



TELEVISION SPECIALIST

Exam Code: 2TR15

Department: State of California

Exam Type: Servicewide, Open

Final Filing Date: Continuous (Quarterly cutoff dates are located further down)

CLASSIFICATION DETAILS

TELEVISION SPECIALIST - \$5,684.00 - \$7,114.00 per month

[View the Television Specialist classification specification](#)

APPLICATION INSTRUCTIONS

Final Filing Date: Continuous

Who Should Apply:

Applicants who meet the minimum qualifications as stated on this bulletin may apply for and take this examination.

Once you have taken this examination, you may not retake it for **twelve (12)** months.

How To Apply:

The link to connect to the Supplemental Application Questionnaire is located farther down on this bulletin in the "Taking the Exam" section.

Special Testing Arrangements:

If you require special testing arrangements due to a verified disability or medical condition, please contact:

Bulletin Date: 11/15/2023

Department of Transportation
Examinations Unit
P.O. BOX 168036
Sacramento, CA 95816

Phone: (916) 227-7791
Email: AskExams@dot.ca.gov

California Relay Service: 7-1-1 (TTY and voice)

TTY is a Telecommunications Device for the Deaf, and is reachable only from phones equipped with a TTY Device

MINIMUM QUALIFICATIONS

All applicants must meet the education and/or experience requirements as stated on this exam bulletin to be accepted into the examination. Part-time or full-time jobs, regardless of whether paid or volunteer positions, and inside or outside California state service will count toward experience.

Television Specialist

Either I

Experience: One year of experience in the California state service performing the duties of a Motion Picture Assistant or Television Assistant.

Or II

Experience: Four years of broad technical experience in the production of television programming, including experience in television production, professional sound recording, and editing. (College level work in television, communications, or a related curriculum, may be substituted for up to two years of the required experience on a year-for-year basis.)

POSITION DESCRIPTION

TELEVISION SPECIALIST

Under direction, to plan, organize, direct and perform technical and professional work in connection with the writing and production of television and video tape-recorded programs; and to do other related work.

EXAMINATION INFORMATION

This examination consists of the following components:

Supplemental Application Questionnaire– Weighted 100% of the final score.

Bulletin Date: 11/15/2023

The examination will consist solely of a **Supplemental Application Questionnaire** that will be administered using the online format. To obtain a position on the eligible list, a minimum score of 70% must be received. Applications and examinations will be accepted on a continuous basis. Testing is considered continuous, as new test dates can be set at any time as departmental needs warrant.

Examinations are processed on a quarterly basis. The quarterly cutoff date is on the last day of the month of each cutoff date by 11:59pm Pacific Standard Time (PST). Both the STD. 678 and the Training and Experience evaluation must be completed and submitted by the time and date mentioned above to be processed. To submit any work completed hit the "CONFIRM RESULTS" button before the monthly cutoff date or your examination will not be considered until the following quarterly cutoff. Candidates will be notified of their score approximately 4-6 weeks after each quarterly cutoff date.

Quarterly cutoff dates: December 31, 2023; March 31, 2024; June 30, 2024; September 30, 2024, December 31, 2024.

In addition to evaluating applicants' relative knowledge, skills, and ability, as demonstrated by quality and breadth of education and/or experience, emphasis in each exam component will be measuring competitively, relative job demands, each applicant's:

Knowledge of: Techniques of television production; sound recording; television photography; audio-visual principles and techniques; script writing; television staging and lighting; editing methods and equipment; basic electronic theory; television communication theory. 15. Environmentally sustainable design, Leadership in Energy and Environmental Design (LEED), and Green building codes

Ability to: Assume leadership and provide creativity in the planning, writing and directing of television production; act independently in converting ideas and concepts into an effective combination of audio and visual impression on the screen; develop innovative solutions to complex audio and visual communication problems; analyze situations accurately and take effective action; work effectively with people and situations requiring initiative, tact, and judgment; speak effectively; read and write English at the level required for successful job performance.

ELIGIBLE LIST INFORMATION

A servicewide, open eligible list for the **Television Specialist** classification will be established for the State of California (all State of California departments, statewide).

The names of successful competitors will be merged onto the eligible list in order of final score regardless of exam date. Eligibility expires **Twelve (12) months** after it is established. Applicants must then retake the examination to reestablish eligibility.

Veterans' Preference will be granted for this examination. In accordance with Government Codes 18973.1 and 18973.5, whenever any veteran, or widow or widower of a veteran achieves a passing score on an open examination, he or she shall be ranked in the top rank of the resulting eligible list.

Veterans status is verified by the California Department of Human Resources (CalHR). Information on this program and [the Veterans' Preference Application](#) (Std. form 1093) is available online. Additional information on veteran benefits is available at the Department of Veterans Affairs.

Career Credits will not be added to the final score of this examination.

PREPARING FOR THE EXAMINATION

Here is a list of suggested resources to have available prior to taking the exam.

Employment History: Employment dates, job titles, organization names and addresses, names of supervisors or persons who can verify your job responsibilities, and phone numbers of persons listed above.

Education: School names and addresses, degrees earned, dates attended, courses taken (verifiable on a transcript), persons or office who can verify education, and phone numbers of persons or offices listed above.

Training: Class titles, certifications received, names of persons who can verify your training, and phone numbers of persons listed above.

TAKING THE EXAMINATION

[Take the Television Specialist examination](#)

TESTING DEPARTMENTS

State of California (all State of California departments)

CONTACT INFORMATION

Department of Transportation (Caltrans)
Examinations Unit – 6th Floor MS 86
1727 30th Street

Sacramento, CA 958164
Phone: (916) 227-7791
Email: Chidi.Akpulonu@Dot.ca.gov

California Relay Service: 7-1-1 (TTY and voice)

TTY is a Telecommunications Device for the Deaf, and is reachable only from phones equipped with a TTY Device.

EQUAL OPPORTUNITY EMPLOYER

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right of family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding, and related medical conditions), and sexual orientation.

DRUG-FREE STATEMENT

It is an objective of the State of California to achieve a drug-free State work place. Any applicant for State employment will be expected to behave in accordance with this objective, because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.

GENERAL INFORMATION

Examination and/or Employment Application (STD 678) forms are available at the California Department of Human Resources, local offices of the Employment Development Department, and through your [CalCareer Account](#).

If you meet the requirements stated on this examination bulletin, you may take this examination, which is competitive. Possession of the entrance requirements does not assure a place on the eligible list. Your performance in the examination described in this bulletin will be rated against a predetermined job-related rating, and all applicants who pass will be ranked according to their score.

The California Department of Human Resources (CalHR) reserves the right to revise the examination plan to better meet the needs of the service, if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all applicants will be notified.

General Qualifications: Applicants must possess essential personal qualifications including integrity, initiative, dependability, good judgement, the ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open

examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) servicewide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin.

High School Equivalence: Equivalence to completion of the 12th grade may be demonstrated in any one of the following ways: 1) passing the General Education Development (GED) Test; 2) completion of 12 semester units of college-level work; 3) certification from the State Department of Education, a local school board, or high school authorities that the competitor is considered to have education equivalent to graduation from high school; or 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.