Supervising Water Resource Control Engineer (Supervisory)

Human Resources Use Only:

HR Analyst Approval: Danielle Klemencic

Date: 8/11/2026

General Statement

Under the direction of a Supervising Water Resource Control Engineer (Supervisory) and consistent with good customer service practices and the goals of the State and Regional Board's Strategic Plan, the Senior Engineering Geologist is expected to be courteous and provide timely responses to internal/external customers, follow through on commitments, and to solicit and consider internal/external customer input when completing work assignments.

Position Description

The Senior Engineering Geologist will supervise Site Cleanup Unit III. In that capacity, they will organize, direct, and coordinate the work of a multi-disciplinary technical staff (two Water Resource Control Engineers, three Engineering Geologists and a Scientific Aid) in professional engineering and geological work related in the Site Cleanup program (SCP). The SCP deals with subsurface investigation and corrective action for various industrial and commercial sites, which includes Superfund sites, Brownfields, refineries, tank farms, pipelines, airports, aboveground storage tanks, manufacturing facilities, metal plating facilities, dry cleaners, and Department of Defense projects.

Essential Functions (Including percentage of time):



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45%	Supervise, lead, and manage unit staff who manage cases and projects in the Site Cleanup Program related to investigation and cleanup of toxic pollutants in the environment and support management of the Site Cleanup Program. Assign, monitor, and review staff work to assure achievement of Water Board policies and practices. Review, direct, and guide staff's work, communicate feedback, and manage program performance to restore and protect water quality, beneficial uses, and human health consistent with division and program priorities. Ensure that staff conduct fundamental project management that includes establishing, adapting, and meeting milestones and completion dates for assigned tasks/cases/projects in collaboration with external stakeholders and consistent with supervisor's priorities. Establish and track unit goals, review staff workplans and development plans, and manage staff performance.
25%	Oversee and evaluate groundwater monitoring and reporting programs and closure plans; prepare reports and recommendations to ensure compliance or to support enforcement actions. Oversee and evaluate initial site assessment results and issuance of letters or orders to dischargers regarding determination of need for remedial investigation and cleanup. Coordinate and respond to spill responses.
15%	Participate in public hearings and workshops; provide customer service to stakeholders; prepare written technical reports documenting the results of unit activities; meet with staff of State Board and other agencies, the media, and the public to convey information on the activities and results of investigations.
10%	Evaluate and approve hazardous site inspection plans related to employees' health and safety; act as an expert witness in Regional Board enforcement cases and court actions; make presentations to the Regional Board at public hearings; develop programs and budget information. Perform administrative duties as a first-line supervisor. Conduct annual staff reviews and prepare probationary reports.

Marginal Functions (Including percentage of time):

5%	Perform other duties as required.
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Typical Physical Conditions/Demands:

The job requires extensive use of a personal computer and the ability to remain stationary at a desk, utilize a phone, and type on a keyboard for extended periods of time. Ability to move 15 pounds, retrieve files and/or documents. Travel in a vehicle or other mode of transportation to conduct site inspections.

Typical Working Conditions:



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The Senior Engineering Geologist works on the second floor of a 10-story office building in Downtown Los Angeles, in a non-windowed office cubicle in a smoke-free environment. The work schedule is Monday through Friday. The work schedule is a hybrid schedule with a minimum of four in-office days a week. The presence in the office is subject to operational needs and may change per management direction. Travel may be required locally and within the state.

Supervisor Statement

I certify this duty statement represents an accurate description of the essential functions of this position. I have discussed the duties of this position with the employee and provided the employee a copy of this duty statement.

Supervisor Name	Supervisor Signature	Date
Employee Name	Employee Signature	Date