

**CLINICAL PSYCHOLOGY INTERN
Duty Statement**
(Rev. 11/30/2025)



California Department of
State Hospitals

Box reserved for Personnel Section

	RPA #	C&P Analyst Approval	Date	
Employee Name	Division Department of State Hospitals-Patton			
Position No / Agency-Unit-Class-Serial 502-211-4872-XXX	Unit			
Class Title Clinical Psychology Intern	Location Department of Psychology			
Subject to Conflict of Interest ☐ Yes ☒ No	CBID R19	Work Week Group: 2	Pay Differential	Other

INTRODUCTION

The Department of State Hospital's mission is to provide evaluation and treatment in a safe and responsible manner and seek innovation and excellence in hospital operations across a continuum of care and settings. You are expected to work cooperatively with team members and others to enable the department to meet these goals and provide the highest level of service possible. Your efforts to treat others fairly with dignity and respect are important to patients, staff, and stakeholders.

Description of the position's organizational setting and major functions

The classification of Clinical Psychology Intern is a training class established to provide limited term employment offering supervised experience in clinical psychology.

The Clinical Psychology Intern is an individual who is currently enrolled in a doctoral program in clinical psychology at a recognized university or professional school. The intern has completed a core curriculum and a minimum of 500 hours of assessment and therapy practica in psychology. The clinical psychology internship provides the final required year of applied clinical service in psychology training.

As an Affiliate Member of the Department of State Hospitals - Patton Psychology Service, the Clinical Psychology Intern adheres to the following DSH-Patton documents: the Psychology Service Rules and Regulations; the Medical Staff Bylaws; the Administrative Directives, and the policy and procedures manuals. The Clinical Psychology Intern aspires to the highest standards of the profession through their efforts to practice in accordance with the American Psychological Association's Ethical Guidelines, Specialty Guidelines for Forensic Psychologists, and other published standards for providers of psychological services. The Clinical Psychology Intern familiarizes themselves with and conforms their practice to the laws and regulations governing the practice of psychology in the State of California.

During the course of training, the Clinical Psychology Intern is expected to develop the skills and expertise required of the journeyman level clinical psychologist, with some specialized skills in the area of forensic psychology and treatment of the severely mentally ill. Inasmuch as the internship is a training program, the Clinical Psychology Intern is not privileged to practice independently within Department of State Hospitals – Patton. All direct psychological services are provided under the

supervision, hospital privileges, and professional license of a Psychologist (Health Facility-Clinical-Safety), Senior Psychologist Specialist, Senior Psychologist Supervisor, or Chief of Psychology. All written work products, including reports, consultation, and progress notes are countersigned by the licensed psychologist who provided clinical supervision for that work.

Within these guidelines, the Clinical Psychology Intern is assigned duties that include, but are not limited to the following (time percentages are approximate and subject to change during extramural rotations):

AREAS OF ACCOUNTABILITY:

40%	<u>Psychological Evaluation and Assessment.</u> Under supervision, the Intern conducts psychodiagnostic interviews and psychological assessments. The intern administers, scores, interprets, and writes up a wide variety of psychological assessment instruments including measures of intellectual functioning, neuropsychological functioning, personality/psychopathology, and forensic assessment instruments. The intern writes psychological assessment reports that accurately and concisely integrate and communicate information from chart reviews, interview data, mental status exams, testing data, and collateral sources.
30%	<u>Individual and Group Psychotherapy.</u> As co-therapist and supervised therapist, the Intern conducts individual and group psychotherapy with hospitalized patients , adding and refining skills required of a psychotherapist. The Intern prepares, with the supervisor, progress reports for the medical record.
10%	<u>Applied Psychological Research.</u> The Intern participates in one of the ongoing applied psychology research groups. The Intern assists with all aspects of applied clinical research projects including submission of research protocols to the Committee for the Protection of Human Subjects, literature reviews, data collection and coding, data entry into SPSS, research design, statistical analyses with SPSS, manuscript preparation, and research dissemination.
10%	<u>Interdisciplinary Team Staffings and Consultations.</u> Under supervision, the Intern attends select patient staffings and unit team meetings to develop skills in consultation and staff decisions regarding patient disposition and court referrals for community outpatient care. The Intern will become familiar with the writing of court reports and other forensic procedures, including court hearings. In addition to participating in interdisciplinary team staffings, the Intern participates as an Affiliate Member in the professional meetings of the Psychology Services Staff, gaining experience with professional issues including quality improvement audits, ethics and current mental health concerns. The Intern attends lectures and workshops as arranged during the year and sponsored by the hospital.

