State of California – Natural Resources Agency
DEPARTMENT OF PARKS AND RECREATION

DUTY STATEMENT

DIVISION	CLASSIFICATION	POSITION NUMBER (Agency-Unit-Class-Serial)
Law Enforcement and Emergency Services	State Park Peace Office Ranger (SET) (K9)	549-803-0983-407
DISTRICT/HQ SECTION	**WORKING TITLE**	**CBID**
Cannabis Watershed Protection Program	SET K9 Officer	R07
SECTOR/HQ UNIT	**REPORTING LOCATION**	**INCUMBENT**
Special Enforcement Team	Statewide Negotiable	
STATE HOUSING: (Check one)		**IMMEDIATE SUPERVISOR**
☐ Housing is required ☐ Housing may be required ☒ Housing is not available		State Park Peace Officer Supervisor (Ranger)

SENSITIVE POSITION DESIGNATION: (Check if applicable)

☒ Sensitive Position as designated by the Department per California Code of Regulation (CCR) 599.961

POSITION DESCRIPTION

Under the supervision of the Special Enforcement Team (SET) State Park Peace Officer Supervisor (Ranger), the SET State Park Peace Officer (Ranger)(K-9 Handler) will be assigned a trained canine to help perform special patrol, public safety and law enforcement, visitor services, and resource management duties within the Cannabis Watershed Protection Program for the Department, K9 deployments and training, with an emphasis on stewardship and operation of state park units with the goal of discouraging and preventing illegal cannabis cultivation, consistent with Revenue and Taxation Code 34019 (f)(2)(B). This position is required to work in rugged outdoor terrain. This position may be assigned to the California Department of Justice's Eradication and Prevention of Illicit Cannabis (EPIC) program. This position may be assigned to the Unified Cannabis Enforcement Task Force (UCETF). This position is required to work in and around helicopters and fixed wing aircraft. Extensive travel is required for this position. The SET State Park Peace Officer (Ranger)(K9-Handler) may be required to assist with local District operations as needed and other duties within LEESD including but not limited to deployment to natural disasters and other emergencies statewide. The incumbent must also fulfill all their required trainings and POST requirements as a K-9 handler. The primary duties of this position include:

ALL EMPLOYEES ARE RESPONSIBLE FOR CONTRIBUTING TO AN INCLUSIVE, SAFE, AND SECURE WORK ENVIRONMENT THAT VALUES DIVERSE CULTURES, PERSPECTIVES, AND EXPERIENCES, AND IS FREE FROM DISCRIMINATION.

ESSENTIAL FUNCTIONS:

%	TASK/DUTIES
40%	**Public Safety and Law Enforcement** With K-9, enforce all applicable laws, rules, and regulations with an emphasis on the enforcement of illegal cannabis cultivation. Patrol primarily by vehicle, boat, and foot; issue citations; make physical arrests; perform search and rescue activities and take command in emergencies. Operate dispatch; conduct traffic control (i.e., pedestrian, vehicular, vessel, bicycle, and horse); render first aid; assist other agencies in emergency or medical incidences and conduct searches for lost persons. Prepare and complete all required reports (crime, accident, park damage, citations, warnings); conduct criminal and administrative investigations, maintain chain of evidence on all physical evidence taken and held; maintain relations with other law enforcement agencies, and attend court as required. Assist visitors in distress (medical aids, assisting with disabled vehicles, camper problems); maintain awareness of situations hazardous to employees and/or visitors, and assist in the development of crime prevention programs. procedures; report radio malfunctions to on-duty Supervisor.

