



CALIFORNIA STATE LANDS COMMISSION
EXAMINATION ANNOUNCEMENT



The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

It is an objective of the State of California to achieve a drug-free State workplace. Any applicant for State employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service and the special trust placed in public servants.

MARINE SAFETY SUPERVISOR
OPEN SPOT EXAMINATION
FOR LOS ANGELES COUNTY AND CONTRA COSTA COUNTY

FINAL FILING DATE	NOVEMBER 9, 2021 State Examination Applications (STD form 678) must be postmarked or submitted in person no later than the FINAL FILING DATE. Applications postmarked or personally delivered after the final filing date will not be accepted for any reason. FAXED OR E-MAILED APPLICATIONS MAY NOT BE ACCEPTED.
WHO SHOULD APPLY	This is an announcement for an open spot Training & Experience (T&E) examination. Candidates who meet the minimum qualifications, as stated below, may apply for this examination. We value diversity at all levels and are committed to fostering an inclusive environment where our employees from different backgrounds, cultures, and experiences are able to leverage their strengths and unique insights to further the Commission's mission and thrive.
HOW TO APPLY	Interested applicants must submit a completed Standard State Application (STD 678) along with a completed Qualifications Assessment . Examination Packages must be received or postmarked on or before November 9, 2021 . Mobile Bar Codes, such as the Quick Response (QR) Codes available at the USPS, are not considered Postmark dates for the purpose of determining timely filing. <u>Application packages must be mailed or delivered in person to the following locations:</u> <div>Mail to or deliver in person: California State Lands Commission Attn: Human Resources Office 750 Alfred Nobel Drive, Suite 201 Hercules, CA 94547</div> <div>Mail to or deliver in person to: California State Lands Commission Attn: Human Resources Office 301 E. Ocean Blvd., Suite 350 Long Beach, CA 90802</div> The Standard State Application (STD 678) is available at www.calcareers.ca.gov . The Qualification Assessment is available at www.slc.ca.gov under Employment. Please Note: <ul style="list-style-type: none">• Applications must include “to” and “from” dates; hours worked; civil service class titles; and an original signature.• Applicants must provide employment history on their STD. 678 application form. Attaching a resume or cover letter does not take place of the employment history sections on the STD. 678. Incomplete STD. 678 application forms may not be considered.• Applicants using education to meet Minimum Qualifications must provide a copy of their official transcripts along with their application package for the universities/colleges attended where the coursework or degree was earned. Applicants providing copies of international transcripts may need to provide an evaluation/translation from an educational credentials evaluation service to ensure all coursework can be verified by the Commission. Applications received without this information may be rejected.
SPECIAL TESTING	If you have a disability and need special testing arrangements, mark the appropriate box in Question 2 of the Standard State Application (STD 678). You will be contacted to make specific arrangements.
SALARY RANGE	\$6,697.00 - \$8,314.00 Per Month The salaries used in this exam announcement are the latest available from the State Controller's Office and may not reflect recent salary adjustments.
ELIGIBLE LIST INFORMATION	Eligibility expires 12 months after it is established unless the needs of the service and conditions of the list warrant a change in this period.
POSITION DESCRIPTION	This is the first supervisory level for the class series. Under direction, incumbents plan and direct the work of a regional field office or a section in the division responsible for planning, regulations, and significant program policy development. This level may supervise the work of incumbents in the classes of Marine Safety Inspector, Marine Safety Specialist I, Marine Safety Specialist II, and office support staff. Typical tasks may include supervising the full range of pollution prevention activities at a regional field office; assessing the progress and effectiveness of the pollution prevention program; supervising the training and development of assigned personnel; making policy recommendations; implementing goals and objectives; adjusting operational practices to achieve goals; advising management on laws, rules, regulations, and the most complex technical aspects of pollution prevention; coordinating field office assistance with complex engineering audits, mooring assessments, and structural and electrical engineering inspections; supervising comprehensive human factors and management system assessments; supervising the compliance process of previously unidentified marine facilities; analyzing regulatory effectiveness and proposing regulatory changes; coordinating the review and approval process of facility training and certification programs; supervising the review of Oil Spill Contingency Plans; supervising marine facility analysis and vessel operating histories and safety data analyses; conducting, attending, and making presentations at major safety seminars, meetings, and conferences; meeting with Harbor Safety Committees, Vessel Traffic Services, pilotage organizations, vessel operators, and related organizations to discuss safety and pollution prevention issues; working with high level Commission and other agency's staff to resolve jurisdictional issues and coordinate regulatory and inspection activities; supervising staff performing Environmental Impact Report reviews; ensuring regional compliance with marine facility State lease provisions and mitigation measures; and performing other related work. POSITION(S) MAY EXIST IN LONG BEACH, CA OR HERCULES, CA

