



Classification: Engineering Geologist  
Position Number: 880-140-3756-046

## DUTY STATEMENT

☐ CURRENT ☒ PROPOSED

|                                                      |                                                       |                                                                     |
|------------------------------------------------------|-------------------------------------------------------|---------------------------------------------------------------------|
| <b>RPA Number:</b><br>26-140-004                     | <b>Classification Title:</b><br>Engineering Geologist | <b>Position Number:</b><br>880-140-3756-046                         |
| <b>Incumbent Name:</b><br>Vacant                     | <b>Working Title:</b><br>Engineering Geologist        | <b>Effective Date:</b><br>TBD                                       |
| <b>Tenure:</b><br>Permanent                          | <b>Time Base:</b><br>Full-time                        | <b>CBID:</b><br>Bargaining Unit 9                                   |
| <b>Division/Office:</b><br>CRWQCB-Los Angeles Region |                                                       | <b>Section/Unit:</b><br>Site Cleanup Unit V                         |
| <b>Supervisor's Name:</b><br>Bizuayehu Ayele         |                                                       | <b>Supervisor's Classification:</b><br>Senior Engineering Geologist |

### Human Resources Use Only:

HR Analyst Approval: TP

Date: 8/6/26

### General Statement

Under the close supervision of a Senior Engineering Geologist and consistent with good customer service practices and the goals of the State and Regional Board's Strategic Plan, the incumbent is expected to be courteous and provide timely responses to internal/external customers, follow through on commitments, and to solicit and consider internal/external customer input when completing work assignments.

### Position Description

The incumbent performs engineering geologist assignments in the Site Cleanup Program (SCP). The SCP primarily involves regulatory oversight of soil, soil vapor, and groundwater assessments and cleanup at contaminated sites under the Cost Recovery Program. The SCP deals with subsurface investigation and corrective action for various industrial and commercial sites, which include: Superfund sites, Brownfields, refineries, tank farms, pipelines, airports, above ground storage tanks, manufacturing facilities, metal plating facilities, dry cleaners, and Department of Defense projects.

### Essential Functions (Including percentage of time):



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|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 45%                                                                                                                                                                                                                                                                                                                                 | Function as a project manager, request, review, and evaluate geologic and hydrogeologic technical work plans for conducting subsurface investigations; site assessment reports for determining the nature, distribution, and extent of contamination in soil, soil vapor and groundwater; and technical reports for remedial actions. Act in an independent capacity to oversee the performance of field investigations by potential dischargers. Identify potential sources of groundwater contamination. Evaluate complex geologic and hydrogeologic soil and groundwater cleanup work plans and reports. Upon review of the technical reports/documents submitted by the dischargers, prepare correspondence responding to the dischargers in a timely manner. May act as a lead person and provide technical support for investigation and remediation at some selected sites. |
| 25%                                                                                                                                                                                                                                                                                                                                 | Prepare investigation and cleanup and abatement orders when appropriate for sites requiring assessment and cleanup. Prepare enforcement orders and take proper enforcement actions where compliance is not achieved or forthcoming. Prepare agenda items and make presentations to the Board and the public, as necessary. Upload and maintain the GeoTracker database for assigned cases or projects. Organize project files well and promptly. Update SCP daily logs or project activity tracking sheet daily.                                                                                                                                                                                                                                                                                                                                                                   |
| 15%                                                                                                                                                                                                                                                                                                                                 | Organize and conduct field investigation and facility inspections to ensure compliance of the investigation and remediation activities with approved work plans. Facilities may include sites where waste, including toxic and hazardous materials, are used, stored, and discharged. Perform emergency response to hazardous waste spills in the region, as needed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 10%                                                                                                                                                                                                                                                                                                                                 | Conduct and participate in meetings with technical staff, representatives of dischargers and other governmental agencies, and members of the public. Provide assistance to public inquiries in a timely and professional manner and participate in meetings related to the incumbent managed projects and cases.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Marginal Functions (Including percentage of time):</b>                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 5%                                                                                                                                                                                                                                                                                                                                  | Perform other duties as required.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Typical Physical Conditions/Demands:</b>                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| The job requires extensive use of a personal computer and the ability to work at a desk, utilize a phone, and type on a keyboard for extended periods of time. Ability to lift 15 pounds, bend and reach above shoulders to retrieve files and/or documents. Ability to navigate to and from the field to conduct site inspections. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Typical Working Conditions:</b>                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |



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The incumbent works on the 2nd floor of a 10-story office building in downtown Los Angeles, in a non-windowed office cubicle in a smoke-free environment. The work schedule is Monday through Friday. The work schedule for the incumbent is a hybrid schedule with a minimum of four in-office days a week. The presence in the office is subject to operational needs and may change per management direction. Travel may be required locally and within the state.

### Supervisor Statement

I certify this duty statement represents an accurate description of the essential functions of this position. I have discussed the duties of this position with the employee and provided the employee a copy of this duty statement.

|                 |                      |      |
|-----------------|----------------------|------|
| Supervisor Name | Supervisor Signature | Date |
|                 |                      |      |
|                 |                      |      |
| Employee Name   | Employee Signature   | Date |
|                 |                      |      |