



FIRE CAPTAIN (PARAMEDIC)

EXAM CODE: 1FS13

DEPARTMENT(S): Department of Forestry & Fire Protection
OPENING DATE: February 10, 2021
FINAL FILING DATE: March 11, 2021
EXAM TYPE: PROMOTIONAL
SALARY: \$4,730.00 - \$5,973.00
LOCATIONS: Statewide

EQUAL EMPLOYMENT & DRUG FREE STATEMENTS

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

It is an objective of the State of California to achieve a drug-free state work place. Any applicant for State employment will be expected to behave in accordance with this objective, because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service, and the special trust placed in public servants.

SALARY INFORMATION

This classification is eligible for the following pay:

\$4730 - \$5973 Base Salary (paid every month)

\$2341 - \$3043 Extended Duty Week Compensation (paid every 4 weeks)

\$250 - \$6000 Paramedic Bonus (paid every November; amount based on months worked)

In addition to the above pay items, employees are eligible for medical benefits (health, dental, vision) and may be eligible for other pay differentials.

EXAM BULLETIN – FIRE CAPTAIN (PARAMEDIC)
EXAM CODE – 1FS13 FINAL FILING DATE 03/11/2021

WHO CAN APPLY

Persons who meet the minimum qualifications of the classification, as stated on this examination bulletin. All applicants must meet the experience requirements by the written test date unless otherwise noted on the class specification. This is a **promotional** examination.

Applicants who meet the minimum qualifications must meet one of the following requirements to apply on a **promotional** basis:

1. Applicants must have a permanent civil service appointment with the Department of Forestry and Fire Protection as of their exam date, in order to participate in this examination; or
2. Must be a current or former employee of the Legislature for two or more consecutive years as defined in Government Code Section 18990; or
3. Must be a current or former non-elected exempt employee of the Executive Branch for two or more consecutive years as defined in the Government Code Section 18992; or
4. Must be a person retired from the United States military, honorably discharged from active duty as defined in Government Code Section 18991.

Persons who meet the minimum qualifications of the classification, as stated on this examination bulletin. All applicants must meet the education and/or experience requirements by the final filing date of **March 11, 2021** unless otherwise noted on the class specification.

SPECIAL TESTING ARRANGEMENTS

If you have a disability and need special testing arrangements, mark the appropriate box on the application and you **MUST** submit the [Accommodation Request Form \(STD. 679\)](#) with your application. This can also be found on the California Department of Human Resources website.

HOW TO APPLY

To apply for this examination, please complete and return the following:

- [Examination/Employment Application \(STD.678\)](#). This can also be found on the California Department of Human Resources' website. *You may submit your application by mail or in person.*

- Copy of your Emergency Medical Technician-Paramedic (EMT- P) License/card issued by the state of California.
- Letter from your paramedic school stating you are within five months of completing the program (if attempting to meet minimum qualifications through early-in option).

SUBMIT BY MAIL OR IN PERSON:

Department of Forestry and Fire Protection
710 Riverpoint Court,
West Sacramento, CA 95605
Examination Unit – (Attn: Diana Valenciano)

DO NOT SUBMIT APPLICATIONS VIA E-mail

Applications postmarked or personally delivered after the final filing date, **March 11, 2021** will not be accepted for any reason.

All applications/resumes must include “from” and “to” employment dates (month/day/year), time base, and applicable civil service class titles. Applications/resumes received without this information will be rejected.

Dates printed on Mobile Bar Codes, such as the Quick Response (QR) Codes available at the USPS, are not considered Postmark dates for the purpose of determining timely filing of an application.

EXAMINATION INFORMATION

To obtain a position on the eligible list, applicants must receive a minimum rating of 70% on the examination. *This exam will consist of the following:*

**ONLINE WRITTEN EXAMINATION
WEIGHTED AT 100%**

The written examination will be administered in an online format consisting of job-related multiple-choice questions.

Candidates will be provided: CLASSMARKER Test Link

Candidates will need the following: Access to internet.

