REVISED EXAMINATION ANNOUNCEMENT

June 10, 2022

EXAM TITLE:    FIRE CAPTAIN
EXAM CODE:     2FS06
EXAM BASE:     OPEN
DEPARTMENT:    DEPARTMENT OF FORESTRY AND FIRE PROTECTION
FINAL FILING DATE:   JUNE 17, 2022*

The bulletin announcing the above examination has been amended as follows:

*The final filing date has been extended to JUNE 17, 2022. Applications postmarked after June 17, 2022 will NOT be considered for this examination.

Dates printed on Mobile Bar Codes, such as the Quick Response (QR) Codes available at the USPS, are not considered Postmark dates for the purpose of determining timely filing of an application.

If using the United States Postal Service (USPS) for delivery, there is no guarantee that your application will be postmarked and arrive by the final filing date. If your application does not have a postmark and arrives after the final filing date, your application will not be accepted into the examination. Therefore, to ensure timely delivery of your application, it is recommended that you use either parcel service, or certified mail. Using one of these options will provide proof the application was sent prior to the final filing date.
FIRE CAPTAIN
2FS06

DEPARTMENT(S): Department of Forestry & Fire Protection
OPENING DATE: May 12, 2022
FINAL FILING DATE: June 17, 2022
EXAM TYPE: OPEN
SALARY: $4,641.00 - $6,634.00
LOCATIONS: Statewide

EQUAL EMPLOYMENT & DRUG FREE STATEMENTS
The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

It is an objective of the State of California to achieve a drug-free state workplace. Any applicant for State employment will be expected to behave in accordance with this objective, because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service, and the special trust placed in public servants.

SALARY INFORMATION
This classification is eligible for the following pay:

$4641 - $6017 Range A Base Salary (paid every month)
$5094 - $6634 Range B Base Salary (paid every month)
$2305 - $2988 Range A Extended Duty Week Compensation (paid every 4 weeks)
$2530 - $3295 Range B Extended Duty Week Compensation (paid every 4 weeks)

In addition to the above pay items, employees are eligible for medical benefits (health, dental, vision) and may be eligible for other pay differentials.
WHO CAN APPLY

Persons who meet the minimum qualifications of the classification, as stated on this examination bulletin. All applicants must meet the education and/or experience requirements by the final filing date of June 17, 2022, unless otherwise noted on the class specification.

SPECIAL TESTING ARRANGEMENTS

If you have a disability and need special testing arrangements, mark the appropriate box on the application. You MUST submit the Accommodation Request Form (STD. 679) with your application. This can also be found on the California Department of Human Resources website.

HOW TO APPLY

To apply for this examination, please complete and return the following:

- Examination/Employment Application (STD.678). This can also be found on the California Department of Human Resource’s website. You may submit your application by mail or in person.

To apply additional overtime (OT), please complete and return the following:

- OT Supplemental Questionnaire If you have any unplanned OT that you would like to be included in your experience, please fill out this form completely and submit with the Examination/Employment Application (STD.678). (Optional, not required)

SUBMIT BY MAIL OR IN PERSON:

Department of Forestry and Fire Protection
710 Riverpoint Court
West Sacramento, CA 95605
Examination Unit – (Attn: Diana Valenciano)

DO NOT SUBMIT APPLICATIONS VIA E-mail

Applications postmarked or personally delivered after the final filing date of, June 17, 2022, will not be accepted for any reason.

All applications must include “from” and “to” employment dates (month/day/year), time base, and applicable civil service class titles. Applications received without this information will be rejected.
PLEASE NOTE

Dates printed on Mobile Bar Codes, such as the Quick Response (QR) Codes available at the USPS, are not considered Postmark dates for the purpose of determining timely filing of an application.

If using the United States Postal Service (USPS) for delivery, there is no guarantee that your application will be postmarked and arrive by the final filing date. If your application does not have a postmark and arrives after the final filing date, your application will not be accepted into the examination. Therefore, to ensure timely delivery of your application, it is recommended that you use either parcel service, or certified mail. Using one of these options will provide proof the application was sent prior to the final filing date.

