

JOB DESCRIPTION AND POSITION CLASSIFICATION

CLASSIFICATION Attorney III		DWR POSITION NUMBER 0136-5795-095	SAP POSITION NUMBER 50011065	MCR 1
APPOINTEE VACANT		SAP PERSONNEL NO. TBD	DIVISION/SECTION Executive / Office of the General Counsel	
COLLECTIVE BARGAINING IDENTIFIER				
Management Related BU: ☐		Supervisory Related BU: ☐	Confidential Related BU: ☒	Rank and File BU: R02
RESPONSIBILITIES EXERCISED ☐ Supervisory ☐ Lead Person		IMMEDIATE SUPERVISOR (Print) Katharine Killeen	SUPERVISOR'S CLASSIFICATION Attorney, Assistant Chief Counsel	
APPROVED BY (Personnel Analyst's Name) Nicole Ibarra			DATE 8/24/2026	
<i>Percent of Time</i>	<i>Activity</i>			
25%	POSITION SUMMARY Under the general direction of the Assistant General Counsel, the incumbent exercises independent judgment, and with broad discretion, performs duties related to the legal support provided by the Department's Climate Resilience, Energy, Security, and Technology legal team to Department programs and activities. The incumbent advises the Director, other Department executive management, and Department program management and staff about complex and sensitive cases and/or matters involving opposing counsel with a high level of specialization. Under the general direction of the Assistant General Counsel and/or a senior attorney, the incumbent will have contact with members of the legislature, high level governor appointees, constitutional officers, and the general public. ESSENTIAL FUNCTIONS The incumbent works effectively under pressure and maintains consistent and predictable attendance. The specific essential functions include but are not limited to the following: Analyze complex and sensitive documents to understand, evaluate, and formulate responses to complex and sensitive legal issues necessary to interpret and apply federal and state legal authority related to physical security, cyber security, reliability, and protection of the department's critical infrastructure, critical infrastructure information, critical electric infrastructure, and critical electric infrastructure information, and analyze questions or issues presented and make recommendations as to how to proceed accordingly. Attend and travel to Field Division security or other meetings in person. Consider impacts to current and/or future California residents; federal and/or local financial, legal, or policy issues; and State finances. Conduct these duties with broad discretion and while exercising independent judgment with minimal supervision. Appear or attend in person, by teleconference, or video conference, as necessary to represent or provide legal support for DWR in litigation or administrative proceedings and meetings before Boards, Commissions, and Councils. Preparation and review for such appearances and attendance, and the appearance and attendance themselves may require travel and overnight stays.			
SUPERVISOR'S STATEMENT: I HAVE DISCUSSED THE DUTIES OF THE POSITION WITH THE EMPLOYEE.				
SUPERVISOR'S NAME (Print) Katharine Killeen		SUPERVISOR'S SIGNATURE ➤		DATE
EMPLOYEE'S STATEMENT: I HAVE DISCUSSED WITH MY SUPERVISOR THE DUTIES OF THE POSITION AND HAVE RECEIVED A COPY OF THE DUTY STATEMENT.				
EMPLOYEE'S NAME (Print) VACANT		EMPLOYEE'S SIGNATURE ➤		DATE

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CLASSIFICATION		DWR POSITION NUMBER		SAP POSITION NUMBER	MCR
Attorney III		0136-5795-095		50011065	1
APPOINTEE		SAP PERSONNEL NO.	DIVISION/SECTION		
VACANT		TBD	Executive / Office of the General Counsel		
Percent of Time	Activity				
20%	Advise and consult with Department working groups concerning legal issues and requirements pertaining to Unmanned Aircraft Systems' deployment and defense, Generative Artificial Intelligence and other technologies. Conduct these duties with broad discretion and while exercising independent judgment with minimal supervision. Act as an expert or lead with respect to these duties.				
20%	Review licenses, permits, certifications, agreements, memos, orders, correspondence, audits, regulations, legal developments, policies, plans, and other documents and provide legal advice concerning the State Water Project Power Compliance Office and Reliability Security Office, Climate Action Matrix Team, Generative Artificial Intelligence Community of Practice, and Business Operations, Division of Technology responsibilities and recommend the appropriate courses of action. Consider impacts to current and/or future California residents; federal and/or local financial, legal, or policy issues; and State finances.				
10%	Provide legal advice to and perform legal work for engineers, scientists, contract specialists, and other staff and managers, to negotiate and provide legal review of contracts and analyze contract issues. Conduct these duties with broad discretion and while exercising independent judgment with minimal supervision. Act as an expert or lead with respect to these duties. Providing legal advice as described above may require travel and overnight stays.				
10%	Based on existing expertise and exercising broad discretion, interpret and apply authority relating to complex and sensitive urgency legislation, emergency proclamations and orders, and their impact on the department and its responsibilities.				
10%	California Public Records Act - In coordination with the Department's lead Public Records Act attorney, participate in, assist, or lead efforts to review and respond to California Public Records Act requests in a timely and efficient manner.				
5%	Perform other duties as required consistent with the Department's legal needs.				
	This duty statement represents a current and accurate description of the essential functions of this position. Duties of this position are subject to change and may be revised as needed or required.				
	SPECIAL REQUIREMENTS				
	May be required to travel on short notice and overnight lodging may be required on some trips.				
	The incumbent should have knowledge of the Federal Power Act, North American Electric Reliability Corporation Critical Infrastructure Protection Standards, Federal Aviation Administration Unmanned Aircraft System Rules, Generative Artificial Intelligence Accountability Act, Executive Orders and laws concerning Generative Artificial Intelligence, and Public Records Act.				

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<i>Percent of Time</i>		<i>Activity</i>					
Cont'd		The incumbent should have knowledge and experience working with various state, federal, and local agencies, including, but not limited to, Federal Energy Regulatory Commission, North American Electric Reliability Corporation, California Office of Emergency Services, California Cybersecurity Integration Center, California Department of Technology, Department of Homeland Security, and Federal Aviation Administration. All employees are responsible for contributing to an inclusive, safe, and secure work environment that values diverse cultures, perspectives, and experiences and is free from discrimination. The Department of Water Resources is committed to its mission and employees, and we are grounded in our commitment to public safety. Regular, consistent, and predictable attendance is essential to the successful performance in this position. FINANCIAL DISCLOSURE This position is covered in the Political Reform Act and requires financial disclosure within 30 days of the first and last day physically worked in a covered position and annually by April 1.					