



Classification: Environmental Scientist
Position Number: 880-150-0762-032

DUTY STATEMENT

☐ CURRENT

☒ PROPOSED

RPA Number: 26-150-009	Classification Title: Environmental Scientist	Position Number: 880-150-0762-032
Incumbent Name: Vacant	Working Title: Environmental Scientist	Effective Date: TBD
Tenure: Permanent	Time Base: Full-Time	CBID: R10
Division/Office: Central Valley Regional Water Quality Control Board/Rancho Cordova		Section/Unit: TMDLS Basin Planning NPS Delta Section/Salinity and Basin Planning Unit
Supervisor's Name: Angela Cleaver		Supervisor's Classification: Senior Environmental Scientist (Supervisory)

Human Resources Use Only:

HR Analyst Approval: *Neuf. Jack-Lun*

Date: 09/09/2026

General Statement

Under the close supervision of a Senior Environmental Scientist (Supervisory) and consistent with good customer service practices and the goals of the State and Regional Board's Strategic Plan, the incumbent is expected to be courteous and provide timely responses to internal/external customers, follow through on commitments, and to solicit and consider internal/external customer input when completing work assignments.

Position Description

Under the close supervision of the Senior Environmental Scientist (Supervisory) (Sr. ES Sup), the Environmental Scientist performs duties related to the water quality programs of the Board; conducts investigations, inspections, studies, and preparation of surveys and reports; conducts work related to the implementation of federal and state water quality laws and policies; advises and consults with federal, state, and local agencies involved in water quality control, often involving extensive public and professional contacts.



Classification: Environmental Scientist
Position Number: 880-150-0762-032

Essential Functions (Including percentage of time):

40%	Participate in and perform professional scientific work on projects to develop and coordinate region-wide basin planning activities with state, federal and local agencies and with the public. Support efforts to evaluate appropriate beneficial uses and their application within the Central Valley. Support preparation of Basin Plan amendments to develop appropriate water quality objectives and implementation programs to protect those uses. Prepare California Environmental Quality Act (CEQA) scoping sessions and Substitute Environmental Documentation, conduct technical reviews, draft language and supporting documentation, and compile administrative record for basin plan amendments.
40%	Support efforts related to basin planning and implementation of the CV-SALTS Salt and Nitrate Control Programs. Using scientific knowledge and expertise, conduct technical assessments related to surface water quality, groundwater quality. Track program deliverables and permittee information and compliance status for CV-SALTS. Prepare technical reviews of surface water and groundwater quality assessments received from dischargers, Management Zones, and other entities, particularly as they pertain to salinity and nitrate discharges and ambient groundwater conditions. Meet with Central Valley Water Board program staff in the Groundwater Protection, Confined Animals, Oil/Gas, National Pollutant Discharge Elimination System (NPDES), and other programs to brief them about the decisions and developments of CV-SALTS and assist with permit reviews and/or revisions as needed. Attend CV-SALTS Executive Committee and sub-committee meetings.
15%	Participate in and/or facilitate internal and external stakeholder coordination, including but not limited to meetings with other Board programs, federal, state and local agencies, dischargers, consultants, the public and others; providing clarification and/or interpretation of Board policies and other water quality control plans; preparing correspondence (email, letters, phone calls); and developing summary meeting material including reports, maps and other graphics. Prepare graphs, maps, and other visual aids for reports and presentations, as appropriate.

Marginal Functions (Including percentage of time):

5%	Perform other duties as required.
----	-----------------------------------



Classification: Environmental Scientist
Position Number: 880-150-0762-032

Typical Physical Conditions/Demands:

The job requires extensive use of a personal computer and the ability to sit/stand at a desk, utilize a phone, and use a keyboard for extended periods of time. Ability to lift 15 pounds and retrieve files and/or documents. Field work is a marginal duty; days in the field include navigating uneven, rugged terrain for extended periods of time, in extreme temperatures throughout the workday, standing/sitting for long periods of time, carrying field equipment, etc.

Typical Working Conditions:

The incumbent works in a single level building in Rancho Cordova in an office cubicle in a smoke-free environment. The incumbent is also expected to travel (when needed) to the Fresno and Redding offices. The Redding office has multiple floors. The work schedule is Monday through Friday. Travel may be required locally and within the state.

Supervisor Statement

I certify this duty statement represents an accurate description of the essential functions of this position. I have discussed the duties of this position with the employee and provided the employee a copy of this duty statement.

Supervisor Name	Supervisor Signature	Date
Employee Name	Employee Signature	Date