

STATE OF CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION POSITION ESSENTIAL FUNCTIONS DUTIES STATEMENT PO-199 (06/16)		Working Title of Position <u>Heavy Fire Equipment Operator</u>	
		Division and/or Subdivision <u>Shasta-Trinity</u>	
INSTRUCTIONS: The Director is required by Government Code Section 19818.12 to report (or to record) "...material changes in the duties of any position in his or her jurisdiction". The Position Essential Functions Duties Statement is used for this purpose. Enter identifying information and effective date at the right. Enter brief description of each of the important duties and responsibilities of the position below. Group related duties in numbered paragraphs and indicate the percentage of total time occupied. Indicate the "essential functions" of the position by placing an asterisk (*) in front of those individual duties you determine to be essential to the job. Discuss the duties with the employee assigned to the position. Both the employee and supervisor sign the document where indicated. The supervisor retains the original document and provides a copy to the employee.		Location of Headquarters <u>Burney</u>	
		Class Title of Position <u>Heavy Fire Equipment Operator</u>	
		Position Number <u>542-213-6387-501</u>	
		Effective Date	
Percentage of Time Required	Effective on the date indicated, the employee assigned to the position identified above performs the following duties and responsibilities.		
50%	Under the direction of the assigned Battalion Chief, responsibilities include the safety, readiness, and sound working order of the transport, dozer, and service unit assigned to the current work location. Participation with co-workers at assigned work locations may include assisting with daily vehicle safety inspections and minor repairs, taking part in routine tailgate safety sessions, and facility maintenance as required.		
30%	*Performs vehicle maintenance and repair, which may include preventive maintenance service, tune-ups, brake relining and adjustment, disassembly and assembly for overhaul, welding, limited body repair, and lubrication. *Assists mechanics and Forestry Equipment Manager I (FEM I) in making major mechanical repairs to heavy dozers, motor graders, heavy-duty transports, trucks, and other types of equipment. *Complete all repair documentation associated with assigned repairs.		
5%	*Operates heavy dozers, motor graders, heavy-duty transports, trucks, and other types of heavy equipment used in fire suppression work, road maintenance projects, and in other wildland protection and conservation project work. *Assures all necessary permits are carried within the appropriate vehicles being operated. *Responds to emergencies, performing within the scope of training received.		
5%	*Maintains other equipment used in fire suppression activities, such as chainsaws, portable generators, etc.		
	*Estimates cost of repairs, purchases parts, maintains simple records and written reports of work performed. *Has a working knowledge of the Department's Hired Equipment program including policies and procedures.		
	*These are the essential functions for this position. Essential functions are those functions that the individual who holds the position must be able to perform unaided or with the assistance of a reasonable accommodation.		
Equal Employment Opportunity (EEO) Statement: All CAL FIRE employees are expected to conduct themselves in a professional manner that demonstrates respect for all employees and others they come in contact with during work hours, during work related activities, and anytime they represent the department. Additionally, all CAL FIRE employees are responsible for promoting a safe and secure work environment free from discrimination, harassment, inappropriate conduct, or retaliation.			
Job qualifications and/or conditions of employment: See page 2.			
"We have discussed this document in its entirety and understand the duties of this position."			
Employee Signature _____		Date _____	
Supervisor Signature _____		Date _____	
Personnel use only ☐ Posted to Directory		Initials and date _____	

Percentage of Time Required Effective on the date indicated, the employee assigned to the position identified above performs the following duties and responsibilities.

5%

*Trains other personnel in safe practices in the use and repair of heavy fire equipment and vehicles. *Attends and participates in required training in order to maintain certification for classification. Participates in physical training. May work with inmate and/or free personnel crews on fire line assignments, road construction assignments, and forestry conservation projects.

5%

Other duties as required.

Successfully completes required training as a condition of employment. Maintains the Arduous Fitness Standard in accordance with department policy.

The incumbent is required to wear respiratory protection equipment (including self-contained breathing apparatus (SCBA). The use of such equipment may place a physiological burden on the incumbent that varies with the type of equipment used, the job and workplace conditions in which the equipment is used, and the medical status of the incumbent. As such, Cal/OSHA requires that the incumbent be annually medically cleared to be fit-tested for respiratory protection equipment. This clearance process through the Respiratory Protection Program (RPP) consists of a comprehensive medical evaluation including a review of the incumbent's medical history, a complete physical examination, and vision, hearing, spirometry, and exercise treadmill tests.

The incumbent typically is required to perform psychologically stressful and/or physically demanding duties consistent with firefighting, disaster response, and emergency medical response, including working in isolated areas, walking or running on uneven rough terrain, and remaining on duty 24 hours or longer without a break while performing these duties.

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Job qualifications and/or conditions of employment: Position may require a two (2) year commitment and the completion of the appropriate JAC apprenticeship program prior to an inter-unit reassignment. May be required to work nights, weekends, or holidays in support of emergency incidents. Must complete HFEO training courses during the probationary period as a condition of employment. Must maintain a valid driver's license in the appropriate class.

"We have discussed this document in its entirety and understand the duties of this position."

Employee Signature _____

Date _____

Supervisor Signature _____

Date _____

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