<div> MARINE SAFETY SUPERVSIOR (T&E) OPEN / SPOT </div>	<div> <div> BULLETIN RELEASE DATE: OCTOBER 12, 2021 FINAL FILING DATE: 11/09/2021 </div> <div> <div> EXAMINATION ADMITTANCE REQUIREMENTS </div> <div> <p>NOTE: All applicants must meet the minimum qualifications for this examination at the time of application package submission.</p> <p><u>Either I</u></p> <p>Experience: Two years of experience in the California state service performing the duties of a Marine Safety Specialist II.</p> <p><u>Or II</u></p> <p>Experience: Three years of experience in the California state service performing the duties of a Marine Safety Specialist I.</p> <p><u>Or III</u></p> <p>Experience: Five years of progressively responsible maritime or bulk oil transportation experience, or experience in a marine-related environmental program, two years of which must have involved bulk oil transportation or inspection activities in a marine environment. Bulk oil transportation activities include experience working or directing the work at a marine oil terminal, or working or directing work with shipboard cargo transfer systems. Inspection activities include performing or directing others engaged in marine safety inspections, or conducting third-party inspections of bulk oil transfers. (State service applied toward this pattern must have been at a level of responsibility equivalent to a Marine Safety Specialist I.)</p> <p>AND</p> <p>Education: Equivalent to graduation from college including course work in marine transportation, engineering, environmental sciences, public administration, business administration, or a related field. (Additional qualifying experience may be substituted for two years of the required education on a year-for-year basis or possession of a valid Unlimited Tonnage Master, Chief Mate, Second Mate, Third Mate, Chief Engineer, or First Engineer Merchant Marine License may be substituted for two years of the education requirement.)</p> </div> </div> </div>
--	--

<div> EXAMINATION INFORMATION </div>	<div> <div> Training and Experience (T&E) Qualifications Assessment – Weighted 100% </div> <div> <p>This examination consists of a T&E Qualifications Assessment which is the sole component of the examination. To obtain a position on the Eligible List, you must attain a minimum rating of 70%.</p> <p>When completing the Qualifications Assessment, months of experience must be calculated based on full time (40-hour work week) experience and be pro-rated for part time experience.</p> <p>Competitors who do not submit a complete application package as indicated will be disqualified.</p> </div> </div>
<div> SCOPE OF EXAMINATION </div>	<div> <div> A. Knowledge of: </div> <div> <ol style="list-style-type: none"> California State Regulations (CCR) regarding Marine Terminal Inspection and Management. California State Regulations (CCR) regarding Marine Terminal Personnel Training and Certification. California State Regulations (CCR) regarding Marine Terminal Oil Pipelines Federal Regulations (CFR) regarding Facilities Transferring Oil in Bulk. Federal Regulations (CFR) regarding Oil Pollution Prevention Regulations for Vessels. Federal Regulations (CFR) regarding Oil Transfer Operation. Marine terminal petroleum transfer equipment, systems, and procedures. Tank vessel and barge petroleum transfer equipment, systems, procedures, and safe mooring practices. Safety considerations at marine facilities and for vessels including worker safety, emergency procedures, and cargo characteristics. Pipeline systems at marine facilities. Effects of oil pollution on the marine environment. Principles of personnel management and supervision. </div> <div> B. Ability to: </div> <div> <ol style="list-style-type: none"> Act independently. Reason logically and creatively. Analyze data and present ideas and information effectively. Communicate effectively. Gain and maintain the confidence and cooperation of governmental, environmental, and industry officials. Prepare clear and concise reports. Work as an integral member of interdisciplinary teams. Recommend effective program and regulatory changes; work as a leader or facilitator. Complete comprehensive reports. Lead or train staff. Act independently within the guidelines set forth by the Division. Principles of personnel management and supervision. Plan, organize, and direct the work of technical and clerical staff. Effectively contribute to the Commission's Equal Employment Opportunity objectives. </div> </div>
<div> VETERANS' PREFERENCE </div>	<div> <p>Veterans' Preference Credit <u>will</u> be granted in this exam in accordance with Government Code 18973.1 and 18973.5.</p> <p>NOTE: Applicants with Veteran's Preference must submit a copy of their California Department Human Resources Veteran's Preference approval letter along with their Standard State Application (STD. 678). For more information on how to apply for Veteran's Preference please visit: https://calcareers.ca.gov/CalHRPublic/Landing/Jobs/VeteransInformation.aspx</p> </div>
<div> CAREER CREDITS </div>	<div> <p>Career Credit Points <u>will not</u> be granted in this examination.</p> </div>