Compatible Web Browsers: Windows, Macintosh, Linux, ChromeOS/Chromebook, Internet Explorer, FireFox, Chrome, Safari, Opera, iPhone, iPad, iTouch and Android

It is anticipated the online written examination will be held in **April 2021**.

More information regarding the examination will be sent to the email address provided on your application.

Please ensure we have the correct email information on file

All exam questions are based on the Knowledge, Skills and Abilities listed in this bulletin and the Fire [Fire Captain \(Paramedic\)](#) classification specification which is located on the CalHR website. Use this information when preparing for this exam and retain this bulletin for your reference.

CANDIDATES WHO DO NOT COMPLETE THE ONLINE EXAMINATION WILL BE DISQUALIFIED.

MINIMUM QUALIFICATIONS

License and Education: Possession of a valid driver license of the appropriate class issued by the Department of Motor Vehicles. (Applicants who do not possess this license will be admitted to the examination, but must secure the license prior to appointment.)

And

Possession of a current Emergency Medical Technician-Paramedic (EMT-P) certificate issued by a California county health officer; or enrollment in an approved paramedic training program within five (5) months of completion. Proof of paramedic certification applicable to the county of employment will be required prior to appointment.

And

Experience: Three years of permanent full-time experience in the California State service performing the duties of a Fire Apparatus Engineer or Fire Apparatus Engineer (Paramedic), and successful completion of the corresponding California Fire Fighter Joint Apprenticeship Committee Program. (Applicants who are within six (6) months of satisfying the experience requirement will be admitted to the examination, but must successfully complete the apprenticeship program before appointment.)

Or

Experience: Three years of permanent full-time experience in the California State service performing the duties of a Fire Apparatus Engineer with an appointment to the class prior to the initiation of the California Fire Fighter Joint Apprenticeship Committee Program on July 1, 1983.

Or

Experience: Applicants who gained employment with the California Department of Forestry and Fire Protection by Board Resolution may compete if they have three years of permanent full-time experience as a Fire Apparatus Engineer or Fire Apparatus Engineer (Paramedic) but must successfully complete the apprenticeship program before appointment or receive SubJAC certification of journey level status. [Experience with the California Department of Forestry and Fire Protection may be combined with prior Fire Apparatus Engineer or Fire Apparatus Engineer (Paramedic) experience to meet this requirement.] (Applicants who are within six months of satisfying the experience requirement will be

admitted to the examination but must successfully complete the apprenticeship program before appointment or receive SubJAC certification of journey level status.)

ADDITIONAL DESIRABLE QUALIFICATIONS

Education equivalent to completion of the twelfth grade.

PERSONAL CHARACTERISTICS

Demonstrated good judgment in emergency situations; willingness to live and work in isolated areas away from population centers and to work on weekends and holidays; willingness to remain on duty 24 hours a day as required; emotional stability; demonstrated leadership ability; high standards of morals and speech; satisfactory record as a law-abiding citizen; visual acuity; color vision; hearing adequate to successfully to perform the job; normal use of both hands and both feet; physical strength and agility; no more than mildly susceptible to poison oak; sensitivity to the needs of injured persons and their families; and patience, tact, alertness, and keenness observation ; render medical care to those in need; maintain appropriate certificates and licenses; be exposed to graphic and/or traumatic situations; respect sensitive situations and maintain confidentiality; render Advanced Life Support in remote areas.

ELIGIBLE INFORMATION

A Departmental eligible list will be established for the Department of Forestry and Fire Protection. This list will be abolished 12 months after it is established unless the needs of the service and conditions of the list warrant a change in this period.

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION

Accepted applicants are required to bring either a photo identification card or two forms of signed identification to each phase of the examination AND the notice to appear showing the scheduled date and time of the exam.

POSITION DESCRIPTION

Individuals assigned to specialist duties may be required to develop additional knowledge and special abilities as appropriate.

