DUTY STATEMENT
DSH3002 (Rev. 01/2020)

California Department of State Hospitals

Box reserved for Personnel Section

RPA #	C&P Analyst Approval	Date

Employee Name	**Division** Department of State Hospitals - Patton			
Position No / Agency-Unit-Class-Serial	**Unit**			
Class Title Senior Psychologist (Specialist)	**Location** Forensic Evaluation Department			
Subject to Conflict of Interest ☒Yes ☐No	**CBID** R19	**Work Week Group:** Exempt	**Pay Differential**	**Other**

Briefly (1 or 2 sentences) describe the position's organizational setting and major functions
Under the supervision of the Senior Psychology Supervisor of the Forensic Department, apply psychological knowledge and techniques to the assessment, management of judicially committed mental health patients; provide training; and serve as consultants. Perform Forensic Evaluations; Forensic Reports; and prepare testimony as required by statute. Serve on involuntary medication panels. Services are provided in accordance with generally accepted professional standards of care and as required by DSH and the Forensic Evaluation Department.

% of time performing duties	**Indicate the duties and responsibilities assigned to the position and the percentage of time spent on each. Group related tasks under the same percentage with the highest percentage first; percentage must total 100%.**
50%	**Performing forensic evaluation as needed and assigned, including but not limited to Evaluations pursuant to PC2962(OMD certification appeals, placement evaluations and annual evaluations), PC2972 (OMD extensions), PC 1026.2, PC 1026.5, PC 1026(f), PC 1370, WIC 6500, WIC 6600, LPS, and WIC 5404.**
30%	**Providing expert testimony when needed for the Board of Parole· Hearings and the Superior Courts of California.** Maintain an on-going understanding of current case-law and apply this to court testimony. Demonstrate previous training and experience in specialized forensic ethic codes for psychologist and testimony regarding applicable laws.
10%	Providing education and training in forensic psychology including but not limited to predoctoral interns, post-doctoral fellows and unlicensed professionals; licensed professionals seeking new privilege; orientation of new staff; and other staff members as needed or requested.
5%	Performing other duties as assigned, including, **attending medical staff, departmental, and committee meetings,** and performing associated tasks for medical staff.
5%	Complete required continued education and actively seek learning opportunities for professional growth and development with an emphasis on Forensics.
Required Competencies	**SUPERVISION RECEIVED:** Senior Psychologist (Specialist) reports to the Senior Psychology Supervisor of the Forensic Department. **SUPERVISION EXERCISED:** This is not a supervisory position.

ABILITY TO:
Provide professional consultation; teach and participate in professional training; recognize situations requiring the creative application of technical skills; develop and evaluate creative approaches to the assessment, treatment, and rehabilitation of mental disabilities, to the conduct of research, and to the development and direction of a psychology program; plan, organize, and conduct research, data analysis and program evaluation; conduct the more difficult assessment and psychological treatment procedures; analyze situations accurately and take effective action; and communicate effectively.

KNOWLEDGE OF:
Principles, techniques, and trends in psychology with particular reference to normal and disordered behavior, human development, motivation, personality, learning, individual differences, adaptation, and social interaction; methods for the assessment and modification of human behavior; characteristics and social aspects of mental and developmental disabilities; research methodology and program evaluation; institutional and social process; group dynamics; functions of psychologists in various mental health services; current trends in the field of mental health; professional training; and community organization and allied professional services.

DESIRABLE QUALIFICATIONS:
Knowledge of the principles of Forensic psychology; general psychology; specific areas of law pertinent to practice in a maximum security forensic psychiatric facility; psychology ethics especially related to forensic psychology. Efficiently evaluate forensically committed individuals through collection, organization, and analysis of psychological data pertinent to psycho-legal criteria; work collaboratively with treatment teams in the collection of this data; cogently explain opinion and reasoning related to forensic conclusions both in written reports and in courtroom testimony; provide general psychological evaluations and recommend appropriate treatment; lucidly teach forensic psychological concepts, associated legal concepts, and including treatment program implications related to each specific commitment type associated with the facility. Ability to travel as needed to appear in court.

