DUTY STATEMENT
DSH3002 (Rev. 01/2020)

California Department of State Hospitals

Box reserved for Personnel Section

RPA #	Position Control Approval: DF	Date: 6-25

Employee Name	**Division** Hospital Administrator		
Position No / Agency-Unit-Class-Serial 455-556-6526-XXX	**Unit** Plant Operations		
Class Title Painter I	**Location** Atascadero State Hospital		
Subject to Conflict of Interest ☐Yes ☒No	**CBID** R12	**Work Week Group** 2	**Class Ranges** A

MAJOR TASKS, DUTIES, AND RESPONSIBILITIES
Scrape, sand and fill surfaces in preparation for painting and finishing; apply undercoats and finish coats with brush or by spray machines; paper hang; and match paints and finishes; clean and maintain brushes and other equipment; paint simple designs; estimate the cost of painting jobs; advise in the selection, ordering, and storing of painting materials; consult with other tradespeople; keep simple records and make reports.

50%	**Prepares wood, masonry, and metal surfaces for painting. Applies primer coats, undercoats, and finish coats.** Uses brush, roller, and spray, both conventional and airless. Cleans and maintains brushes, tools, and equipment. **Requires lifting, bending, physical agility, ability to work off ladders and scaffolding, lift up to 70 pounds. Repetitious work required (above and below shoulder level).**
30%	Receives work orders from Painter II. Works to see that work orders are completed in a timely manner. **Maintains inventory and requisitions material necessary to meet the needs of day-to-day operation of the Paint shop**. Accounts for usage of materials and labor on work order forms. Works with Painter II on purchasing various needed items and ensuring material arrives in a timely manner.
10%	Knows location of and understands information contained on Safety Data Sheets, and the nature of all hazardous materials with which they work. Follows good safety practices and makes corrections or suggestions on safety issues. Knows and understands the proper use of respirators.
10%	**Maintains and follows proper tool control procedures.** Reads, understands, and conforms to all Hospital Administrative Directives and Plant Operations policies. Performs other duties as required for Hospital Operations. As determined by the Chief of Plant Operations, the Painter I may be temporarily assigned to assist in other Plant Operations functions which would serve the best interests of the Hospital.
Other Information	**Supervision Received:** Lead – Painter II Supervisor - Supervisor of Building Trades

Supervision Exercised:
None

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:
Principles, methods, materials, tools and equipment used in painting, finishing and paper hanging work; painting Safety Orders of the Division of Industrial Safety. Brush and spray painting, paper hanging, mixing paints, finishing materials, and blending and matching colors.

ABILITY TO:
Mix paints and match colors; scaffolding and rigging; do paper hanging; estimate materials needed; keep simple records and make reports; follow oral and written directions; read and write English at a level appropriate to the classification; and erect and paint from ladders.

REQUIRED COMPETENCIES

ANNUAL HEALTH REVIEW
All employees are required to have an annual health review and TB test or whatever necessary to ascertain that they are free from symptoms indicating the presence of infection and are able to safely perform their essential job functions.

INFECTION CONTROL
Applies knowledge of correct methods for controlling the spread of pathogens appropriate to job class and assignment.

SAFETY
Actively supports a safe and hazard free workplace through practice of personal safety vigilance in the identification of safety or security hazards.

CPR
Maintain current certification as indicated by local facility.

THERAPEUTIC STRATEGIES AND INTERVENTIONS
Applies and demonstrates knowledge of correct methods in the management of assaultive behavior as taught in Therapeutic Strategies and Interventions (TSI).

DIVERSITY, EQUITY, AND INCLUSION
Demonstrates awareness of cultural humility in the workplace to promote fair treatment among fellow staff and patients.

PRIVACY AND SECURITY OF PROTECTED HEALTH INFORMATION
Maintain and safeguard the privacy and security of patient's protected health information (PHI) and other individually identifiable health information (IIHI) whether it

	is in paper, electronic, or verbal form in compliance with HIPPA and all other applicable privacy laws. THERAPEUTIC RELATIONSHIPS / RELATIONSHIP SECURITY Demonstrate professional interactions with patients and maintains therapeutic boundaries. Maintains relationship security in the work area; takes effective action and monitors, per policy, any suspected employee/patient boundary violations. **SITE SPECIFIC COMPETENCIES** Basic knowledge of Maintenance Policy and Utility Emergency Manual. Maintains relationship security in the workplace. **TECHNICAL COMPETENCIES** Knowledge of Powder Coating. **LICENSE OR CERTIFICATION** N/A **TRAINING CATEGORY - 4** The employee is required to keep current with the completion of all required training. **PHYSICAL DEMANDS – See attached** **WORKING CONDITIONS:** Report to work on time and follow procedures for reporting absences. Maintain a professional appearance. Appropriately maintain cooperative, professional, and effective interactions with employees, individuals, and the public. The employee is required to work any shift and schedule in a variety of settings throughout the hospital and may be required to work overtime and float to other work locations as determined by the operational needs of the hospital.

	I have read and understand the duties listed above and I can perform these duties with or without reasonable accommodation. (If you believe reasonable accommodation is necessary, discuss your concerns with the Office of Human Rights). _____ _____ Employee Signature Date
	I have discussed the duties of this position with and have provided a copy of this duty statement to the employee named above. _____ _____ Supervisor's Signature Date _____ _____ Reviewing Supervisor's Signature Date

Physical Requirements of Position

Painter I (6526)

Activity	Never/Rarely < 5 min.	Infrequently 5-30 min.	Occasionally 31 min.-2.5 hrs.	Frequently 2.5-5.0 hrs.	Constantly > 5 hrs.	Comments
Interacting/communicating: Face-to-face with public	X					
By phone with public	X					
With inmates, patients, or clients	X					
With co-workers					X	
Supervising staff	X					
Lifting/Carrying						
0 - 10 lbs.				X		
11 - 25 lbs.			X			
26 - 50 lbs.		X				
51 - 75 lbs.		X				
76 - 100 lbs.	X					
100 + lbs.	X					
Sitting			X			
Standing				X		
Walking			X			
Running	X					
Crawling	X					
Kneeling			X			
Climbing		X				Ladders
Squatting		X				
Bending (neck)			X			
Bending (waist)			X			
Twisting (neck)			X			
Twisting (waist)			X			
Reaching (above shoulder)				X		
Reaching (below shoulder)				X		
Pushing & Pulling				X		
Power Grasping			X			
Handling (holding, light grasping)					X	
Fine fingering (pinching, picking)			X			
Computer use (keyboard, mouse)	X					
Walking on uneven ground			X			
Driving		X				Truck/Cart
Operating hazardous machinery	X					
Exposure to excessive noise		X				
Exposure to extreme temp.		X				
Exposure to dust, gas, fumes, or chemicals				X		
Working at heights			X			Ladders