25%	**Resource Management** Monitor and report adverse visitor impact on natural and cultural resources within assigned area(s) and assist in impact abatement and erosion control activities. Assist in wild land and structural fire suppression. Ensure protection of cultural and natural resources. Assist in the planning, development and implementation of various resource management projects. As directed, assist District Environmental Scientists and other Department Cannabis Watershed Protection Program staff with the remediation and restoration of park lands that have been impacted by cannabis cultivation.
15%	**Canine Care and Training** Assure proper nutrition, housing, grooming, exercise, and veterinary care of the patrol dog are met. Will work throughout the district to provide specialized law enforcement services for the purpose of facility security, firearms detection and officer protection. After an eight-week patrol dog course, and additional courses in tracking and detection, participation is required in the Department K9 program that is held regionally and statewide. The State Park Peace Officer (Ranger) (K9 Handler) must maintain the standards set in the Departments K-9 Handbook. Annual proficiency training is required by the Department Training Program and certified by the Peace Officer's Standards and Training (P.O.S.T.). Additional training may be available with allied agencies that the SPPO (Ranger) (K-9) may be working with on calls for service.
15%	**Administration, Interpretation and Equipment Maintenance** Operate, inspect, and perform maintenance on emergency equipment, vehicles, and vessels. Conduct maintenance and equipment checks of visitor services patrol vehicles and perform month-end inspections to ensure the safe condition of all on-duty vehicles. Maintain a clean, safe, working area, and perform minor maintenance duties when necessary to keep park areas safe. Remediate and/or report environmental hazards to ensure public and employee safety. Maintain required public safety and visitor services training, prepare and present seasonal employee orientation, participate and/or present in-service training at the district level for a variety of topics such as but not limited to, range, defensive tactics, interpretive techniques, visitor services, and aquatic and public safety. Assist in administrative functions relating to Personnel and Accounting when necessary. Plan, prepare, and present interpretive programs for in-park visitors and out-of-park groups.

MARGINAL FUNCTIONS:

%	TASK/DUTIES
5%	Other job-related duties as assigned and necessary for operational continuity. Attend staff meetings and trainings and prepare administrative paperwork to meet operational needs.

TYPICAL WORKING CONDITIONS

Incumbents will be required to work in rugged outdoor terrain performing arduous physical work while enforcing state laws related to illegal cannabis cultivation. These sites are commonly occupied by armed suspects. These sites may be contaminated with toxic insecticides. Incumbents will be required to participate in a bi-annual medical surveillance program. The medical surveillance program monitors employees for potential exposure to insecticides.

TELEWORK DESIGNATION
This position is designated as: (Check one)

☐ Telework Eligible – Office Centered ☐ Telework Eligible – Remote Centered ☒ Not Telework Eligible

SPECIAL REQUIREMENTS:

Possession of a valid class C driver's license is required. Incumbents will be required to participate in a biannual medical surveillance program. The medical surveillance program monitors employees for potential exposure to insecticides. Completion and maintenance of K-9 Handler qualifications. Care and maintenance for K-9 patrol dog, including proper nutrition, veterinary care, housing, grooming, exercise, clean-up and other needs. Extensive travel is required for this position.

The statements contained in this job description reflect general details as necessary to describe the principal functions of this job. It should not be considered an all-inclusive listing of work requirements. The incumbent of this position may perform other duties (commensurate with the classification) as assigned, including work in other functional areas to cover during absences, to equalize peak work periods, or to otherwise balance the workload.

SUPERVISOR STATEMENT:
I CERTIFY THIS DUTY STATEMENT REPRESENTS AN ACCURATE DESCRIPTION OF THE ESSENTIAL FUNCTIONS OF THIS POSITION. I HAVE DISCUSSED THE DUTIES OF THIS POSITION WITH THE EMPLOYEE AND PROVIDED THE EMPLOYEE WITH A COPY OF THIS DUTY STATEMENT.

SUPERVISOR NAME (PRINT OR TYPE)	SUPERVISOR SIGNATURE	DATE

EMPLOYEE STATEMENT:
I CERTIFY I HAVE READ, UNDERSTAND, AND CAN PERFORM THE DUTIES OF THIS POSITION EITHER WITH OR WITHOUT REASONABLE ACCOMMODATION. I HAVE DISCUSSED THESE DUTIES WITH MY SUPERVISOR AND HAVE BEEN PROVIDED A COPY OF THIS DUTY STATEMENT.

EMPLOYEE NAME (PRINT OR TYPE)	EMPLOYEE SIGNATURE	DATE