ANNUAL HEALTH REVIEW: All employees are required to have an annual health review and TB test or whenever necessary to ascertain that they are free from symptoms indicating the presence of infection and are able to safely perform their essential job functions.

INFECTION CONTROL: Applies knowledge of correct methods of controlling the spread of pathogens appropriate to job class and assignment.

	HEALTH AND SAFETY: Activity supports a safe and hazard free workplace through practice of personal safety and vigilance in the identification of safe or security hazards. **THERAPEUTIC STRATEGY INTERVENTION (TSI): Supports safe working environment; practices the strategies and interventions that promote a therapeutic milieu; applies and demonstrates knowledge of correct methods in the management of assaultive behavior in accordance with policy.** **CULTURAL AWARENESS:** Demonstrates awareness to multicultural issues in the work place that enable the employee to work more effectively. **RELATIONSHIP SECURITY**: **Demonstrates professional interactions with patients, and maintains therapeutic boundaries.** Maintains relationship security in the work area; takes effective action and monitors, per policy, any suspected employee/patient boundary violations. **TECHNICAL PROFICIENCY (SITE SPECIFIC)** Demonstrates knowledge of Key Indicators related to forensic services, the ability to analyze monitoring data to enhance the mental health services provided and competence in assessment procedures necessary to produce reliable and valid findings. **Possess basic computer skills.**
License or Certification	It is the employee's responsibility to maintain a license, credential, or required registration pertinent to their classification on a current basis. Any failure to do so may result in termination from Civil Service. Employees in this classification must: • Possess the legal requirements and a valid license for the practice of psychology in California as determine by the California Board of Psychology
Training	The employee is required to keep current with the completion of all required training.
Other Information	**Regular and consistent attendance is critical to the successful performance of this position due to the heavy workload and time-sensitive nature of the work.** The incumbent routinely works with and is exposed to sensitive and confidential issues and/or materials and is expected to maintain confidentiality at all times. The Department of State Hospitals provides support services to facilities operated within the Department. A required function of this position is to consistently provide exceptional customer service to internal and external customers. **The employee is required to work any shift and schedule in a variety of settings and security areas throughout the hospital** and may be required to work overtime and float to other work locations as determined by the operational needs of the hospital. All employees are required to have an

annual health review and repeat health reviews whenever necessary to ascertain that they are free from symptoms indicating the presence of infection and are able to safely perform their essential job functions.

Statement of Economic Interests / Form 700 Requirements:

The Political Reform Act requires employees who serve in this position to be designated in our agency conflict-of-interest code to file a Statement of Economic Interest (Form 700). Your assuming office statement is due within 30 days of Assuming Office, Annually and within 30 days of Leaving Office. The Annual Form 700 due date is determined by the Fair Political Practices Commission and is generally due on or about March 31 of each year. The statements must be submitted to the DSH-Patton Filing Officer. These statements are public access documents. You will receive reminders from the DSH-Patton Filing Officer regarding completion of the statements; however, it is your responsibility to ensure you are compliant with all regulations and requirements. For additional information regarding the Statement of Economic Interests or regulations, please contact the DSH-Patton Filing Officer.

Ethics Training and Compliance:

Pursuant to Assembly Bill 3022 and Government Code 11146.4, employees required to file a Form 700 Statement of Economic Interests must complete an Ethics orientation training course within six months of assuming a Form 700 covered position, and every two (2) years thereafter, by December 31 of each odd numbered year. The Ethics training governs the official conduct of state officials. You will receive reminders from the DSH-Patton Filing Officer regarding completion and documentation of the training; however, it is your responsibility to ensure you are compliant with the required training. Your Ethics training record and certificates of completion are public access documents. For additional information regarding the Ethics training and regulations regarding this requirement, please contact the DSH-Patton Filing Officer.

I have read and understand the duties listed above and I can perform these duties with or without reasonable accommodation. (If you believe reasonable accommodation is necessary, discuss your concerns with the Office of Human Rights).

_____	_____	_____
Classification (Employee Signature)	Print Name	Date

I have discussed the duties of this position with and have provided a copy of this duty statement to the employee named above.

	Classification (Supervisor Signature) Print Name Date 08/04/26 Classification Reviewing Supervisor Signature Print Name Date