JOB DESCRIPTION AND POSITION CLASSIFICATION

CLASSIFICATION	DWR POSITION NUMBER	SAP POSITION NUMBER	MCR
Supervising Engineer (Specialist), Water Resources	**1840-3258-091**	**50026941**	**1**

APPOINTEE	SAP PERSONNEL NO.	DIVISION/SECTION
VACANT		**DOP/Plan Formulation/Project Plan Formulation**

COLLECTIVE BARGAINING IDENTIFIER

Management Related BU:	Supervisory Related BU:	Confidential Related BU:	Rank and File BU:
☐	☑ **E48**	☐	☐

RESPONSIBILITIES EXERCISED	IMMEDIATE SUPERVISOR (Print)	SUPERVISOR'S CLASSIFICATION
☐ Supervisory ☐ Lead Person	**Eric Tsai**	**Principal Engineer, WR**

APPROVED BY (Personnel Analyst's Name)	DATE
S. Meeks	**10/30/26**

Percent of Time	*Activity*
	POSITION SUMMARY **Under the general direction of the Manager of the Plan Formulation Branch (PFB), the incumbent will provide leadership and planning expertise to advance the Department of Water Resources (DWR) plans and studies. The position will play a key leadership role in conducting and guiding planning activities within a multi-disciplinary team supporting the California Water Plan. The position will effectively engage, coordinate and collaborate with diverse partners to develop actionable planning solutions. This includes representing the Department at conferences, workshops, public meetings, and other speaking engagements. The position will also independently lead regional and watershed-scale planning studies as requested by the Division of Planning (DOP) management, other DWR Divisions or DWR Executive.** **ESSENTIAL FUNCTIONS** **The incumbent should possess excellent verbal and written communication skills, strong leadership, initiative, and sound judgment. Strong public speaking and presentation skills are required to effectively represent DWR at public forums. This dynamic role demands flexible problem-solvers who can navigate shifting priorities in water management. Strong interpersonal and collaborative skills are required to work across diverse, multidisciplinary teams. The incumbent exercises independent judgment, takes initiative, and demonstrates high integrity, tact, and dependability. A deep understanding of critical water management issues is essential. The essential functions of this position include:**
40%	**Conduct and lead planning activities for the California Water Plan to support effective delivery of Senate Bill 72, "California Water for All," which mandates development of water supply targets and strategies to meet those targets. In collaboration with the PFB Manager, help lead a multi-disciplinary team through a structured planning process that includes the following steps: defining problems and opportunities, developing goals and objectives, forecasting future conditions, developing alternatives, evaluating alternatives, and selecting recommended plans. Synthesize complex, multi-faceted inputs from plan formulation, technical modeling, economic analysis, cost information, and partner communication and outreach into successful planning**

SUPERVISOR'S STATEMENT: **I HAVE DISCUSSED THE DUTIES OF THE POSITION WITH THE EMPLOYEE.**

SUPERVISOR'S NAME (Print)	SUPERVISOR'S SIGNATURE	DATE
Paul Massera	➢	

EMPLOYEE'S STATEMENT: **I HAVE DISCUSSED WITH MY SUPERVISOR THE DUTIES OF THE POSITION AND HAVE RECEIVED A COPY OF THE DUTY STATEMENT.**

EMPLOYEE'S NAME (Print)	EMPLOYEE'S SIGNATURE	DATE
	➢	

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[cont]	**solutions that inform action in the public domain. Manage, lead, and direct the work of planning and technical evaluations staff and consultants. Develop watershed-scale regional alternatives in coordination with local and regional partners. Develop policy recommendations for the California Water Plan in coordination with DOP management and DWR Executive. Write and contribute to major sections of California Water Plan updates and related planning products.**
30%	**Engage, coordinate, and collaborate with local, regional, State, federal, Tribal and non-governmental partners to inform the development of the California Water Plan. Understand the unique needs, perspectives and priorities of diverse partners as they relate to the planning process. Build and maintain productive working relationships and incorporate partner input into planning deliverables. Collaborate effectively with and incorporate the advice of the California Water Plan Advisory Committee. Coordinate across State agencies to build alignment among State initiatives and priorities. Engage with Tribes and disadvantaged communities to ensure diverse perspectives are incorporated into planning. Represent DWR at California Water Plan engagement forums, conferences, workshops, and other public settings. Clearly communicate complex water management issues and rational decision-making processes in ways that are clear and accessible to diverse audiences.**
30%	**Independently lead regional and watershed-scale planning studies at the direction of DOP management, other DWR Divisions or DWR Executive. Lead matrixed teams in delivering high-quality, on-time, and cost-effective planning studies that involve analyzing future goals, project needs, and potential alternatives to make informed decision within budget. Lead planning efforts that integrate diverse technical, policy, economic, environmental, and partner considerations to inform Department decision-making on key water management issues.**
	OTHER RESPONSIBILITIES **This position provides necessary support to the Divisions of Flood Management, Safety of Dams, Operations and Maintenance, Engineering, and/or the Public Affairs Office during Governor declared emergencies, flood, dam, SWP, and other incidents and emergencies. Additionally, this position may participate in emergency operations in the capacity of area teams, field inspection, coordination, and assist agencies such as Cal OES and FEMA in disaster work, including performing fieldwork to complete damage survey reports for droughts, flooding, earthquakes, and other emergencies. This position may also serve in one of the sections as established in the Incident Command System to assist the Department in performing its emergency preparedness, response, recovery, and mitigation functions. These functions are established in the California State Emergency Plan and Department's Administrative Orders.**
	FINANCIAL DISCLOSURE **This position is covered in the Political Reform Act and requires financial disclosure within 30 days of the first and last day physically worked in a covered position and annually by April 1st.**

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	SPECIAL REQUIREMENTS: **The duties require occasional travel to attend meetings, training, and/or field visits.** **All employees are responsible for contributing to an inclusive, safe, and secure work environment that values diverse cultures, perspectives, and experiences, and is free from discrimination.** **The Department of Water Resources is committed to its mission and employees, and we are grounded in our commitment to public safety. Regular, consistent, and predictable attendance is essential to the successful performance in this position.**