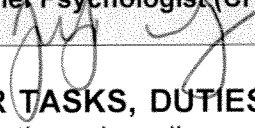


**DUTY STATEMENT
DEPARTMENT OF STATE HOSPITALS – COALINGA**

CLASSIFICATION: PSYCHOLOGIST (HEALTH FACILITY – CLINICAL-SAFETY)	
Approved by Chief Psychologist (CF) – Dr. Berg Signature: 	Date Approved: 4/25/17

1. **MAJOR TASKS, DUTIES AND RESPONSIBILITIES:** This consolidated series specification describes classes used by the Department of Developmental Services, Department of Mental Health, or at correctional facilities or psychiatric outpatient clinics contracting with the Department of Mental Health for diagnostic and treatment services, which are concerned with providing psychological services in a health facility for forensic clients, patients, or inmates who are developmentally or mentally disordered offenders. Specific classes have been established for the following specialties:

Persons in this series of specialty classes apply psychological knowledge and techniques to the problems of developmentally or mentally disordered offenders. The psychological aspects of mental disability, its alleviation, change, and study.

25% PSYCHOLOGICAL ASSESSMENT:

- Complete required psychological assessments and evaluations on patients assigned to caseload. Included are suicide risk assessment, violence risk assessment, cognitive and achievement tests, functional assessment, personality measures, and sex offender treatment related assessments.
- Assessment/evaluation reports must be completed and documented within the required timelines, as specified by hospital policy. Reports must respond directly and adequately to the intended function of the assessment/evaluation, with particular emphasis on implications for treatment planning and discharge readiness.
- When clinically indicated or required, conduct focused psychological assessments such as diagnostic clarification.
- Make referrals for Treatment Needs and Progress Assessment and neuropsychological evaluations to the Psychology Assessment Center.
- Provide feedback in a timely manner to the patients evaluated, regarding findings of the psychological assessment/evaluation.

25% TREATMENT PLANNING:

- Take primary responsibility in developing new Treatment Plans, as well as refining and updating existing plans.
- Develop treatment objectives and interventions, tailored to patient's dynamic risk factors and strengths.

- Conduct functional assessments and develop positive behavioral interventions for patients with maladaptive behaviors.
- Enter the required information to construct the patients' Treatment Plan, including those features required by Wellness and Recovery Model Support System (WaRMSS) software.
- Provide clinical case consultation to staff as needed and/or requested, including in-service training in areas of professional expertise.
- Assist in the ongoing development of treatment services provided directly or by others on the residential unit, unit milieu, and through the Mall services.

20% INTERDISCIPLINARY TEAM MEMBER:

- Participate in the Treatment Team process, including assessing risk, identifying treatment needs, developing effective interventions, and evaluating patient progress or lack thereof.
- Lead multidisciplinary Treatment Planning Conferences for assigned caseload, participate in change of shift and risk management meetings.
- Participate in the forensic Conditional Release Program (CONREP) evaluations and community-based treatment meetings.
- Provide psychological services, complete reports and documentation in accordance with American Psychological Association's (APA) Ethical Principles of Psychologists and Code of Conduct, professional standards, hospital directive and policies, and State laws.

15% PSYCHOTHERAPY GROUPS AND INDIVIDUAL THERAPY:

- Facilitate Psychoeducational and Process psychotherapy groups, especially for sexual offenders; provide individual psychotherapy that is consistent with cognitive behavioral principles.
- Provide crisis intervention assessment and treatment services as needed.

10% PROFESSIONAL RESPONSIBILITIES:

- Promote a positive work environment that is characterized by fair treatment of staff, open communication, personal accountability, trust and mutual respect.
- Adhere to the California Board of Psychology's and Psychology Department's requirements for clinical supervision.

5% COURT TESTIMONY:

- Maintain an on-going understanding of court protocol, make placement recommendations when subpoenaed, provide court

testimony as an expert witness, and convey the opinion of the interdisciplinary team.

- Demonstrate an understanding of the laws, civil and penal codes, knowledge of the courts, forensic institutions, and their relationships to applicable commitments and treatment issues of Sexually Violent Predator (SVP), Mentally Disordered Offender (MDO), and/or Mentally Ill Prisoner (MIP) populations.
- Assists with inpatient forensic evaluations, interact with legal stakeholders.

2. SUPERVISING RECEIVED:

Senior Psychologist (Health Facility) (Supervisor).

