

JOB DESCRIPTION AND POSITION CLASSIFICATION

CLASSIFICATION Heavy Equipment Mechanic		DWR POSITION NUMBER 2026-6834-080	SAP POSITION NUMBER 50000869	MCR 1
APPOINTEE Vacant		SAP PERSONNEL NO. TBD	DIVISION/SECTION O&M/AFM/FMB/Southern Shop Section	
COLLECTIVE BARGAINING IDENTIFIER Management Related BU: ☐ Supervisory Related BU: ☐ Confidential Related BU: ☒ Rank and File BU: R12				
RESPONSIBILITIES EXERCISED ☐ Supervisory ☐ Lead Person		IMMEDIATE SUPERVISOR (Print) Sebastian Gil	SUPERVISOR'S CLASSIFICATION Mobile Equipment Superintendent I	
APPROVED BY (Personnel Analyst's Name) Taylor Marshall			DATE 8/18/2026	
<i>Percent of Time</i>	<i>Activity</i>			
	POSITION SUMMARY Under direction of the Mobile Equipment Superintendent I, the incumbent is responsible for the repairs and maintenance of automotive and construction equipment in an assigned geographic area. ESSENTIAL FUNCTIONS This position requires that the incumbent work cooperatively with others; maintain regular, consistent, predictable attendance; and exercise sound judgment. The incumbent must carry out assignments in a safe, economical and efficient manner. May perform administrative tasks in SAP such as time reports, program reports, requisitioning, work order notifications and other SAP functions. Provides support to the Planner/Scheduler functions. The specific essential functions include, but are not limited to:			
40%	Removes, repairs and installs all component parts and assemblies on automobiles, trucks, tractors, power shovels, graders, loaders, over-snow vehicles, drill rigs, trailers, pumps, air compressors and spray equipment owned and operated by the Department of Water Resources. Incumbent will be required to operate automotive vehicles on public and private roadways, and may need to travel to remote areas and field locations.			
20%	Inspects, diagnoses, and troubleshoots automotive and heavy maintenance and construction equipment to determine the cause of failure and the extent of necessary repairs. Incumbent will be required to operate automotive vehicles on public roadways, travel to remote areas.			
15%	Operates and maintains tools, machinery and automotive diagnostic equipment used in the repair and maintenance of automotive and heavy equipment.			
10%	Performs arc and gas welding. Fabricates new special equipment or modifies existing equipment required by the Department.			
SUPERVISOR'S STATEMENT: I HAVE DISCUSSED THE DUTIES OF THE POSITION WITH THE EMPLOYEE.				
SUPERVISOR'S NAME (Print) Sebastian Gil		SUPERVISOR'S SIGNATURE ➤		DATE
EMPLOYEE'S STATEMENT: I HAVE DISCUSSED WITH MY SUPERVISOR THE DUTIES OF THE POSITION AND HAVE RECEIVED A COPY OF THE DUTY STATEMENT.				
EMPLOYEE'S NAME (Print) Vacant		EMPLOYEE'S SIGNATURE ➤		DATE

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Percent of Time	Activity			
10%	Prepares component lists of necessary parts to complete job assignments. Enters data to document work performed, and prepares cost estimates under instruction of supervisor. Utilizes SAP, along with other computer programs, to review job orders, stock inventory, and equipment maintenance and repair history. Prepares component lists of necessary parts to complete job assignments. Enters data to document work performed, which includes self-time entry within the SAP system. Prepares cost estimates under instruction of supervisor.			
5%	May act for Mobile Equipment Superintendent I in his absence.			
SPECIAL REQUIREMENTS				
Stamina to move up to 80 pounds; ability to bend, stoop, stretch, climb ladders, enter and exit automotive and heavy equipment, work in confined spaces and perform above-mentioned functions in all weather conditions. Must have a valid California Class C driver's license as incumbent will be required to operate automotive vehicles on public roadways, travel to remote areas within the field division is necessary to perform the requirements of this position. Must be available for off peak operations, maintenance or emergency repairs. Follow all safety precautions inherent in the job. Overtime may be required, based on work needs.				
Incumbents who possess a Commercial Driver's License or Permit and may perform duties operating a commercial motor vehicle are subject to Federal DOT alcohol and substance abuse testing requirements (including random testing) as set forth in Title 49 of the Code of Federal Regulations. This is a sensitive position and is subject to substance abuse testing set forth in California Department of Human Resources (CalHR) Regulations 599.960-599.966.				
Employee is required to successfully complete all safety training related to the functions of the job. All employees are responsible for contributing to an inclusive, safe, and secure work environment that values diverse cultures, perspectives, and experiences, and is free from discrimination. The Department of Water Resources (DWR) is committed to its mission and employees, and we are grounded in our commitment to public safety. Regular, consistent, and predictable attendance is essential to the successful performance in this position. This position is not eligible for telework.				
OTHER RESPONSIBILITIES				
This position provides necessary support to the Divisions of Flood Management, Safety of Dams, Operations and Maintenance, Engineering, and/or the Public Affairs Office during Governor declared emergencies, flood, dam, SWP, and other incidents and emergencies. Additionally this position may participate in emergency operations in the capacity of area teams, field inspection, coordination, and assist agencies such as California Office of Emergency Services and Federal Emergency Management Agency in disaster work, including performing fieldwork to complete damage survey reports for droughts, flooding, earthquakes, and other emergencies. This position may also serve in one of the sections as established in the Incident Command System to assist the Department in performing its emergency preparedness, response, recovery, and mitigation functions. These functions are established in the California State Emergency Plan and the Department's Administrative Orders.				