A **Fire Captain (Paramedic)**, under direction, supervises the work of an engine company(s) and hand crew(s), and shares in the management of a fire station including the maintenance of emergency apparatus and equipment; or performs paramedic duties and supervises a crew of personnel engaged in emergency medical rescue activities; or serves as a paramedic coordinator in a unit; and does other related work.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of:

1. Basic Life Support (BLS) and Advanced Life Support (ALS) airway adjuncts and techniques used on patients during medical and traumatic emergencies to secure a patent airway.
2. Advanced Life Support (ALS) standards to ensure proper patient care.
3. Patient assessment (e.g., vital signs, skin signs, level of consciousness) to effectively treat patients at the Basic Life Support (BLS) level.
4. Principles and practices of emergency medical procedures (e.g., Basic Life Support [BLS], cardiopulmonary resuscitation [CPR], Automated External Defibrillator [AED]) to safely respond to and render medical aid.
5. Patient assessment (e.g., vital signs, skin signs, level of consciousness) to effectively treat patients at the Advanced Life Support (ALS) level.
6. Basic human anatomy for effective treatment of patients during medical emergencies.
7. Pharmacology (e.g., uses, dosage, administration), as appropriate, for patient care and scope of practice.
8. Techniques (e.g., positioning, movement, oxygen administration) as used on patients in respiratory distress to ensure effective treatment.
9. Safety precautions (e.g., Personal Protective Equipment [PPE], body substance isolation, proper needle disposal) to provide protection from communicable diseases.
10. Patient triage procedures and techniques (e.g., Respirations Perfusion Mental status [RPM], Simple Triage and Rapid Treatment [START], triage tags) to ensure appropriate treatment.
11. Basic fire behavior (e.g., types, phases, characteristics) to identify the most effective extinguishing methods.
12. Wildland firefighting safety rules of engagement (e.g., 10 Standard Firefighting Orders, 18 Situations That Shout Watch Out, Lookouts, Communication, Escape Routes, Safety Zones) for safe operations.
13. Emergency operations (e.g., fires, rescues, hazardous materials incidents) to mitigate incidents in a safe and efficient manner.
14. Rescue, Exposure, Confinement, Extinguishment, Overhaul with Ventilation and Salvage (RECEO-VS) activities to mitigate an incident.
15. The strategies and tactics (e.g., indirect, direct, combination) used to safely and effectively suppress various types of fires (e.g., vehicle, structure, wildland).

16. Emergency scene safety practices (e.g., traffic, life safety hazards, apparatus placement) to ensure the safety of the public and emergency response personnel.
17. Fire suppression practices and procedures for various types of fires (e.g., structural, vehicle, wildland) to safely and effectively mitigate an incident.
18. Rapid intervention crew and/or team tactics (e.g., large area search, breaching and breaking, softening a structure) for firefighter safety and rescue.
19. Defensive driving techniques (e.g., traffic laws, intersection approach, utilization of warning devices) to safely operate Department vehicles in emergency and non-emergency situations.
20. Controlled substance management to ensure Drug Enforcement Administration (DEA) compliance.
21. Decontamination techniques (e.g., proper hand washing, sanitization of reusable medical equipment, biohazard disposal) used to minimize the spread of communicable diseases following an incident.
22. Wildland-urban interface strategies and tactics for structure defense.
23. Factors affecting wildland fire behavior (e.g., fuel, weather, topography) to ensure safe and effective operations.
24. Emergency vehicle (e.g., engines, ladder truck, rescue) operations according to Federal, State, and local regulations and Department policies and procedures.
25. California Code of Regulations (CCR) Title 22, Division 9 pertaining to Emergency Medical Services (EMS) for compliance with Federal and State laws.
26. Rescue and/or extrication equipment (e.g., hydraulic and pneumatic tools, stabilizing devices) to safely and effectively remove entrapped victims.
27. Fire apparatus (e.g., engine, truck, rescue) and their capabilities for appropriate utilization.
28. Incident accountability techniques (e.g., safety checks, Personnel Accountability Report, accountability tags) to ensure personnel safety.
29. Various terminology (e.g., incident command system, medical, fire) to communicate effectively.
30. Rescue and/or extrication (e.g., vehicle, building, trench) techniques to safely and effectively remove entrapped victims.
31. Continuous Quality Improvement (CQI) standards to ensure proper Advanced Life Support (ALS) patient care and document trending of patient care.
32. Health Information Portability and Accountability act (HIPPA) laws, rules, and regulations to ensure compliance and information security.
33. Life hazard notification policies (e.g., Emergency Command Center notification, Injury Illness Prevention Program [IIPP], personnel accountability) to ensure scene safety.
34. Continuous Quality Improvement (CQI) standards to ensure proper patient care and document trending of patient care.
35. Fuel, weather, and topography as they relate to wildland fire behavior for firefighter safety.