EXAMINATION INFORMATION

To obtain a position on the eligible list, applicants must receive a minimum rating of 70% on the examination. *This exam will consist of the following:*

**ONLINE WRITTEN EXAMINATION**

**WEIGHTED AT 100%**

The written examination will be administered in an online format consisting of job-related multiple-choice questions.

Candidates will be provided: CLASSES MARKER Test Link

Candidates will need the following: A cell phone, tablet, or computer with access to the internet.

Recommended Compatible Web Browsers: Microsoft Edge, FireFox, Chrome, Safari, or Opera.

It is anticipated the online written examination will be held in **July/August 2022**.

More information regarding the examination will be sent to the email address provided on your application.

*Please ensure we have the correct email information on file*

PLEASE NOTE: All exam questions are based on the Knowledge, Skills and Abilities listed in this bulletin and the FIRE CAPTAIN classification specification which is located on the CalHR website. Use this information when preparing for this exam and retain this bulletin for your reference.
MINIMUM QUALIFICATIONS

Possession of a valid driver license of the appropriate class issued by the Department of Motor Vehicles. (Applicants who do not possess the license will be admitted to the examination but must secure the license prior to appointment.)

AND

EITHER I

Experience: Thirty-six months of full-time experience in the California state service performing the duties of a Fire Apparatus Engineer or Fire Apparatus Engineer (Paramedic) and successful completion of the corresponding California Fire Fighter Joint Apprenticeship Committee Program. (Applicants who are within six months of satisfying the experience requirement will be admitted to the examination but must successfully complete the apprenticeship program before appointment.) OR

Experience: Thirty-six months of full-time experience in the California state service performing the duties of a Fire Apparatus Engineer with an appointment to the class prior to the initiation of the California Fire Fighter Joint Apprenticeship Committee Program on July 1, 1983. OR

Experience: Applicants who gained employment with the California Department of Forestry and Fire Protection by Board Resolution may compete if they have thirty-six months of full-time experience as a Fire Apparatus Engineer or Fire Apparatus Engineer (Paramedic) but must successfully complete the apprenticeship program before appointment or receive SubJAC certification of journey-level status. [Experience with the California Department of Forestry and Fire Protection may be combined with prior Fire Apparatus Engineer or Fire Apparatus Engineer (Paramedic) experience to meet this requirement.] (Applicants who are within six months of satisfying the experience requirement will be admitted to the examination but must successfully complete the apprenticeship program before appointment or receive SubJAC certification of journey-level status.) OR

II

Experience: Forty-eight months of full-time experience in the California state service performing the duties of a Fire Apparatus Engineer or Fire Apparatus Engineer (Paramedic). (Applicants who are within six months of satisfying the experience requirement will be admitted to the examination but must complete the experience requirement prior to appointment.)
**OR III**

**Experience:** Twenty-four months of experience as a full-time paid Company Officer leading an engine company (or equivalent) at a level of responsibility equivalent to that of a Fire Captain. (Applicants who are within six months of satisfying the experience requirement will be admitted to the examination but must complete the experience requirement prior to appointment.)

**OR IV**

**Experience:** Forty-eight months of experience as a full-time paid employee of a fire department supervising or leading a hand crew, such as an Incident Command System Type 1 or 2 Crew, at a level of responsibility equivalent to that of a Fire Captain. (Applicants who are within six months of satisfying the experience requirement will be admitted to the examination but must complete the experience requirement prior to appointment.)

**ADDITIONAL DESIRABLE QUALIFICATIONS**

Education equivalent to completion of the twelfth grade.

- Demonstrated good judgment in emergency situations
- Emotional stability
- Demonstrated leadership ability
- High standards of morals and speech
- Satisfactory record as a law-abiding citizen
- Sympathetic understanding of inmate rehabilitation programs
- Visual acuity
- Color vision
- Hearing adequate to successfully perform the job
- Normal use of both hands and both feet
- Physical strength and agility
- And no more than mildly susceptible to poison oak

**Willingness to:**

- Live and work in isolated areas away from population centers and to work on weekends and holidays.
- Remain on duty 24 hours a day as required.

