DUTY STATEMENT
DSH3002 (Rev. 01/2020)

California Department of State Hospitals

Box reserved for Personnel Section

RPA #	C&P Analyst Approval	Date

Employee Name	**Division**			
Position No / Agency-Unit-Class-Serial 502-655-7616-XXX	**Unit** Forensic Evaluation Department			
Class Title Sr. Psychiatrist Specialist (Forensic)	**Location** DSH-Patton			
Subject to Conflict of Interest ☐Yes ☒No	**CBID** R16	**Work Week Group:** E	**Pay Differential**	**Other**

Briefly (1 or 2 sentences) describe the position's organizational setting and major functions
Performing evaluations and providing related court testimony for Not Guilty by Reason of Insanity (NGI), Offenders with Mental Health Disorders (OMD), Incompetent to Stand Trial (IST), and Murphy conservatorship patients at DSH-Patton and involuntary medication order evaluations and related testimony for NGI and OMD patients at DSH-Metropolitan; serving on NGI and OMD involuntary medication panels at DSH-Patton and via teleconference for DSH-Metropolitan; performing other forensic evaluations via consultation by the treatment team or as part of standard hospital policy; responding to requests locally or at the statewide level for input regarding forensic psychiatric issues; and providing forensic oversight, consultation and mentoring to treatment teams.

% of time performing duties	
35%	**Performing PC 1370 utilization review and varied forensic evaluations for DSH-Patton** for patients committed under PC 1370 and Murphy conservatorship, including preparation and writing of court reports and completing related court testimony, with associated travel to courts of jurisdiction as necessary. Includes evaluations pertaining to involuntary antipsychotic medication as it pertains to IST patients.
35%	**Performing forensic evaluations and providing court testimony for NGI and OMD patients** on various forensic matters, with associated travel to courts of jurisdiction as necessary. Also includes evaluations and associated testimony pertaining to involuntary antipsychotic medication as it pertains to NGI and OMD patients. Serves on involuntary antipsychotic medication panels at DSH-Patton and via teleconferencing for DSH-Metropolitan.
15%	**Providing forensic psychiatric analysis** to assist treatment teams and hospital administration at DSH-Patton and to assist DSH at the statewide systems level;
10%	**Attending medical staff, departmental, and committee meetings as assigned**, and performing associated tasks on behalf of these bodies; **teaching psychiatry residents and fellows and/or psychology trainees.**
5%	Performing other duties as assigned, which must include sufficient clinical activities to maintain general psychiatry privileges in the DSH-Patton Medical Staff unless other means of demonstrating current clinical competence have been approved by the Medical Executive Committee.
Required Competencies	**SUPERVISION RECEIVED:** Senior Psychiatrist (Specialist) reports to the Forensic Evaluation Department Chief. **SUPERVISION EXERCISED:** This is not a supervisory position.

	ABILITY TO: Efficiently evaluate forensically committed individuals through collection, organization, and analysis of psychiatric data pertinent to psychiatric-legal criteria; work collaboratively with treatment teams in the collection of this data; cogently explain opinion and reasoning related to forensic conclusions both in written reports and in courtroom testimony; and provide general psychiatric evaluations and order appropriate treatment. **KNOWLEDGE OF:** Forensic psychiatry, general psychiatry and medicine; specific areas of law pertinent to practice in a maximum security forensic psychiatric facility; medical ethics, especially related to psychiatry and forensic psychiatry. **TECHNICAL PROFICIENCY (SITE SPECIFIC)** Demonstrates knowledge of Key Indicators related to medical services and the ability analyze monitoring data to enhance the mental health services provided. **ANNUAL HEALTH REVIEW:** All employees are required to have an annual health review and TB test or whenever necessary to ascertain that they are free from symptoms indicating the presence of infection and are able to safely perform their essential job functions. **INFECTION CONTROL:** Applies knowledge of correct methods of controlling the spread of pathogens appropriate to job class and assignment. **HEALTH AND SAFETY:** Activity supports a safe and hazard free workplace through practice of personal safety and vigilance in the identification of safe or security hazards. **THERAPEUTIC STRATEGY INTERVENTION (TSI):** Supports safe working environment; practices the strategies and interventions that promote a therapeutic milieu; applies and demonstrates knowledge of correct methods in the management of assaultive behavior in accordance with policy. **CULTURAL AWARENESS:** Demonstrates awareness to multicultural issues in the work place that enable the employee to work more effectively. **RELATIONSHIP SECURITY**: Demonstrates professional interactions with patients, and maintains therapeutic boundaries. Maintains relationship security in the work area; takes effective action and monitors, per policy, any suspected employee/patient boundary violations.
License or Certification	It is the employee's responsibility to maintain a license, credential, or required registration pertinent to their classification on a current basis. Any failure to do so may result in termination from Civil Service. Employees in this classification must:

	• Possess the legal requirements for the practice of medicine in California as determined by the Medical Board of California or the Osteopathic Medical Board of California. • Possess valid California Driver License.
Training	The employee is required to keep current with the completion of all required training.
Other Information	Regular and consistent attendance is critical to the successful performance of this position due to the heavy workload and time-sensitive nature of the work. The incumbent routinely works with and is exposed to sensitive and confidential issues and/or materials and is expected to maintain confidentiality at all times. The Department of State Hospitals provides support services to facilities operated within the Department. A required function of this position is to consistently provide exceptional customer service to internal and external customers. **The employee is required to work any shift and schedule in a variety of settings and security areas throughout the hospital and may be required to work overtime and float to other work locations as determined by the operational needs of the hospital. All employees are required to have an annual health review and repeat health reviews whenever necessary to ascertain that they are free from symptoms indicating the presence of infection and are able to safely perform their essential job functions.** I have read and understand the duties listed above and I can perform these duties with or without reasonable accommodation. (If you believe reasonable accommodation is necessary, discuss your concerns with the Office of Human Rights). _____ _____ _____ Sr. Psychiatrist Specialist Employee Signature Print Name Date (continued on next page)

	I have discussed the duties of this position with and have provided a copy of this duty statement to the employee named above. _____ _____ _____ Sr. Psychiatrist Supervisor/ FED Chief Supervisor Signature Print Name Date _____ _____ _____ Medical Director Reviewing Supervisor Signature Print Name Date