36. Department substance abuse policy to ensure personnel health and safety.
37. Safe work practices to provide a safe work environment for employees and the public.
38. Building construction (e.g., wood frame, masonry, metal frame) to determine appropriate fire suppression tactics and ensure firefighter safety.
39. Fire tools and equipment (e.g., chainsaw, axe, ventilation fans) to ensure proper use and maintenance.
40. Department's safety procedures and programs (e.g., Injury and Illness Prevention Program [IIPP], Violence in the Workplace, Workers' Compensation Program, California Occupational Safety Health Administration [Cal/OSHA]) to achieve workplace safety.
41. Specialized rescue procedures (e.g., rope rescue, water rescue, confined space) to safely and effectively rescue victims.
42. Fire protection systems (e.g., sprinkler systems, fire department connections, standpipes, alarm systems) for preplanning and fire suppression.
43. Reference materials (e.g., Incident Response Pocket Guide [IRPG], Field Operations Guide, Fireline Handbook) to ensure firefighter safety and survival.
44. Mobile communication devices (e.g., cell phones, two-way radios, Mobile Data Computers) for effective communication.
45. Hazardous material incident operations to analyze the situation and determine the appropriate actions (e.g., isolate and deny entry, lock-out/tag-out, dike or dam the flow) to safely minimize and/or mitigate an incident.
46. Standard response plans (e.g., medical, wildland, structure) for appropriate response to incidents.
47. Firing tools and equipment (e.g., drip torch, fusees, aerial devices) used during fire activities for safe and effective fire operations.
48. Writing elements (e.g., spelling, grammar, sentence structure) to ensure that written materials are complete, concise, and error-free.
49. Accepted command systems (e.g., Incident Command System, National Incident Management System [NIMS]) for proper incident organization and structure.
50. The Department's safety programs (e.g., Injury Illness Prevention Program [IIPP], Respiratory Protection Program [RPP]) to maintain a safe and healthy workforce.
51. Ryan White Act in the event of an actual and/or potential communicable disease exposure to ensure appropriate Department policies and procedures are followed.
52. The Department's progressive discipline policy in order to prevent, correct, and take adverse action against employees not meeting the Department's expectations.
53. Incident types and dispatch prior ties (e.g., life safety vs. property) to assign resources in the appropriate sequence.
54. The Department Intranet to access Department specific information, policies, and forms.
55. The various fire cause classifications (e.g., arson, electrical, mechanical) for statistical and investigative purposes.