**ELIGIBLE INFORMATION**

A Departmental eligible list will be established for the Department of Forestry and Fire Protection. This list will be abolished 12 months after it is established unless the needs of the service and conditions of the list warrant a change in this period.
POSITION DESCRIPTION

Under direction, to supervise the work of an engine company(ies) and hand crew(s); with other Fire Captains share in the management of a fire station including the maintenance of emergency apparatus and equipment; or to perform full-time duties in one of the following specialty assignments: (1) peace officer/fire prevention duties within a unit; (2) serve as a dispatcher; (3) serve as an assistant air attack program coordinator; (4) serve as a helitack captain; (5) supervise crews in conservation camps and fire centers and operate crew-carrying vehicles and fire apparatus; or (6) serve as an instructor at the Fire Academy and other training assignments; and to do other related work.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of:

1. Factors affecting wildland fire behavior (e.g., fuel, weather, topography) to ensure safe and effective operations.
2. Wildland firefighting safety rules of engagement (e.g., 10 Standard Firefighting Orders, 18 Situations That Shout Watch Out, Lookouts, Communication, Escape Routes, Safety Zones) for safe operations.
3. Fire suppression practices and procedures for various types of fires (e.g., structural, vehicle, wildland) to safely and effectively mitigate an incident.
4. Basic fire behavior (e.g., types, phases, characteristics) to identify the most effective extinguishing methods.
5. The strategies and tactics (e.g., indirect, direct, combination) used to safely and effectively suppress various types of fires (e.g., vehicle, structure, wildland).
6. Emergency scene safety practices (e.g., traffic, life safety hazards, apparatus placement) to ensure the safety of the public and emergency response personnel.
7. Emergency scene safety practices (e.g., traffic, life safety hazards, apparatus placement) to ensure the safety of the public and emergency response personnel.
8. Fuel, weather, and topography as they relate to wildland fire behavior for firefighter safety.
9. Wildland-urban interface strategies and tactics for structure defense.
10. Emergency operations (e.g., fires, rescues, hazardous materials incidents) to mitigate incidents in a safe and efficient manner.
11. Various terminology (e.g., incident command system, medical, fire) to communicate effectively.
12. Life hazard notification policies (e.g., Emergency Command Center notification, Injury Illness Prevention Program [IIPP], personnel accountability) to ensure scene safety.
13. Principles and practices of emergency medical procedures (e.g., Basic Life Support [BLS], cardiopulmonary resuscitation [CPR], Automated External Defibrillator [AED]) to safely respond to and render medical aid.
14. Occupational Safety and Health Administration (CAL/OSHA) regulations (e.g., two in – two out, accountability, lockout – tag out) to ensure personnel safety and compliance with Federal and State law.
15. Fire apparatus (e.g., engine, truck, rescue) and their capabilities for appropriate utilization.
16. Rescue, Exposure, Confinement, Extinguishment, Overhaul with Ventilation and Salvage (RECEO-VS) activities to mitigate an incident.
17. Emergency vehicle (e.g., engines, ladder truck, rescue) operations according to Federal, State, and local regulations and Department policies and procedures.
18. Firing tools and equipment (e.g., drip torch, fusees, aerial devices) used during fire activities for safe and effective fire operations.
19. Leadership principles and management practices to effectively lead subordinates.
20. Chainsaw operations (e.g., felling, brushing, ventilation, bucking, rescue) to ensure life safety and compliance with Department chainsaw policy.
21. Incident accountability techniques (e.g., safety checks, Personnel Accountability Report, accountability tags) to ensure personnel safety.
22. Fire tools and equipment (e.g., chainsaw, axe, ventilation fans) to ensure proper use and maintenance.
23. Decontamination techniques (e.g., proper hand washing, sanitization of reusable medical equipment, biohazard disposal) used to minimize the spread of communicable diseases following an incident.
24. Patient assessment (e.g., vital signs, skin signs, level of consciousness) to effectively treat patients at the Basic Life Support (BLS) level.
25. Wildland chainsaw operations (e.g., felling, brushing, limbing) for fire control and firefighter safety per National Wildfire Coordinating Group (NWCG) and Department policy.
26. Mobile communication devices (e.g., cell phones, two-way radios, Mobile Data Computers) for effective communication.
27. Maintenance and operation of Department mobile equipment (e.g., utility vehicles, fire apparatus, pumps) to ensure safe and effective utilization.
28. Rescue and/or extrication equipment (e.g., hydraulic and pneumatic tools, stabilizing devices) to safely and effectively remove entrapped victims.
29. Techniques (e.g., positioning, movement, oxygen administration) as used on patients in respiratory distress to ensure effective treatment.
30. Safe work practices to provide a safe work environment for employees and the public.
31. Weather observation tools and techniques (e.g., belt weather kit, digital weather devices, online weather resources) to obtain location specific weather information.
32. The principles of effectively directing and training personnel in fire protection, emergencies, and conservation efforts to effectively carry out the Department's mission.
33. Rapid intervention crew and/or team tactics (e.g., large area search, breaching and breaking, softening a structure) for firefighter safety and rescue.
34. The Department’s organizational structure to work effectively within the organization.
