

Classification Senior Environmental Scientist (Supervisory)	Position Number 814-100-0764-280	Location Sacramento (Headquarters)
Division/Branch Worker Health and Safety Branch	Supervisor's Classification Environmental Program Manager I (Supervisory)	Collective Bargaining Identification Designation (CBID) S10
Conflict of Interest Disclosure: ☒ Yes ☐ No	Incumbent (If filled) VACANT	

☐ **Job requires driving automobile:** In this position, the incumbent may, as needed, drive a state vehicle for work purposes.
(Employee must complete DPR-034, Request for Driver Record Information).

SUPERVISORY RESPONSIBILITIES
(Check One)

☐ Managerial ☒ Supervisory ☐ Lead Person ☐ None

Direct Supervision Exercised:		Indirect Supervision Exercised:	
No. of Employees	Classification Title	No. of Employees	Classification Title
4	Environmental Scientist		

I have read and discussed these duties with my supervisor.

Employee Signature	Date

I certify that the DPR-217 accurately represents the duties and responsibilities of the position.

Supervisor Signature	Date

Description of Duties (*Attach additional sheets, if necessary, and identify position information*)

Summarize the regularly assigned duties of the position by percentage in descending order. Do not combine distinct activities into a single percentage. Descriptive information should reflect variety and complexity of duties through: supervision exercised and/or received; responsibility for decision making and consequence of error; analytical requirements; special knowledge; skills or abilities required; level, type and frequency of public contact; and unusual working conditions (i.e., field work, bilingual services, etc.); and physical requirements (physical demands, environmental demands).

Percent of Time	Activity
30%	Under the general direction of the Environmental Program Manager I (Supervisory), the Senior Environmental Scientist (Supervisory) supervises and directs the work of a multi-disciplinary unit in the Worker Protection Program (WPP) of the Worker Health and Safety (WHS) Branch involved in the development of outreach, education, and training strategies to provide information about worker health and safety, as well as departmental measures and regulations to protect workers and the public from pesticide exposures. The incumbent is responsible for staff development, performance evaluations, workforce planning, hiring, disciplinary actions, and other supervisory duties, in addition to overseeing regulation development and implementing outreach, education, and training projects <u>ESSENTIAL FUNCTIONS:</u> Supervises, analyzes, and evaluates staff duties that include developing outreach, education and training projects; conducting research on chemical properties, pesticide use patterns, cultural practices, and observation of field applications; evaluating pertinent data to assess worker and public health impacts of pesticide use; making recommendations for increased protection of workers and persons near pesticide applications; and developing science-based worker safety regulations and outreach education resources focused on reducing agricultural workers' exposure to pesticides. developing and presenting technical information to the regulated community on worker safety regulatory measures implemented by the Department; and evaluating WPP to ensure continued compliance with the federal Worker Protection Standard.
25%	Supervises outreach and education efforts including developing and coordinating in-person and virtual events, such as conferences, community activities, and public speaking engagements and soliciting feedback from stakeholders about the usefulness of efforts; developing and implementing internal and external collaborative outreach, education, and training projects related to pesticide worker safety; coordinating with other state and local agencies; communicating and coordinating work with local County Agricultural Commissioners (CACs) and DPR regional offices; tracking and communicating project milestones and outcomes with the Executive Office, DPR management and external stakeholders. Represents DPR at internal and external meetings that may include representatives from federal and state agencies, CACs, community-based organizations, environmental justice groups, and other external stakeholders (which may include but are not limited to pesticide industry, farming industry, and worker advocates).
20%	Develops specific work objectives and performance goals, sets priorities, and establishes timetables for accomplishing staff assignments using the Branch Operational Plan and input from DPR management. Evaluates staff performance to maintain superior scientific quality in completing projects using state laws, regulations, and departmental policies. Prepares and reviews personnel transactions and documents. Participates in sensitive and confidential personnel related issues to ensure fair equal treatment of all staff using department state and national laws, regulations, bargaining contracts, and state and departmental policies. Interviews and hires staff, following state and departmental guidelines.
15%	Participates in WPP regulatory work groups. Reviews changes in laws, regulations, procedures, and outreach materials and makes recommendations as they pertain to occupational hazards and

Description of Duties (*Attach additional sheets, if necessary, and identify position information*)

Summarize the regularly assigned duties of the position by percentage in descending order. Do not combine distinct activities into a single percentage. Descriptive information should reflect variety and complexity of duties through: supervision exercised and/or received; responsibility for decision making and consequence of error; analytical requirements; special knowledge; skills or abilities required; level, type and frequency of public contact; and unusual working conditions (i.e., field work, bilingual services, etc.); and physical requirements (physical demands, environmental demands).

Percent of Time	Activity
	unhealthy working conditions. associated with WPP and/or mitigating unacceptable human health exposures to pesticides. Manages the Branch's Train-the-Trainer (T2) Program.
5%	<u>MARGINAL FUNCTIONS:</u> Assists in the development of scientific mitigation proposals to reduce identified unacceptable environmental or human health exposure to pesticides and evaluating available data, as well as input from CAC staff, other governmental and university scientists, knowledge of agricultural practices, and scientific principles. Assists with evaluation of implemented mitigation measures.
5%	Assists in the development of field studies to evaluate potential worker exposures to pesticides. Conducts preliminary review of environmental and human exposure data submitted by pesticide registrants as part of their requests for product registrations. Assigns appropriate staff to conduct data reviews, which range from changes in labeling language to requests for registration of a new active ingredient. Reviews and approves staff consultation and evaluation memos of pesticide products using scientific principles and knowledge of state laws and regulations. <u>WORKING CONDITIONS:</u> • Using a computer for up to 8 hours per day • Working in a high-rise building • Ability to lift up to 20 pounds • Occasional statewide travel with occasional overnight stays. • Exposure to pesticides or pesticide treated areas may be possible and appropriate personal protective equipment must be worn. <u>CRITICAL JOB COMPETENCIES:</u> Takes Action and Shows Initiative – Works well independently and is self-motivated to take action to meet critical program goals. Sets and monitors own objectives and standards. Initiates appropriate actions and follows through without prompting or close supervision. Demonstrates strong work ethic. Relationship and Partnership Building – Builds and effectively uses relationship networks to achieve goals. Shares knowledge and builds trust with scientific colleagues and superiors. Can be discreet and tactful when dealing with sensitive issues. Effective Communication – Clearly conveys and receives information and ideas through a variety of media. Translates complex or technical information to lay audiences/customers. Facilitates the exchange of ideas and opinions. Organization and Planning – Prioritizes tasks, establishes sequential activities, requests assistance when needed. Technical Credibility – Understands and appropriately applies procedures, requirements, policies, and regulations related to specialized expertise. Integrates technology into the work to improve program effectiveness. Possesses up-to-date knowledge in the profession and industry and accesses

Description of Duties (*Attach additional sheets, if necessary, and identify position information*)

Summarize the regularly assigned duties of the position by percentage in descending order. Do not combine distinct activities into a single percentage. Descriptive information should reflect variety and complexity of duties through: supervision exercised and/or received; responsibility for decision making and consequence of error; analytical requirements; special knowledge; skills or abilities required; level, type and frequency of public contact; and unusual working conditions (i.e., field work, bilingual services, etc.); and physical requirements (physical demands, environmental demands).

Percent of Time	Activity
	other expert resources when appropriate. Translates concepts and ideas into strategies and action steps.