56. The principles of effectively directing and training personnel in fire protection, emergencies, and conservation efforts to effectively carry out the Department's mission.
57. The Department's organizational structure to work effectively within the organization.
58. Hazardous material incident command structure (e.g., technical reference specialist, entry team leader, decontamination leader) to safely mitigate the incident.
59. Department forms (e.g., incident, personnel, safety) for effective job performance.
60. Training techniques (e.g., classroom, field exercise, practical) to effectively train personnel.
61. The Department's and cooperating agencies' communications systems (e.g., Very High Frequency [VHF], 800 MHz, Ultra High Frequency [UHF]) to allow effective communications between agencies.
62. Federal, State, and local regulations affecting emergency plans (e.g., operating plans, response plans, pre-plans) to ensure personnel are in compliance during emergency operations.
63. The Department's mission, vision, and value statements to carry out the day to day activities of the Department.
64. Weather observation tools and techniques (e.g., belt weather kit, digital weather devices, online weather resources) to obtain location specific weather information.
65. Injury reporting procedures (e.g., State Compensation Insurance Fund, Injury Assessment Prevention System, Procedure 800) to comply with Federal and State procedures and safety of personnel.
66. Personnel policies and procedures (e.g., performance management, workers compensation, Employee Assistance Program [EAP]) to ensure effective operations.
67. Tactics and techniques (e.g., observation, retardant drop, mapping) used in air operations to assist in fire suppression activities.
68. Helicopters and helitack equipment capabilities (e.g., rescue, suppression, crew transport) for use in air operations.
69. Fire prevention principles and practices (e.g., defensible space, school programs, weed abatement) to prevent fires and provide fire safety.
70. Fire prevention laws and ordinances (e.g., Federal, State, local) to ensure compliance and life safety.
71. Fixed wing aircraft capabilities and limitations (e.g., hazards, coverage levels, flight time) to assist with aerial firefighting suppression activities.
72. The state-wide radio call plan to effectively communicate with the Emergency Command Center and other emergency responders.
73. Direct Protection Areas (e.g., Federal, State, local) to accurately and adequately manage incidents.
74. Aircraft capabilities (e.g., fixed and rotor wing) for safe and effective air operations.
75. Agency responsibility (e.g., State Responsibility Area, Local Response Area, Federal Responsibility Area) as it relates to fiscal accountability.

76. Basic construction (e.g., buildings, trails, water systems) for appropriate maintenance and project completion.
77. State and Unit fire plans to ensure appropriate response and resource allocation.

Skill to:

1. Render basic/advanced medical aid (e.g., Cardiovascular Pulmonary Resuscitation [CPR], oxygen administration, Advanced Life Support [ALS]) to stabilize patients.
2. Perform and adhere to the California State Paramedic scope of practice (e.g., intubation, vascular access, medication administration) to maintain required certification.
3. Operate cardiac monitor and/or defibrillator to assess and treat patients.
4. Interpret cardiac rhythms and provide appropriate treatment modalities for effective patient care.
5. Effectively prepare and administer medication based on scope of practice at State and local levels for effective patient care.
6. Properly establish an advanced airway device (e.g., multi-lumen airway, endotracheal tube) to secure patient airway.
7. Operate medical devices (e.g., defibrillators, airway adjunct, splints) to render medical aid.
8. Don appropriate fire & safety gear (e.g., Nomex, turnouts, vests) to provide for firefighter safety.
9. Operate Self Contained Breathing Apparatus (SCBA) equipment for effective operation and use.
10. Prioritize tasks during emergency and non-emergency situations to effectively complete duties.
11. Utilize, read, and interpret documents (e.g., road maps, navigational aids, reference manuals, training materials, policies, procedures, reports, correspondence) to perform daily duties.

Ability to:

1. Assess the patient and provide the appropriate level of care during medical emergencies.
2. Check vital signs of patient to determine whether circulation and respiration are functional and adequate.
3. Interpret cardiac rhythms and provide appropriate treatment modalities for effective patient care.
4. Follow Advanced Life Support (ALS) standards to ensure proper patient care.
5. Use pharmacology (e.g., uses, dosage, administration), as appropriate, for patient care and scope of practice.
6. Effectively prepare and administer medication based on scope of practice at State and local levels for effective patient care.
7. Recognize life safety hazards and make proper decisions to mitigate emergencies.

