

DUTY STATEMENT
DSH3002 (Rev. 01/2020)



California Department of
State Hospitals

Box reserved for Personnel Section

		RPA #	C&P Analyst Approval	Date
Employee Name		Division Primary Care Services		
Position No / Agency-Unit-Class-Serial xxx-xxx-8277-xxx		Unit		
Class Title Physical Therapist II		Location Coalinga		
Subject to Conflict of Interest ☐ Yes ☐ No		CBID R19	Work Week Group: E	Pay Differential
<p>The Physical Therapist II provides treatment to patients utilizing physical agents, such as heat light, cold, water, electricity, exercise, mobilization, mechanical devices, etc., in a manner commensurate with that specified in the California Physical Therapy Practice Act. In addition, performs a variety of general office work. Incumbents ensure public property is protected and safe. In addition, incumbents will respond to emergency situations as trained in Therapeutic Strategies and Interventions.</p>				
% of time performing duties	Indicate the duties and responsibilities assigned to the position and the percentage of time spent on each. Group related tasks under the same percentage with the highest percentage first; percentage must total 100%. (Use additional sheet if necessary).			
70%	<ul style="list-style-type: none"> • Provide physical therapy, evaluations, and treatment to Skilled Nursing Facility patients and other patient care areas of the hospital. • Plan the physical therapy program in a State hospital. • Administer active, passive, and resistive therapeutic exercises and local or general massage, muscle training, and corrective exercises directly to patients. • Administer various types of electric therapy, including ultraviolet, infrared, diathermy and inductothermy directly to patients. • Observe the physical conditions and reactions of patients and report unusual occurrences. • Supervises the administration of hydrotherapy treatments to patients to ensure proper treatment is administered safely and equipment is working properly. • Monitors the operation of therapeutic machines and materials while in use to ensure the safety of patients, staff, and DSH property. • Maintains security of working areas and work materials and inspects the premises and searches patients for contraband to safeguard DSH staff and the public. • Inventories and orders all therapeutic medical supplies and keeps them organized and securely locked in cabinets/drawers when not in use to ensure the safety of patients, staff, and DSH property from the potential usage of contraband. • Participate and lead the educating of healthcare personnel to ensure proper care is provided and procedures are followed to avoid harm to patients, staff, and visitors. 			

20%	<ul style="list-style-type: none"> Participate in team discussions, in-service training; coordinate these activities with other instructional programs.
5%	<ul style="list-style-type: none"> Train, direct and evaluate the work of other therapy workers and/or administrative staff. Effectively carry out the department's Equal Employment Opportunity objectives.
5%	<ul style="list-style-type: none"> Other duties and special projects as required.
Other Information	<p>SUPERVISION RECEIVED Supervision by the Chief Physician and Surgeon</p> <p>SUPERVISION EXERCISED Lead training programs for staff and assign and monitor work of Physical Therapy Assistants.</p> <p>KNOWLEDGE AND ABILITIES</p> <p>KNOWLEDGE OF: Principles and methods of physical therapy; operations of therapeutic machines, including ultraviolet, infrared, diathermy, and inductothermy, and the physical effects resulting from such treatment; skeletal anatomy and the basic pathology involved in diseases or injuries resulting in physical and mental disabilities; construction and use of appliances and equipment suitable for home construction. Knowledge of principles of effective supervision; the department's Affirmative Action Program objectives; a supervisor's role in the Affirmative Action Program and the processes available to meet the affirmative action objective.</p> <p>ABILITY TO: Administer various types of physical therapy; teach the disabled the fundamentals of self-care and other suitable activities; interpret physical therapy treatments to nurses, attendants, parents and clients, and teach others the treatment which must be continued after hospitalization; prepare reports, and keep records and case histories; analyze situations accurately and take effective action; train, direct and evaluate the work of others; effectively carry out the department's affirmative objectives.</p> <p>REQUIRED COMPETENCIES</p> <p>PHYSICAL The incumbent must possess the necessary physical, mental and cognitive abilities to perform the highly specialized analytical work needed to carry out the essential duties of the position. This includes but is not limited to working with computer software and hardware, bending, stooping, twisting, walking on irregular surfaces, pushing and pulling up to 25 pounds, lifting and carrying up to 25 pounds, and repetitive fine motor and hand motion.</p> <p>SAFETY Actively supports a safe and hazard free workplace through practice of personal safety and vigilance in the identification of safe or security hazards, including infection control.</p>

CULTURAL AWARENESS

Demonstrates awareness to multicultural issues in the workplace, which enable the employee to work effectively.

SITE SPECIFIC COMPETENCIES

Communication skills and computer skills.

TECHNICAL PROFICIENCY (SITE SPECIFIC)

Equipment management and maintenance.

CPR

Maintain current certification.

I have read and understand the duties listed above and I can perform these duties with or without reasonable accommodation. (If you believe reasonable accommodation is necessary, discuss your concerns with the Office of Human Rights).

Employee's Signature

Date

I have discussed the duties of this position with and have provided a copy of this duty statement to the employee named above.

Supervisor's Signature

Date