35. Navigational aids (e.g., Global Positioning System [GPS], maps, compass) to accurately orient yourself and others to the land.
36. Basic Life Support (BLS) and Advanced Life Support (ALS) airway adjuncts and techniques used on patients during medical and traumatic emergencies to secure a patent airway.
37. Fire hose types (e.g., attack, supply) to ensure appropriate use in fire suppression and other activities.
38. Utility control (e.g., water, gas, electrical) to ensure personnel safety during incidents.
40. Fire service ladders (e.g., testing, maintenance, use) to ensure operational readiness and personnel and public safety.
41. Firing methods, techniques, and equipment for fire activities (e.g., Vegetation Management Program [VMP], fire control, training) for safe and effective fire operations.
42. The Department's mission, vision, and value statements to carry out the day to day activities of the Department.
43. Reference materials (e.g., Incident Response Pocket Guide [IRPG], Field Operations Guide, Fireline Handbook) to ensure firefighter safety and survival.
44. Equal Employment Opportunity (EEO) policies in the workplace to ensure compliance with Federal and State laws.
45. Accepted command systems (e.g., Incident Command System, National Incident Management System [NIMS]) for proper incident organization and structure.
46. Tactics and techniques (e.g., observation, retardant drop, mapping) used in air operations to assist in fire suppression activities.
47. Patient triage procedures and techniques (e.g., Respirations Perfusion Mental status [RPM], Simple Triage and Rapid Treatment [START], triage tags) to ensure appropriate treatment.
48. The Department’s safety procedures and programs (e.g., Injury and Illness Prevention Program [IIPP], Violence in the Workplace, Workers’ Compensation Program, California Occupational Safety Health Administration [Cal/OSHA]) to achieve workplace safety.
49. The Firefighters Bill of Rights and Memorandum of Understanding (MOU) to ensure that employee rights are protected in accordance with State law.
50. Standard response plans (e.g., medical, wildland, structure) for appropriate response to incidents.
51. Extinguishing agents (e.g., water, foam, dry chemicals) and their appropriate application for fire suppression.
52. Incident types and dispatch priorities (e.g., life safety vs. property) to assign resources in the appropriate sequence.
53. Fire hose maintenance (e.g., testing, proper storage) to ensure operational readiness and personnel safety.
54. Hazardous material incident operations to analyze the situation and determine the appropriate actions (e.g., isolate and deny entry, lock-out/tag-out, dike or dam the flow) to safely minimize and/or mitigate an incident.
55. Applicable Department policies and procedures (e.g., administrative, safety, training) for effective job performance.
56. Specialized rescue procedures (e.g., rope rescue, water rescue, confined space) to safely and effectively rescue victims.
57. Building construction (e.g., wood frame, masonry, metal frame) to determine appropriate fire suppression tactics and ensure firefighter safety.
58. The Department’s Employee Support Services (ESS) Program (e.g., Employee Assistance Program [EAP], Peer Counseling, Critical Incident Stress Management [CISM], Substance Abuse Assistance Program [SAAP]) to encourage health and wellbeing of personnel in accordance with Department policies and procedures.
59. Personnel policies and procedures (e.g., performance management, workers compensation, Employee Assistance Program [EAP]) to ensure effective operations.
60. The Department’s safety programs (e.g., Injury Illness Prevention Program [IIPP], Respiratory Protection Program [RPP]) to maintain a safe and healthy workforce.
61. Helicopters and helitack equipment capabilities (e.g., rescue, suppression, crew transport) for use in air operations.
62. Federal, State, and local regulations affecting emergency plans (e.g., operating plans, response plans, pre-plans) to ensure personnel are in compliance during emergency operations.
63. The Department’s and cooperating agencies’ communications systems (e.g., Very High Frequency [VHF], 800 MHz, Ultra High Frequency [UHF]) to allow effective communications between agencies.
64. Basic mechanics (e.g., automotive, small engine, household appliances) to perform general repairs to ensure proper maintenance and operational readiness.
65. Basic construction (e.g., buildings, trails, water systems) for appropriate maintenance and project completion.
66. Agency responsibility (e.g., State Responsibility Area, Local Response Area, Federal Responsibility Area) as it relates to fiscal accountability.
67. The various fire cause classifications (e.g., arson, electrical, mechanical) for statistical and investigative purposes.
68. Fire prevention principles and practices (e.g., defensible space, school programs, weed abatement) to prevent fires and provide fire safety.
69. Fire protection systems (e.g., sprinkler systems, fire department connections, standpipes, alarm systems) for preplanning and fire suppression.
70. Hazardous material storage (e.g., bulk fuel, insecticides, flammable liquids) to ensure environmental safety and compliance with Federal, State, and local laws.
71. Aircraft capabilities (e.g., fixed and rotor wing) for safe and effective air operations.
72. Hazardous material incident command structure (e.g., technical reference specialist, entry team leader, decontamination leader) to safely mitigate the incident.
73. Proper evidence handling and preservation techniques as part of the investigation process to ensure compliance with state laws.
74. Fire prevention laws and ordinances (e.g., Federal, State, local) to ensure compliance and life safety.
75. Fixed wing safety procedures (e.g., pre-flight briefing, approaching the aircraft, hand signals) to ensure the safety of personnel.