8. Manage controlled substances to ensure Drug Enforcement Administration (DEA) compliance.
9. Recognize the characteristics of extreme fire behavior to ensure firefighter safety.
10. Properly manage an incident within an incident (e.g., medical emergency, shelter deployment, entrapment) for personnel safety.
11. Effectively determine patient transport destinations according to injuries and/or illnesses for proper care.
12. Command an emergency situation under stress to maintain control of the incident.
13. Implement, evaluate, and modify tactical plans during an emergency to effectively mitigate the incident.
14. Engage in strenuous physical activity, which under emergency situations may require long working hours under various types of stress (e.g., physical, emotional, environmental) to achieve the Department's mission, vision, values, and goals.
15. Give appropriate fire-ground and emergency scene commands to effectively mitigate the incident.
16. Analyze emergency situations, react quickly, calmly, and effectively to ensure personnel safety.
17. Create and maintain a healthy work environment that is free of discrimination and harassment to comply with Department policies and procedures.
18. Adhere to the Department's Code of Conduct to comply with the Department's policies and procedures.
19. Be dependable, reliable, and responsible to fulfill obligations.
20. Recognize the characteristics of smoke (e.g., volume, velocity, density, color) to ensure firefighter safety.
21. Implement Continuous Quality Improvement (CQI) standards to ensure proper Advance Life Support (ALS) patient care and document trending of patient care.
22. Be part of a team and to work in cooperation with others on the job and display a cooperative attitude to achieve a common goal.
23. Assess nature and extent of fire, condition of building, danger to adjacent buildings, and water supply status to determine crew or company requirements.
24. Read and interpret documents (e.g., road maps, street signs, reference manuals, training materials, policies, procedures, reports, correspondence) to communicate effectively.
25. Calm distressed or distraught patients, victims, relatives, friends, co-workers, and bystanders at an incident to maintain personnel safety.
26. Effectively communicate both verbally and in writing to convey information to a variety of audiences.
27. Recognize sensitive situations (e.g., crime scene, fatality accident) to maintain confidentiality.
28. Drag, maneuver, position, carry, and operate various sizes of fire hose to complete job duties.

29. Lead a fire suppression crew during emergency incidents and work projects to complete the Department's mission.
30. Implement Continuous Quality Improvement (CQI) standards to ensure proper patient care and document trending of patient care.
31. Use critical thinking (e.g., apply logic and reason) to identify the strengths and weaknesses of alternative solutions to problems.
32. Assign, direct, track, and evaluate operational resources for appropriate use and their effectiveness.
33. Direct a crew to accomplish a specified task and meet objectives.
34. Demonstrate, develop, and implement occupational Injury and Illness Prevention Program (IIPP) to maintain a healthy workplace.
35. Manage emergency incidents to comply with law, policy, various agency agreements, and established procedures.
36. Function as a positive role model for subordinate personnel, leading by example, maintaining open lines of communication, and providing a work environment to build a safe effective team.
37. Operate mobile equipment (e.g., apparatus, engines, utility vehicles) to maintain operational readiness.
38. Safely use and maintain firefighting tools and equipment (e.g., chainsaw, axe, ventilation fans) to ensure operational readiness.
39. Use mobile communication devices (e.g., cell phones, two-way radios, Mobile Data Computers) for effective communication.
40. Effectively plan and mitigate a wide variety of emergency or non-emergency situations to achieve the Department's mission, vision, values, and goals.
41. Develop and maintain cooperative working relationships to achieve the Department's mission, vision, values, and goals.
42. Manage time effectively, multi-task, and prioritize assignments in order to meet objectives.
43. Prioritize, schedule, and delegate assignments in order to accomplish daily duties and activities.
44. Operate radios, telephones and different types of computer equipment to communicate effectively.
45. Tie knots and hitches to facilitate rescues, secure items, and complete projects.
46. Analyze and assess effectiveness of emergency medical services care (e.g., audit emergency medical services reports, patient outcome, data collection) to comply with State and local laws and Department policies and procedures.
47. Resolve interpersonal problems or conflicts between personnel in order to
Operate thermal imaging devices (e.g., thermal imaging camera, heat detection gun) for effective job performance.
48. Instruct others (e.g., employees, public) for general educational purposes.
49. Develop written documentation (e.g., memos, letters, reports, procedures, technical manuals) to provide accurate and complete information.
50. Provide organizational leadership to various personnel to achieve the Department's mission, vision, values, and goals.
51. Safely coordinate operations with air and ground resources to maximize effective use.

