JOB DESCRIPTION AND POSITION CLASSIFICATION

CLASSIFICATION	DWR POSITION NUMBER	SAP POSITION NUMBER	MCR
Utility Craftsworker, Water Resources	**1484-6265-389**	**50024618**	**1**

APPOINTEE	SAP PERSONNEL NO.	DIVISION/SECTION
Vacant		**DFO/Maintenance Crew II**

COLLECTIVE BARGAINING IDENTIFIER

Management Related BU:	Supervisory Related BU:	Confidential Related BU:	Rank and File BU:
☐	☐	☐	☑ **R12**

RESPONSIBILITIES EXERCISED	IMMEDIATE SUPERVISOR (Print)	SUPERVISOR'S CLASSIFICATION
☐ Supervisory ☐ Lead Person	**Jacob Pierson**	**Utility Craftsworker Supervisor, W.R.**

APPROVED BY (Personnel Analyst's Name)	DATE
Sydney Mecke	**11/4/26**

Percent of Time	*Activity*
	POSITION SUMMARY **Under the supervision of the Utility Craftsworker (UC) Supervisor, Water Resources (WR), and with guidance from the Assistant UC Superintendent WR, the incumbent performs varied skilled work including the construction, repair, and maintenance of the Sacramento Area Flood Control project consisting of major rivers, tributaries, levee systems, bypass channels, weirs, and building and control structures.**
	ESSENTIAL FUNCTIONS **This position requires incumbent to work safely and cooperatively with others; maintain regular, consistent, and predictable attendance; and exercise good judgment. The specific duties are, but are not limited to, the following:**
45%	**Operate, service, and make minor repairs to heavy and light equipment used for maintenance, repair, and construction of flood control systems, such as light and heavy trucks, semi-transports, dozers, cranes, loaders, boom trucks, graders, backhoe, boats, mowers, compressors, generators, etc. used for maintenance and construction of levee systems, embankments, crown roadways, access roads, drainage systems, debris clearing, structure maintenance, and flood emergency response.**
30%	**Perform skilled tasks involving the use of prints and drawings to modify, maintain, construct or repair various structures associated with the flood control project such as concrete placements, pressure grouting, pipe fitting, 240 electrical, arc, mig, tig, and gas welding, metal fabrication, drilling, rough and finish carpentry, tree-trimming maintenance, sandblasting, painting, and/or protective coating applications. Perform field inspections of levees, channels, structures, weirs and pipes for visible defects.**
15%	**As a licensed applicator, or under the supervision of a licensed applicator, work with and apply pesticides to control undesirable vegetation, rodents, and insects. Maintain, calibrate, and operate pesticide application equipment and complete daily use reports.**

SUPERVISOR'S STATEMENT: **I HAVE DISCUSSED THE DUTIES OF THE POSITION WITH THE EMPLOYEE.**

SUPERVISOR'S NAME (Print)	SUPERVISOR'S SIGNATURE	DATE
Jacob Pierson	➢	

EMPLOYEE'S STATEMENT: **I HAVE DISCUSSED WITH MY SUPERVISOR THE DUTIES OF THE POSITION AND HAVE RECEIVED A COPY OF THE DUTY STATEMENT.**

EMPLOYEE'S NAME (Print)	EMPLOYEE'S SIGNATURE	DATE
	➢	

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Percent of Time	*Activity*
10%	**Act as leadperson and direct a small crew engaged in maintenance and construction work. Oversee California Conservation Corps (CCC) and California Department of Forestry and Fire Protection (CALFIRE) crews performing levee and channel maintenance. Prepare material and equipment lists and obtain required materials from stores. Ability to organize work program and carry out to satisfactory conclusion without direct supervision.** **OTHER RESPONSIBILITIES** **This position provides necessary support to the Divisions of Flood Operations, Flood Planning and Improvements, Safety of Dams, Operations and Maintenance, Engineering, and/or the Public Affairs Office during Governor declared emergencies, flood, dam, State Water Project, and other incidents and emergencies. Additionally, this position may participate in emergency operations in the capacity of area teams, field inspection, coordination, and assist agencies such as the Governor's Office of Emergency Services and Federal Emergency Management Agency in disaster work, including performing fieldwork to complete damage survey reports for droughts, flooding, earthquakes, and other emergencies. This position may also serve in one of the sections as established in the Incident Command System to assist the Department in performing its emergency preparedness, response, recovery, and mitigation functions. These functions are established in the California State Emergency Plan and the Department's Administrative Orders.** **SPECIAL REQUIREMENTS** **May be delegated acting supervisor over multiple crews during absence of your assigned supervisor.** **Work with and train apprentices in all phases of the UC, WR duties.** **Willingness to work in inclement weather, rain, snow, high winds, wetness, slippery surfaces, subjected to sun exposure, and high temperatures.** **Must be able to read and comprehend written instruction, interpret and follow label instruction, material safety data sheets, safety manuals, and must have basic knowledge of mathematics for calibrating equipment and estimating materials.** **Must have physical ability to lift and carry 60 pounds, ability to bend, stoop, stretch, enter/exit vehicles, vaults, and structures. Ability to ascend/descend stairs, slopes, and ladders and work in confined spaces.** **Must be willing to work irregular or extended hours in emergencies and may be required to act as a leadperson and supervise the work of large crews of CCC, CALFIRE, or volunteers doing emergency flood fighting.** **Class "A" driver's license with appropriate endorsements and valid medical card required.**

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Percent of Time	*Activity*
	This is a sensitive position and is subject to substance abuse testing set forth in California Department of Human Resources (CalHR) Regulations 599.960-599.966. **This is a safety-sensitive position and is subject to Federal Department of Transportation alcohol and substance abuse testing requirements (including random testing) as set forth in Title 49 of the Code of Federal Regulations.** **All employees are responsible for contributing to an inclusive, safe, and secure work environment that values diverse cultures, perspectives, and experiences, and is free from discrimination.** **The Department of Water Resources is committed to its mission and employees, and we are grounded in our commitment to public safety. Regular, consistent, and predictable attendance is essential to the successful performance in this position.**