

DUTY STATEMENT

DFW 242A (REV. 07/18/22)

Department Statement:

California is one of the most biodiverse places on the planet. As such, the Department of Fish and Wildlife (CDFW) values diverse employees working together to protect nature for all Californians. CDFW is committed to fostering an inclusive work environment where all backgrounds, cultures, and personal experiences can thrive and connect others to our critical mission.

INSTRUCTIONS: A duty statement and organizational chart must be submitted with each Request for Personnel Action, Form 242	EFFECTIVE DATE
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DFW DIVISION/BRANCH/REGION/OFFICE Central Region 4	POSITION NUMBER (Agency-Unit-Class-Serial) 565-443-0916-025
UNIT NAME AND LOCATION Salmon Conservation and Research Facility - Friant	CLASS TITLE Fish and Wildlife Technician – Permanent, Full-time
INCUMBENT	CURRENT POSITION NUMBER (Agency-Unit-Class-Serial)
BRIEFLY DESCRIBE THE POSITION'S ORGANIZATION SETTING AND MAJOR FUNCTIONS Under the supervision of the Senior Environmental Scientist (Supervisor), the Fish and Wildlife Technician in the Salmon Conservation and Research Facility will perform various duties associated with hatchery fish production for the restoration of the San Joaquin River (SJRRP) as well as facilities and grounds maintenance.	

PERCENTAGE OF TIME PERFORMING DUTIES	INDICATE THE DUTIES AND RESPONSIBILITIES ASSIGNED TO THE POSITION AND THE PERCENTAGE OF TIME SPENT ON EACH. GROUP RELATED TASKS UNDER THE SAME PERCENTAGE WITH THE HIGHEST PERCENTAGE FIRST. (USE THE REVERSE SIDE IF NECESSARY.)
40%	ESSENTIAL FUNCTIONS: Fish Culture and Production: As directed, sort male and female salmonids for spawning, take ripe eggs from females and fertilize eggs with milt from males, treat eggs, measure/inventory eggs, measure/inventory fish, clean troughs, tanks, filters and screens, remove and dispose of dead fish, take weight counts, treat diseased fish with approved chemicals.
40%	Facility Maintenance: Performs a variety of maintenance and repair tasks that include: weeding, mowing, painting, plumbing, grounds care, cleaning and maintaining buildings, restrooms and equipment; welding (gas, arc and tig), fabricates equipment out of wood and metal; operates gas and electrical powered equipment and various hand tools and power tools; maintains/repairs vehicles and mechanical equipment using hoist, lubricating tools, tire changer; conducting minor electrical repair; digging, trenching, landscaping, plant trimming, controlling invasive plant species, planting vegetation, seeding, watering vegetation, maintaining vegetation beds, keeping grounds irrigation system operable and programming irrigation system, irrigation system checks, and tracking water use; maintaining site features, painting, varnishing, installing and refurbishing signage, keeping trails clear of debris, conducting trash removal, general site clean-up, maintaining drinking fountains, cleaning restrooms, cleaning picnic tables, programming and maintaining the gate timers, opening and closing gates, repairing gates and fencing as needed. Conducts water quality sampling/recording; maintains neat and accurate records; responds to emergency low water alarm; may assist at other facilities and programs as needed. Working knowledge of hatchery water conveyance and chiller systems.
15%	Fish Distribution: Safe operation of fish transport vehicles ranging in size from 1/4 ton to 2 ton trucks in various road and weather conditions and in isolated areas; loads and carries many buckets of fish from truck to water over uneven, steep terrain; operates fish pump, fish crowder, aeration and oxygen equipment on trucks; performs maintenance on all fish transport and release equipment; safe operation of fish pump, fish crowder, forklift and feed cart/truck.
5%	NON-ESSENTIAL FUNCTIONS: Enroll in applicable training when possible, such as: Fish culture related courses, lead person training, first aid/CPR, white water rescue, written and verbal communication. Conduct tours; give talks to schools and other groups.

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PERCENTAGE OF TIME PERFORMING DUTIES	INDICATE THE DUTIES AND RESPONSIBILITIES ASSIGNED TO THE POSITION AND THE PERCENTAGE OF TIME SPENT ON EACH. GROUP RELATED TASKS UNDER THE SAME PERCENTAGE WITH THE HIGHEST PERCENTAGE FIRST. (USE THE REVERSE SIDE IF NECESSARY.)	
	Special Personal Characteristics: Aptitude for fish and wildlife conservation work, construction, repair, and maintenance work; willingness to live and work throughout the State, and work unusual hours and on Saturdays, Sundays and holidays; willingness to do heavy manual labor, work in adverse weather conditions, and to wear a prescribed uniform; keenness of observation; tact; and reliability. Interpersonal Skills: Presents a positive attitude, outlook and work ethic, demonstrates ability to think and work independently and as a team member to effectively organize and complete multiple daily tasks. Maintains adequate physical fitness for the physically demanding job. Willingness to work long hours if necessary. Willingness to explore new ideas, technologies and techniques to improve program and workplace. Interest in fishing, hunting, nature and the outdoors. WORKING CONDITIONS: Ability to lift and carry 50-lb sacks; walk with buckets of fish in uneven, steep terrain and work in extreme weather conditions for extended periods. Occasionally working in remote areas carrying heavy loads in uneven terrain. State-owned housing is not available. A valid driver license is required.	
SUPERVISOR'S STATEMENT: I HAVE DISCUSSED THE DUTIES OF THE POSITION WITH THE EMPLOYEE.		
PRINT SUPERVISOR'S NAME	SUPERVISOR'S SIGNATURE	DATE
EMPLOYEE'S STATEMENT: I HAVE DISCUSSED WITH MY SUPERVISOR THE DUTIES OF THE POSITION AND HAVE RECEIVED A COPY OF THE DUTY STATEMENT. I HAVE READ AND UNDERSTAND THE DUTIES AND ESSENTIAL FUNCTIONS OF THE POSITION AND CAN PERFORM THESE DUTIES WITH OR WITHOUT REASONABLE ACCOMMODATION.		
PRINT EMPLOYEE'S NAME	EMPLOYEE'S SIGNATURE	DATE