STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY AND FIRE PROTECTION

POSITION ESSENTIAL FUNCTIONS DUTIES STATEMENT

PO-199 (06/16)

INSTRUCTIONS: The Director is required by Government Code Section 19818.12 to report (or to record) "…material changes in the duties of any position in his or her jurisdiction". The Position Essential Functions Duties Statement is used for this purpose. Enter identifying information and effective date at the right. Enter brief description of each of the important duties and responsibilities of the position below. Group related duties in numbered paragraphs and indicate the percentage of total time occupied. Indicate the "essential functions" of the position by placing an asterisk (*) in front of those individual duties you determine to be essential to the job. Discuss the duties with the employee assigned to the position. Both the employee and supervisor sign the document where indicated. The supervisor retains the original document and provides a copy to the employee.

Working Title of Position
Fire Captain - Paramedic

Division and/or Subdivision
Southern Region – SLU

Location of Headquarters
San Luis Obispo

Class Title of Position
Fire Captain

Position Number
542-316-1095-907

Effective Date
November 1, 2026

Percentage of Time Required	Effective on the date indicated, the employee assigned to the position identified above performs the following duties and responsibilities.
	The Fire Captain (Paramedic) (FC-P) works under the supervision and direction of a Battalion Chief (BC) and in cooperation with the Emergency Medical Services (EMS) Coordinator; and due to the nature of their assignment, may be moved between stations in the unit to maintain required staffing. Duties include but are not limited to:
40%	*While responding to all-hazard incident in the pre-hospital setting, will provide Advanced Life Support (ALS) Services in all-hazard incidents. *Assure the Advances Life Support (ALS) tools, apparatus and equipment are clean and in a constant state of readiness. *Operate emergency, ALS equipment and apparatus in a safe and efficient manner while responding to, at the scene of, and during special rescue and extrication work. *Is responsible for maintaining the required Basic Life Support (BLS) and ALS compliant for each apparatus at the station. *Monitor the inventory and replacement of supplies and equipment at the station. *Assure adherence to Department, State and County policies and procedures including, but not limited to: patient care, controlled substance storage/security/use, firefighter safety, emergency prepardenss and response, and labor laws. *Is essential in the development and review of station budgets, including medical, rescue, and firefighting and routine station material. *Maintain all related certifications and accreditations as required by the San Luis Obispo (SLU), San Luis Obispo (SLO) County Emergemcy Medical Services Authority (EMSA) and CAL FIRE policies, including the job classification. *Provide direction and coordinate the subordinates mandated and required medical certifications and training as it relates to their job classification. *Provide direction and coordinate aspects of patient care through use of, but not limited to: monitoring electronic Patient Care Reports (ePCR's), Quality Assurance/Quality Improvement Program (QA/QI) and through communications with the SLU, EMS Coordinator, as necessary. *These are the essential functions for this position. Essential functions are those functions that the individual who holds the position must be able to perform unaided or with the assistance of a reasonable accommodation.

Equal Employment Opportunity (EEO) Statement: All CAL FIRE employees are expected to conduct themselves in a professional manner that demonstrates respect for all employees and others they come in contact with during work hours, during work related activities, and anytime they represent the department. Additionally, all CAL FIRE employees are responsible for promoting a safe and secure work environment free from discrimination, harassment, inappropriate conduct, or retaliation.

Job qualifications and/or conditions of employment: May be required to work nights, weekends or holidays in support of emergency incidents. May require driving department vehicle to remote locations. Maintains the Arduous Fitness Standard in accordance with Department policy. The incumbent is required to wear respiratory protection equipment, including self-contained breathing apparatus (SCBA). As such, CALOSHA requires the incumbent to be annually medically cleared to be fit-tested for respiratory protection equipment. Transfers will require a two-year commitment.

"We have discussed this document in its entirety and understand the duties of this position."

Employee Signature	Date	Supervisor Signature	Date

Personnel use only ☐ Posted to Directory _____ Initials and date

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DEPARTMENT OF FORESTRY AND FIRE PROTECTION
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Working Title of Position
Fire Captain - Paramedic

Percentage of Time Required	Effective on the date indicated, the employee assigned to the position identified above performs the following duties and responsibilities.
35%	*While responding to all-hazard incidents or performing routine duties, is responsible for equipment being operated in a safe and efficient manner including on or off road. *Properly utilize all other firefighting, medical, rescue and other specialized equipment carried on various types of apparatus including the various forms of communication device(s).
20%	*Participate and monitor department programs including training, physical fitness, Injury and Illness Prevention Program (IIPP) and State Compensation Insurance Fund (SCIF). *Coordinate, direct, perform and attend to station and training duties of subordinate personnel, to include, but not limited to: training in emergency response, pre-hospital emergency medicine, station and equipment management and maintenance. *Assist the Unit in emergency medical training. *Monitor and assist with the orientation and training of new station personnel. *Perform public education outreach and information training, including, but not limited to: interactions with local officials and the public, pre-fire planning, occupancy inspections and hazard abatement, as required. *Available for other training and as required to perform and/or instruct specialized resource skills and abilities including, but not limited to: trench, rope rescue, water rescue, rescue water craft operation and haz-mat. *Coordinate, assist and participate with local service groups as requested.
5%	Other duties as assigned.

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Initials and Date