3. SUPERVISION EXERCISED:

Qualified, licensed Psychologists may clinically supervise pre-doctoral interns and other professionals to meet their licensure requirements

4. KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF: Psychological theories and research; principles, techniques, and problems in developing and coordinating a specialized psychological treatment program; principles, techniques, and trends in psychology with particular reference to normal and disordered behavior, human development, motivation, personality learning, individual differences, adaptation, and social interaction; methods for the assessment and modification of human behavior; characteristics and social aspects of mental disorders and retardation; research methodology and program evaluation; institutional and social process; group dynamics; functions of psychologists in various mental health services; current trends in the field of mental health; professional training; and community organization and allied professional services.

ABILITY TO: Plan, organize, and work in a specialized psychological treatment program involving members of other treatment disciplines; provide professional consultation and program leadership; teach and participate in professional training; recognize situations requiring the creative application of technical skills; develop and evaluate creative approaches to the assessment, treatment, and rehabilitation of mental disorders, to the conduct of research, and to the development and direction of a psychological program; plan, organize, and conduct research, data analysis, and program evaluation; conduct assessment and psychological treatment procedures; secure the cooperation of professional and lay groups; analyze situations accurately and take effective action; and communicate effectively.

5. REQUIRED COMPETENCIES:

ANNUAL HEALTH REVIEW: All employees are required to have an annual health review and TB test or whenever necessary to ascertain that they are free from symptoms indicating the presence of infection and are able to safely perform their essential job functions.

INFECTION CONTROL: Applies knowledge of correct methods of controlling the spread of pathogens appropriate to job class and assignment.

HEALTH AND SAFETY: Activity supports a safe and hazard free workplace through practice of personal safety and vigilance in the identification of safe or security hazards.

CPR: Maintain current certification if applicable.

THERAPEUTIC STRATEGY INTERVENTION (TSI): Supports safe working environment; practices the strategies and interventions that promote a therapeutic milieu; applies and demonstrates knowledge of correct methods in the therapeutic strategy intervention (TSI).

CULTURAL AWARENESS: Demonstrates awareness to multicultural issues in the work place that enable the employee to work more effectively.

RELATIONSHIP SECURITY: Demonstrates professional interactions with patients, and maintains therapeutic boundaries. Maintains relationship security in the work area; takes effective action and monitors, per policy, any suspected employee/patient boundary violations.

PRIVACY AND SECURITY OF PROTECTED HEALTH INFORMATION: Maintains and safeguards the privacy and security of patients' protected Health Information and other individually identifiable health information; whether paper, electronic, or verbal form in compliance with HIPAA and all other applicable privacy laws.

SITE SPECIFIC COMPETENCIES: Adherence to Risk Need Responsivity (RNR) principles; Self-Regulation and Better Lives Integrated Models. Knowledge of the SVP Act and the commitment process, wellness and recovery model, and conditional release placement processes. Demonstrates the ability to develop and implement behavioral guidelines, facilitate sex offender Psychoeducational and Process psychotherapy groups using cognitive behavioral principles, provide coaching on self-regulations techniques.

- **OBSERVATION AND DOCUMENTATION:** Ability to provide accurate and complete reports and documentation in accordance with professional standards, hospital documentation polices, and State guidelines.
- **ASSESSMENTS:** Ability to provide psychological assessments that are completed timely and address the required specificity of content.

TECHNICIAN PROFICIENCY (SITE SPECIFIC): None

6. **LICENSE OR CERTIFICATION:** It is the employee's responsibility to maintain a license, credential, or required registration pertinent to their classification on a current basis. Any failure to do so may result in termination from Civil Services.

7. **TRAINING:**

Training Category – 1 – Training Procedure No. 03-11.

The employee is required to keep current with the completion of all required training.

8. **WORKING CONDITIONS:**

ADMINISTRATIVE DIRECTIVE AD-146:

Each employee shall be fully acquainted with the rules and regulations of the Department of State Hospitals (DSH) and of the hospital.

EMPLOYEE IS REQUIRED TO:

1. Report to work on time and following procedures for reporting absences.
2. Maintain professional appearance.
3. Appropriately maintain cooperative, professional, and effective interactions with employees, patient/client and the public.
4. The work entails routinely encountering clients and interacting with staff throughout the facility, thus sensitivity and tolerant even temperament is required.
5. The employee is required to work any shift and schedule in a variety of settings throughout the hospital and may be required to work overtime and float to other work locations as determined by the operational needs of the hospital.

Employee Signature

Print Name

Date

Supervisor Signature

Print Name

Date