**Skill to:**

1. Use appropriate Personal Protective Equipment (PPE) to ensure personal safety.
2. Don appropriate fire & safety gear (e.g., Nomex, turnouts, vests) to provide for firefighter safety.
3. Lead and/or be part of a team for effective job performance.
4. Construct a fire line using tools (e.g., power, hand, firing devices) to limit fire spread in various fuel types and conditions.
5. Use communication equipment (e.g., radio, telephone, Mobile Data Computer) for effective communication in emergency and non-emergency situations.
6. Operate firefighting equipment (e.g., hoses, extinguishers, ladders) for safe and effective use during fire suppression and training.
7. Utilize, read, and interpret documents (e.g., road maps, navigational aids, reference manuals, training materials, policies, procedures, reports, correspondence) to perform daily duties.
8. Prioritize tasks during emergency and non-emergency situations to effectively complete duties.
9. Use hand tools, power tools, and specialized equipment in a safe and effective manner to mitigate emergency and non-emergency situations.
10. Manipulate various tools (e.g., gas, electric, manual) for safe and effective use.
11. Read and effectively interpret small-scale maps and information from a computer screen to determine locations and provide directions.
12. Interpret patient care reports for accuracy at the Basic Life Support (BLS) level.
13. Effectively prepare and administer medication based on scope of practice at State and local levels for effective patient care.
14. Effectively determine patient transport destinations according to injuries and/or illnesses for proper care.

