

Name:

**DUTY STATEMENT
DEPARTMENT OF MENTAL HEALTH
NAPA STATE HOSPITAL**

JOB CLASSIFICATION: PAINTER I

1. MAJOR TASKS, DUTIES, AND RESPONSIBILITIES

This is one of the two entry classes and the first journey level of the Painter series. Incumbents scrape, sand and fill surfaces in preparation for painting and finishing; apply undercoats and finish coats with brush or by spray machines; paper hang; and match paints and finishes; clean and maintain brushes and other equipment; paint simple designs; estimate the cost of painting jobs; advise in the selection, ordering, and storing of painting materials; consult with other trades people; keep simple records and make reports; instruct and lead unskilled assistants.

- | | |
|-----|--|
| 55% | Applies undercoats and finish coats with brush, roller, or spray machine; mixes and matches paints and finishes; performs color blending. |
| 20% | Estimates labor and materials needed; keeps simple records; orders and stores materials; accounts for daily square footage of paint job done; and instructs and leads unskilled workers. |
| 10% | Scrapes, sands, and fills surfaces in preparation for painting and finishing the interior and exterior of buildings. |
| 5% | Cleans and maintains brushes, rollers, and other equipment. |
| 5% | Erects and paints from scaffolding, rigging, and ladders; engraves or paints simple designs; paper hangs. |
| 5% | Other related duties as required. |

0% **SITE SPECIFIC DUTIES**

0% **TECHNICAL PROFICIENCY**

2. SUPERVISION RECEIVED

The Painter I functions under the supervision of the Painter Supervisor.

3. SUPERVISION EXERCISED

The Painter I position is non-supervisory, but may instruct and lead unskilled assistants.

4. KNOWLEDGE AND ABILITIES

KNOWLEDGE OF:

Principles, methods, materials, tools and equipment used in painting, finishing, and paper hanging work; painting Safety Orders of the Division of Industrial Safety.

SKILL IN:

Brush and spray painting, paper hanging, mixing paints, finishing materials, and blending and matching colors.

ABILITY TO:

Mix paints and match colors; scaffolding and rigging; do paper hanging; estimate materials needed; keep simple records and make reports; follow oral and written directions; read and write English at a level appropriate to the classification; and erect and paint from ladders, and follow oral and written instructions; instruct and lead unskilled assistants.

5. REQUIRED COMPETENCIES

SAFETY

Actively supports a safe and hazard free workplace through practice of personal safety and vigilance in the identification of safety or security hazards.

CULTURAL AWARENESS

Demonstrates awareness to multicultural issues in the workplace which enable the employee to work effectively.

SITE SPECIFIC COMPETENCIES

TECHNICAL PROFICIENCY (SITE SPECIFIC)

5. LICENSE OR CERTIFICATION – NOT APPLICABLE

7. TRAINING - Training Category = D

The employee is required to keep current with the completion of all required

training.

8. WORKING CONDITIONS

EMPLOYEE IS REQUIRED TO:

- Report to work on time and follow procedures for reporting absences;
- Maintain a professional appearance;
- Appropriately maintain cooperative, professional, and effective interactions with employees, individuals, and the public; and
- Comply with hospital policies and procedures.

The employee is required to work any shift and schedule in a variety of settings throughout the hospital and may be required to work overtime and float to other work locations as determined by the operational needs of the hospital. All employees are required to have an annual health review and repeat health reviews whenever necessary to ascertain that they are free from symptoms indicating the presence of infection and are able to safely perform their essential job functions.

Employee Signature

Print Name

Date

Supervisor Signature

Print Name

Date







Reviewing Supervisor
Signature

Print Name

Date