52. Act as a liaison between cooperating emergency medical services agencies (e.g., Local Emergency Medical Services Agencies [LEMSA], local hospitals, ambulance providers) to achieve the Department's mission.
53. Analyze terrain and hazards to identify a safe landing zone for rotary wing aircrafts.
54. Assist in personnel functions (e.g., hiring, performance management, training) to meet the Department's mission.
55. Develop and/or maintain programs (e.g., quality assurance, continuing education, automated external defibrillator [AED]) to meet Department goals.
56. Serve as the Ryan White liaison to the Unit at the direction of the Unit Chief to comply with Department policies and procedures.
57. Interpret applicable codes, laws, rules and regulations (e.g., Public Resource Code, Health and Safety Code, Uniform Fire Code) to ensure appropriate application in all administrative and firefighter activities.
58. Conduct classroom and field training, including the preparation of lesson plans and the evaluation of student performance, to train a workforce.
59. Conduct and document defensible space inspections according to Public Resource Code 4291 (e.g., LE 100).
60. Make presentations to the public and other stakeholders to relay Department information.

CONTACT INFORMATION

Department of Forestry and Fire Protection
(916) 894-9580
CALFIREexams@fire.ca.gov

TDD is Telecommunications Device for the Deaf and is reachable only from phones
Equipped with a TDD Device
1 (800) 735-2929 (TT/TDD) 1 (800) 735-2922 (Voice)
STS is Speech-to-Speech Service for persons with a speech disability and is
reachable at
1 (800) 854-7784 (California) or 1 (800) 947-8642 (Nationwide)

GENERAL INFORMATION

For all examinations (with or without a written feature), it is the candidate's responsibility to contact the Department of Forestry and Fire Protection, (916) 894-9580, three weeks after the cut-off/final filing date if he/she has not received a progress notification or notice to appear.

If a candidate's notice of oral interview or performance test fails to reach him/her three days prior to their scheduled appointment due to a verified postal error, he/she will be rescheduled upon written request.

Applications are available online at CalHR, local offices of the Employment Development Department and the testing Department on this job bulletin.

If you meet the requirements stated on this bulletin, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. Your performance in the examination will be compared with the performance of the others who take this test, and all candidates who pass will be ranked according to their scores.

The Department of Forestry and Fire Protection reserves the right to revise the examination plan to better meet the needs of the service, if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the classification. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) Departmental promotional, 3) multi-Departmental promotional, 4) service-wide promotional, 5) Departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin.

If High School Equivalence is Required: Equivalence to completion of the 12th grade may be demonstrated in any one of the following ways: 1) passing the General Educational Development (GED) Test; 2) completion of 12 semester units of college work; 3) certification from the State Department of Education, a local school board, or high school authorities that the candidate is considered to have education equivalent to graduation from high school; 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.

Confidentiality and Security: Pursuant to Government Code Sections 19680(c) and 19681(b) it is unlawful to copy and/or furnish confidential examination material for the purpose of either improving or injuring the chances of any person or to obtain examination questions or other examination material before, during, or after an examination. Every person violating these provisions is guilty of a misdemeanor, and adverse action will be pursued. This may result in the person being barred from competition in future examinations, withheld from certification lists, or cancellation of eligibility for employment in State civil service.

Promotional Examinations Only: Competition is limited to employees who have a permanent civil service appointment and military veterans that meet all the minimum qualifications. Under certain circumstances, other employees may be allowed to compete under provisions of Rules 234, 235, and 235.2. State Personnel

Board Rules 233, 234, 235, 235.2, and 237 contain provisions regarding civil service status and eligibility for promotional examinations. These rules may be reviewed at Departmental personnel offices or [Cal Careers](#).