

JOB DESCRIPTION AND POSITION CLASSIFICATION

CLASSIFICATION Chief Hydroelectric Plant Operator		DWR POSITION NUMBER 2330-6461-504	SAP POSITION NUMBER 50002030	MCR 1
APPOINTEE Vacant		SAP PERSONNEL NO. TBD	DIVISION/SECTION O&M/Delta Field Division/Operations Branch	
COLLECTIVE BARGAINING IDENTIFIER Management Related BU: ☐ Supervisory Related BU: ☒ Confidential Related BU: ☐ Rank and File BU: ☐ 12				
RESPONSIBILITIES EXERCISED ☒ Supervisory ☐ Lead Person		IMMEDIATE SUPERVISOR (Print) Octavio Herrera	SUPERVISOR'S CLASSIFICATION HEP Operations Superintendent	
APPROVED BY (Personnel Analyst's Name) Sydney Mecke			DATE 10/9/26	
<i>Percent of Time</i>	<i>Activity</i>			
	POSITION SUMMARY Under general direction of the Hydroelectric Plant (HEP) Operations Superintendent, supervises and coordinates the Plant Operation Unit in the operations and control of pumping plants and Area Control Center (ACC) within the Delta Field Division (DFD), which includes, but is not limited to, starting, synchronizing, regulating, stopping, securing main pumping units and the manipulation of remotely controlled checks and turnouts. Responsible for the operation of digital process computers for control and optimization of plant and aqueduct output and flow. Ensures continuity in the implementation of operating policies and procedures throughout the field division. This is a 24-month rotation. ESSENTIAL FUNCTIONS This position requires that the incumbent work cooperatively with others, maintain regular, consistent, predictable attendance and exercise good judgment.			
40%	Implements general policy; operational and procedural directives from the HEP Operations Superintendent, which includes budgeting for, planning, organizing and directing the unit and encompasses the selection, placement, training and evaluating trainees, and overall work performance of the unit's personnel.			
25%	Oversees the day-to-day operation of the Operations unit; ensures that schedules for pumping and water releases are carried out in an effective, timely, and consistent manner. Reviews methods, procedures, and operational activity documentation to ensure that regulatory compliance is consistently met.			
20%	Makes decisions regarding safe working conditions; ensures that best business practices are followed in the areas of personnel safety and operational procedures. Ensures that personnel have access to, and training on the proper use of personal protective equipment, and the adherence to policies and procedures with accountability, to ensure a safe work environment.			
SUPERVISOR'S STATEMENT: I HAVE DISCUSSED THE DUTIES OF THE POSITION WITH THE EMPLOYEE.				
SUPERVISOR'S NAME (Print) Octavio Herrera		SUPERVISOR'S SIGNATURE ➤		DATE
EMPLOYEE'S STATEMENT: I HAVE DISCUSSED WITH MY SUPERVISOR THE DUTIES OF THE POSITION AND HAVE RECEIVED A COPY OF THE DUTY STATEMENT.				
EMPLOYEE'S NAME (Print) Vacant		EMPLOYEE'S SIGNATURE ➤		DATE

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Vacant		TBD	O&M/Delta Field Division/Operations Branch		
Percent of Time	Activity				
15%	Coordinates the unit's activities at his/her organization level with the Division of Operations & Maintenance Headquarters' staff, other field division and government agencies, to ensure that overall outage coordination affecting major facilities is successfully accomplished. Provides information to the public within his/her purview and conducts tours as required. Acts as the Operations Superintendent as needed. PHYSICAL REQUIREMENTS This position requires the incumbent be physically able to conduct field inspections of State Water Project (SWP) facilities, including climbing ladders and stairs; entering pipelines, tunnels, and galleries; walking throughout power and pumping plants; and inspecting dams and their appurtenant structures with respect to security. Ability to enter/exit vehicles, ascend/descend stairs and sloped embankments. SPECIAL REQUIREMENTS Must possess strong leadership skills; effectively communicate both orally and in writing; evaluate situations, exercise good judgment, and take appropriate action to ensure the security of the SWP; handle difficult situations effectively; identify practical solutions; and act independently. The incumbent in this position must be available to work outside normal business hours. This position is not eligible for telework. Employee is required to successfully complete all safety training related to the functions of the job. All employees are responsible for contributing to an inclusive, safe, and secure work environment that values diverse cultures, perspectives, and experiences, and is free from discrimination. Must have a valid California Class C license as incumbent will be required to operate automotive vehicles on public roadways as travel to remote areas within Delta Field Division is necessary to perform the requirements of this position. Travel, including overnight, is required. Under the provisions of the North American Electric Reliability Corporation Critical Infrastructure Protection Standard CIP-004 as part of the Energy Policy of 2005, this position has authorized cyber access to or unescorted physical access around critical cyber assets and is subject to a satisfactory background check prior to appointment and every seven years thereafter. This position provides necessary support to the Divisions of Flood Management, Safety of Dams, Operations and Maintenance, Engineering, and/or the Public Affairs Office during Governor declared emergencies, flood, dam, SWP, and other incidents and emergencies. Additionally, this position may participate in emergency operations in the capacity of area teams, field inspection, coordination, and assist agencies such as California OES and FEMA in disaster work, including preforming fieldwork to complete damage survey reports for droughts, flooding, earthquakes, and other emergencies. This position may also serve in one of the sections as established in the Incident Command System to assist the Department in preforming its emergency preparedness, response, recovery, and mitigation functions. These functions are established in the California State Emergency Plan and the Department's Administrative Orders.				