

STATE OF CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION POSITION ESSENTIAL FUNCTIONS DUTIES STATEMENT PO-199 (06/16)		Working Title of Position Rotary Wing Flight Examiner	
		Division and/or Subdivision Aviation Program	
INSTRUCTIONS: The Director is required by Government Code Section 19818.12 to report (or to record) "...material changes in the duties of any position in his or her jurisdiction". The Position Essential Functions Duties Statement is used for this purpose. Enter identifying information and effective date at the right. Enter brief description of each of the important duties and responsibilities of the position below. Group related duties in numbered paragraphs and indicate the percentage of total time occupied. Indicate the "essential functions" of the position by placing an asterisk (*) in front of those individual duties you determine to be essential to the job. Discuss the duties with the employee assigned to the position. Both the employee and supervisor sign the document where indicated. The supervisor retains the original document and provides a copy to the employee.		Location of Headquarters McClellan, CA	
		Class Title of Position Forestry Fire Pilot	
		Position Number 542-065-1046-002	
		Effective Date 8/11/2026	
Percentage of Time Required	Effective on the date indicated, the employee assigned to the position identified above performs the following duties and responsibilities.		
50%	Under the technical direction of the Chief Forestry Fire Pilot and the general supervisory direction of the Aviation Officers, including the Rotary wing Aviation Officer II (AOII), Rotary Wing Aviation Officer III (AOIII), and Senior Chief of Aviation (SCA), the Forestry Fire Pilot serves as "Pilot-In-Command" of CAL FIRE helicopters responding to mission-related incidents. *Has knowledge of safe helicopter operating procedures; State and Federal forest and fire laws; regulations of the Department of Transportation, Federal Aviation Administration (FAA), and other regulations governing civil aircraft movements; terrain, weather, and flying conditions in California. The Forestry Fire pilot works as an integral part of the helitack crew when assigned to a base, safely, efficiently and effectively operating CAL FIRE helicopters and equipment to support the helitack crew. The Forestry Fire Pilot receives technical direction from the Department's Chief Forestry Fire Pilot, Helicopter Program Managers, Aviation Officer (AOIII) and Helicopter Maintenance Officer, (AOII) as it relates to aviation matters and aircraft maintenance and performs the following duties *Responsible for the safe, effective and efficient operation of the helicopter when flying as the Pilot in Command. *Operates a helicopter to assist in all aspects of fire prevention, suppression, and vegetation management. *Pilots a helicopter in single pilot or dual pilot operation over all types of terrain in aerial firefighting, including but not limited to: hauling firefighters and inmates to and from fires, hauling cargo, both internal and external, and dropping water and retardant on fires from helicopter-carried water buckets or tanks; flying routine and emergency missions such as search and rescue, hoist rescue, medivacs, reconnaissance, law enforcement, aerial photography, and administrative flights; supports prescribed burning projects by hauling various serial ignition devices to ignite prescribed fires. *Responsible for the safe and efficient operation of the helicopter. *Skillfully pilots a helicopter using all known devices and attachments associated with helicopter forestry firefighting while making correct and sound decisions on their use in practical applications. *Operates a helicopter under hazardous conditions. *These are the essential functions for this position. Essential functions are those functions that the individual who holds the position must be able to perform unaided or with the assistance of a reasonable accommodation.		
Equal Employment Opportunity (EEO) Statement: All CAL FIRE employees are expected to conduct themselves in a professional manner that demonstrates respect for all employees and others they encounter during work hours, during work related activities, and anytime they represent the department. Additionally, all CAL FIRE employees are responsible for promoting a safe and secure work environment free from discrimination, harassment, inappropriate conduct, or retaliation.			
Job qualifications and/or conditions of employment:			
"We have discussed this document in its entirety and understand the duties of this position."			
Employee Signature _____		Supervisor Signature _____	
Date _____		Date _____	
Personnel use only ☐ Posted to Directory		Initials and date _____	

STATE OF CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION POSITION ESSENTIAL FUNCTIONS DUTIES STATEMENT PO-199 (06/16) - PAGE 2		Working Title of Position Rotary Wing Flight Examiner	
Percentage of Time Required	Effective on the date indicated, the employee assigned to the position identified above performs the following duties and responsibilities.		
25%	*Performs and provides instruction in the following areas when (if qualified to do them) as follows: Normal day Visual Flight Rules (VFR) flight and aerial firefighting pilot instruction Night Vision goggle flight instruction per qualification Instrument Flight training per qualification Aerial Ignition training per qualification Prepares reports, and evaluations, attends trainings, and general base maintenance tasks. Other duties will include fill in base pilot coverage when needed due to pilot vacancies, illness or vacations. Pilot card and standardization rides as qualified		
25%	Responsible for administrative projects not associated with aircraft or Helitack programs that support the Units Strategic Objectives per Federal Aviation Regulations (FARS) and Aviation Unit Work Plans and other operations within the Department Mission. Within the pilot's scope, performs preventive maintenance plus limited inspections and maintenance on helicopters while under the direction of a licensed aircraft mechanic. Acts as air operations officer as needed which would include special projects, training, and inspecting Call When Needed (CWN) and Exclusive Use (EU) pilots, plus other aviation management tasks.		
*These are the essential functions for this position. Essential functions are those functions that the individual who holds the position must be able to perform unaided or with the assistance of a reasonable accommodation.			
Equal Employment Opportunity (EEO) Statement: All CAL FIRE employees are expected to conduct themselves in a professional manner that demonstrates respect for all employees and others they encounter during work hours, during work related activities, and anytime they represent the department. Additionally, all CAL FIRE employees are responsible for promoting a safe and secure work environment free from discrimination, harassment, inappropriate conduct, or retaliation.			
Job qualifications and/or conditions of employment:			
"We have discussed this document in its entirety and understand the duties of this position."			
Employee Signature _____		Date _____	
Personnel use only		Supervisor Signature _____	
☐ Posted to Directory		Date _____	
Initials and Date			