GENERAL INFORMATION	
<p>The California State Lands Commission reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.</p>	
<p>For any examination without a written feature it is the candidate's responsibility to contact the Human Resources Office of the California State Lands Commission, at 916-574-1910 three weeks after the final filing date if he/she has not received a progress notice.</p>	
<p>Applications are available at California State Lands Commission (CSLC) offices, the CSLC website: www.slc.ca.gov , local office of the Employment Development Department, California Human Resources (CalHR), and the CalHR website at www.calcareers.ca.gov .</p>	
<p>If you meet the requirements stated on the reverse, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the Eligible List. All candidates who pass will be ranked according to their scores.</p>	
<p>General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the classification.</p>	
<p>Examination Locations: When a written test is part of the examination, it will be given in such places in California as the number of candidates and conditions warrant. Ordinarily, qualifications appraisal interviews are scheduled in Sacramento, Hercules and Los Angeles. However, locations of interviews may be limited or extended as conditions warrant.</p>	
<p>If a candidate's notice of examination fails to reach him/her prior to the day of the interview due to a verified postal error, he/she will be rescheduled upon written request.</p>	
<p>Eligible Lists: Eligible Lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) service-wide promotional, 5) departmental open, 6) open Eligible List. When there are two lists of the same kind, the older must be used first. Eligible Lists will expire in one to four years unless otherwise stated on this bulletin. In the case of continuous testing examinations, names are merged into the appropriate lists in order of final test scores (except as modified by Veteran's preference credits) regardless of the date of the test, and the resulting Eligible Lists will be used only to fill vacancies in the area shown on the bulletin.</p>	
<p>Promotional Examinations Only: Competition is limited to employees who have a permanent civil service appointment. Under certain circumstances other employees may be allowed to compete under provisions of Rules 234, 235, 235.2. State Personnel Board Rules 233, 234, 235, 235.2 and 237 contain provisions regarding civil service status and eligibility for promotional examinations. These rules may be reviewed at departmental personnel offices or at the Information Counter of State Personnel Board offices.</p>	
<p>Veterans' Preference Points: Effective January 1, 2014, in accordance with Government Code 18793.1 and 18973.5, whenever any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran achieves a passing score on an OPEN examination, he or she shall be ranked in the top rank of the resulting eligibility list. This section shall not apply to any veteran who has been dishonorably discharged/released. Directions to apply for Veterans' Preference are on the Veterans' Preference Application (Std. Form 1093), which is available at the Department of Veterans Affairs or via download from: https://calcareers.ca.gov/CalHRPublic/Landing/Jobs/VeteransInformation.aspx. Due to changes in laws effective January 1, 1996, VETERANS WHO HAVE ACHIEVED PERMANENT CIVIL SERVICE STATUS ARE NOT ELIGIBLE TO RECEIVE VETERANS' CREDIT.</p>	
<p>Career Credits: In open, non-promotional examinations, career credits are granted to: 1)State employees with permanent civil service status, 2) full-time employees of the state who are exempt from State civil service pursuant to the provisions of Section 4 of Article VII of the California Constitution, and who meet all qualification requirement specified by the Board and have 12 consecutive months of service in an exempt position, and 3) individuals who have served one full year in, or are graduates of, the California Conservation Corps (eligibility shall expire 24 months after graduation from the California Conservation Corps). Three points are added to the final test score of those candidates who meet the above criteria, and who are successful in the examination. Such examinations cannot be for managerial positions described in Government Code Section 3513. Competitors not currently employed in state civil service who have mandatory reinstatement rights may also be eligible for career credits, buy they must explain their service status in the appropriate section of the application Form 100-678. (Section 4 of Article VII of the California Constitution is posted at the State Personnel Board, 801 Capitol Mall and Sacramento). TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD Device. California Relay Telephone Service for the Deaf or hearing impaired: From TDD phones: 1-800-735-2929; From Voice phones: 1-800-735-2922.</p>	
<p>For information regarding this examination, please contact the California State Lands Commission Human Resources Office at 916-574-1910.</p>	
(Rev 4/4/2019)	