10%	<u>Psychology Seminars.</u> The Intern attends three weekly seminars conducted by the psychology staff. The intern completes assigned readings and actively participates in seminar discussions. The Intern presents case material and gains expertise in a wide variety of professional topics that are included in didactic lectures as well as in clinical discussions.
Supervision	SUPERVISION RECEIVED: The Clinical Psychology Intern works under the general and specific clinical direction of the Psychology Internship Director and clinical supervisors as assigned. The Clinical Psychology Intern is administratively responsible to the Internship Director and to the Chief of the Psychology Department. All training programs in the hospital receive functional guidance from the Chief of Professional Education, as appropriate. SUPERVISION EXERCISED: None.
Required Knowledge, Abilities	KNOWLEDGE OF: The basic principles and techniques of clinical psychology. ABILITY TO: Under supervision, perform the duties of a doctoral psychologist in training in the field of psychology, e.g., provide individual and group therapy, consultation, psychological assessments, gather and analyze data, establish and maintain effective working relationships, communicate effectively.
Required Competencies	INFECTION CONTROL Applies knowledge of correct methods for controlling the spread of pathogens appropriate to job classification and assignment. SAFETY Actively supports a safe and hazard free workplace through practice of personal safety and vigilance in the identification of safe or security hazards, including infection control. CPR Maintains current certification. AGE SPECIFIC Provides services commensurate with age of patients being served. Demonstrates knowledge of growth and development of the following age categories. ☐ Pediatric ☐ Adolescent ☒ Adult ☒ Geriatric

	THERAPEUTIC STRATEGIES AND INTERVENTIONS Applies and demonstrates knowledge of providing a safe work environment and therapeutic milieu; including strategies to prevent, suspend, and mitigate potentially dangerous/violent situations (TSI). RESTRAINT/SECLUSION Demonstrates knowledge of criteria for and appropriately uses, orders, applies, and removes restraint and/or seclusion. CULTURAL AWARENESS Demonstrates awareness to multicultural issues in the workplace which enable the employee to work effectively. SITE SPECIFIC COMPETENCIES During the course of training, the Clinical Psychology Intern gains supervised training and experience in clinical psychology with some specialized knowledge of treatment of the severely mentally ill and of forensic issues. TECHNICAL PROFICIENCY (SITE SPECIFIC) The Clinical Psychology Intern attends three weekly seminars dealing with application of assessment techniques, psychotherapy, cross-cultural, and forensic issues to expand competency in all areas of clinical practice. Interns are expected to have competencies in word processing (e.g., Microsoft Word), use of spreadsheets (e.g., Microsoft Excel), and statistical data software (e.g., Statistical Package for the Social Sciences; SPSS).
Other Information	LICENSING OR CERTIFICATION It is the employee's responsibility to maintain a license, credential, or required registration pertinent to their classification on a current basis. Any failure to do so may result in termination from Civil Service. Employees in this classification must: NOT APPLICABLE – Note: The Clinical Psychology Intern typically gains supervised qualifying predoctoral licensure hours required to take the national psychology licensing examination. The Clinical Psychology Intern does not provide services independently, working only under the supervision and counter signature of a licensed practitioner. TRAINING – Training Category = Limited Contact The employee is required to keep current with the completion of all required training including but not limited to current CPR certification. WORKING CONDITIONS The Clinical Psychology Intern is a Work Week Group 2 employee and is required to work an assigned shift and may be required to work in a variety of

settings through the hospital as determined by the operational needs of the hospital. Employee is paid wages for actual time worked (including approved state holidays, and usage of approved leave benefits). Employee is required to report to work on time, abide by shift scheduled hours, and follow established procedures for reporting absences. The employee is expected to work only hours when a psychology supervisor (or acting supervisor) is available.

The employee is to abide by hospital and DSH policies and procedures including but not limited to hospital Administrative Directives. The employee is to maintain a professional appearance and maintain professional, supportive interactions with other employees, patients, and the public. All employees are required to have an annual health review (including annual TB skin testing) and repeat health reviews whenever necessary to ascertain that they are free from symptoms indicating the presence of infection and that they are able to safely perform their essential job functions.

(Duties in boldface font represent **essential functions**)

_____ Employee Signature	_____ Print Name	_____ Date
_____ Supervisor Signature	_____ Print Name	_____ Date
_____ Reviewing Supervisor Signature	_____ Print Name	_____ Date