**Ability to:**

1. Think clearly and remain in control during stressful circumstances and emergency operations to effectively mitigate an incident.
2. Recognize the characteristics of extreme fire behavior to ensure firefighter safety.
3. Be dependable, reliable, and responsible to fulfill obligations.
4. Analyze emergency situations, react quickly, calmly, and effectively to ensure personnel safety.
5. Recognize life safety hazards and make proper decisions to mitigate emergencies.
6. Operate mobile equipment (e.g., apparatus, engines, utility vehicles) to maintain operational readiness.
7. Administer Cardiovascular Pulmonary Resuscitation (CPR) and/or standard first aid in medical emergencies.
8. Properly manage an incident within an incident (e.g., medical emergency, shelter deployment, entrapment) for personnel safety.
9. Adhere to the Department's Code of Conduct to comply with the Department’s policies and procedures.
10. Lead and direct resources during all risk emergencies (e.g., structure fires, wildland fires, earthquakes) to achieve the Department’s mission, vision, values, and goals.
11. Safely use and maintain firefighting tools and equipment (e.g., chainsaw, axe, ventilation fans) to ensure operational readiness.
12. Implement, evaluate, and modify tactical plans during an emergency to effectively mitigate the incident.
13. Direct a crew to accomplish a specified task and meet objectives.
14. Give appropriate fire-ground and emergency scene commands to effectively mitigate the incident.
15. Lead a fire suppression crew during emergency incidents and work projects to complete the Department’s mission.
16. Use mobile communication devices (e.g., cell phones, two-way radios, Mobile Data Computers) for effective communication.
17. Manage time effectively, multi-task, and prioritize assignments in order to meet objectives.
18. Check vital signs of patient to determine whether circulation and respiration are functional and adequate.
19. Recognize the characteristics of smoke (e.g., volume, velocity, density, color) to ensure firefighter safety.
20. Assign, direct, track, and evaluate operational resources for appropriate use and their effectiveness.
21. Use various firing tools and devices to accomplish firing operations and ensure safe work practices.
22. Recognize sensitive situations (e.g., crime scene, fatality accident) to maintain confidentiality.
23. Operate radios, telephones and different types of computer equipment to communicate effectively.
24. Assess the patient and provide the appropriate level of care during medical emergencies.
25. Use critical thinking (e.g., apply logic and reason) to identify the strengths and weaknesses of alternative solutions to problems.
26. Safely coordinate operations with air and ground resources to maximize effective use.
27. Assess nature and extent of fire, condition of building, danger to adjacent buildings, and water supply status to determine crew or company requirements.
28. Read and interpret documents (e.g., road maps, street signs, reference manuals, training materials, policies, procedures, reports, correspondence) to communicate effectively.

EXAM BULLETIN – FIRE CAPTAIN
EXAM CODE - 2FS06 – FINAL FILING DATE 06/17/22
29. Analyze information and use logic to address work-related issues and problems.
30. Effectively communicate both verbally and in writing to convey information to a variety of audiences.
31. Develop and maintain cooperative working relationships to achieve the Department’s mission, vision, values, and goals.
32. Effectively plan and mitigate a wide variety of emergency or non-emergency situations to achieve the Department’s mission, vision, values, and goals.
33. Resolve interpersonal problems or conflicts between personnel in order to maintain and improve working and living relationships.
34. Drag, maneuver, position, carry, and operate various sizes of fire hose to complete job duties.
35. Provide organizational leadership to various personnel to achieve the Department’s mission, vision, values, and goals.
36. Instruct others (e.g., employees, public) for general educational purposes.
37. Manage emergency incidents to comply with law, policy, various agency agreements, and established procedures.
38. Carry, maneuver, raise, and lower various types of ladders (e.g. straight, extension) to complete job duties.
39. Analyze terrain and hazards to identify a safe landing zone for rotary wing aircrafts.
40. Demonstrate, develop, and implement occupational Injury and Illness Prevention Program (IIPP) to maintain a healthy workplace.
41. Evaluate problems related to projects, facility management, and emergency incidents to identify an appropriate course of action.
42. Conduct classroom and field training, including the preparation of lesson plans and the evaluation of student performance, to train a workforce.
43. Accurately prioritize job duties in the emergency command center (e.g., answer emergency and non-emergency phone calls, radio communications) to determine the type of response needed.
44. Operate thermal imaging devices (e.g., thermal imaging camera, heat detection gun) for effective job performance.
45. Perform building and grounds maintenance and general repairs (e.g., plumbing, carpentry, landscaping) to maintain Department facilities.
46. Interpret patient care reports for accuracy at the Basic Life Support (BLS) level.
47. Conduct and document defensible space inspections according to Public Resource Code 4291 (e.g., LE 100).
48. Develop and/or maintain programs (e.g., quality assurance, continuing education, automated external defibrillator [AED]) to meet Department goals.
49. Interpret applicable codes, laws, rules and regulations (e.g., Public Resource Code, Health and Safety Code, Uniform Fire Code) to ensure appropriate application in all administrative and firefighter activities.

**VETERANS’ PREFERENCE**
Veterans’ Preference will be granted for this examination, pursuant to Government Code section 18973.1, effective January 1, 2014 as follows: 1) Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for Veterans’ Preference. 2) An entrance examination is defined, under the law, as any open competitive examination. And 3) Veterans’ Preference is not granted once a person achieves permanent civil service status. Veteran status is verified by the California Department of Human Resources (CalHR). Directions to apply for Veterans’ Preference are on the Veterans’ Preference Application (Std. Form 1093), which is available at CalHR Veterans Information.

SPECIAL REQUIREMENTS - FOR PEACE OFFICER POSITIONS ONLY

FELONY DISQUALIFICATION

Pursuant to Government Code Section 1029, persons convicted of a felony are disqualified from employment as peace officers except as provided under Welfare and Institutions Code, Division 2, Chapter 3, Article 8, Section 1179 (b), or Division 2.5, Chapter 1, Article 4, Section 1722 (b). Except as provided for by these statutes, persons convicted of a felony are not eligible to compete for, or be appointed to, positions in this class. This felony disqualification applies only to those positions designated as peace officers.

BACKGROUND INVESTIGATION INFORMATION

Candidates selected for an appointment will be required to complete a Background Certification Statement regarding criminal convictions. A criminal conviction may preclude a candidate from employment; however, appointment commitments will be determined on a case-by-case basis.

CITIZENSHIP REQUIREMENTS

Pursuant to Government Code Section 1031 (a), in order to be a peace officer, a person must be either a U.S. citizen or be a permanent resident alien who is eligible for and has applied for U.S. citizenship. Any permanent resident alien who is employed as a peace officer shall be disqualified from holding that position if his/her application for citizenship is denied.
GENERAL INFORMATION

For all examinations (with or without a written feature), it is the candidate's responsibility to contact the Department of Forestry and Fire Protection, (916) 894-9580, three weeks after the cut-off/final filing date if he/she has not received a progress notification or notice to appear.

Examination Locations: When a written test is part of the examination, it will be given in such places in California as the number of candidates and conditions warrant. However, locations of interviews or performance evaluations may be limited or extended as conditions warrant.

Applications are available online at CalHR, local offices of the Employment Development Department and the testing Department on this job bulletin.

If you meet the requirements stated on this bulletin, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. Your performance in the examination will be compared with the performance of the others who take this test, and all candidates who pass will be ranked according to their scores.

The Department of Forestry and Fire Protection reserves the right to revise the examination plan to better meet the needs of the service, if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the classification. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) Departmental promotional, 3) multi-Departmental promotional, 4) service-wide promotional, 5) Departmental open, 6) open. When there are two lists of the same
kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin.

**If High School Equivalence is Required:** Equivalence to completion of the 12th grade may be demonstrated in any one of the following ways: 1) passing the General Educational Development (GED) Test; 2) completion of 12 semester units of college work; 3) certification from the State Department of Education, a local school board, or high school authorities that the candidate is considered to have education equivalent to graduation from high school; 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.

**Confidentiality and Security:** Pursuant to Government Code Sections 19680(c) and 19681(b) it is unlawful to copy and/or furnish confidential examination material for the purpose of either improving or injuring the chances of any person or to obtain examination questions or other examination material before, during, or after an examination. Every person violating these provisions is guilty of a misdemeanor, and adverse action will be pursued. This may result in the person being barred from competition in future examinations, withheld from certification lists, or cancellation of eligibility for employment in State civil service.

**How to apply for Veterans’ Preference:** The California Department of Human Resources (CalHR) has information on how to apply for Veterans’ Preference at CalHR Veterans Information, and the Application for Veterans’ Preference determination (CalHR 1093).