



# California Department of **State Hospitals**

## **SPEECH PATHOLOGIST I, DEPARTMENTS OF MENTAL HEALTH AND DEVELOPMENTAL SERVICES**

**Exam Code: 3MHFH**

**Administering Department:** Department of State Hospitals

**Exam Type:** Departmental, Open

**Final Filing Date:** 6/15/2023

**Class Code:** 8309

### **CLASSIFICATION DETAILS**

**Speech Pathologist I, Departments of Mental Health and Developmental Services**  
salary \$5,733.00-\$7,710.00 per month.

Salary updated as of: March 16, 2023

View the [Speech Pathologist I, Departments of Mental Health and Developmental Services classification specification](#)

### **APPLICATION INSTRUCTIONS**

**Final Filing Date:** Applications must be submitted by the Final File Date of 6/15/2023.

Note: Applications and examinations may be processed on a flow basis prior to the cut-off-date to meet the hiring needs of the department.

Dates printed on envelopes by mobile barcodes or equivalent mobile print technology are not acceptable proof of the date the application and any other required documents or materials were filed.

## **Who Should Apply:**

Applicants who meet the Minimum Qualifications as stated on this bulletin may apply for and take this examination. Once you have taken this examination, you may not retake it for **12 (twelve)** months.

Unless otherwise stated on this bulletin, you must meet the Minimum Qualifications by the Final Filing Date stated above.

## **How to Apply:**

Applicants are required to submit an [Examination Application \(STD 678\)](#), found at [www.calcareers.ca.gov](http://www.calcareers.ca.gov), either by mail, in person, or via email to the address listed below.

Once your application has been submitted, Examination Services staff will screen each application. Applicants meeting the minimum qualifications will be admitted into the examination.

**The preferred method to apply is by emailing your STD 678 to:**

[SpeechPathologistIDMHDDS@dsh.ca.gov](mailto:SpeechPathologistIDMHDDS@dsh.ca.gov)

**Electronic signatures are acceptable.**

Indicate the Classification on your Examination Application (STD 678).

You may apply by mail or in person to:  
Department of State Hospitals – Sacramento  
Attn: Selection Services Unit, MS-14  
1215 O Street  
Sacramento, CA 95814

In person hours: Monday through Friday, 8am to 5pm (excluding State holidays)

## **Special Testing Arrangements:**

If you require assistance or alternative testing arrangements due to a disability, please contact the testing department listed in the Contact Information section of this bulletin.

## **MINIMUM QUALIFICATIONS**

All applicants must meet the education and/or experience requirements as stated on this exam bulletin to be accepted into the examination. Part-time or full-time jobs, regardless of whether paid or volunteer positions, and inside or outside California state service will count toward experience.

Possession of a valid license to practice speech pathology in California as determined by the Speech Pathology and Audiology Examining Committee of the California Board of Medical Quality Assurance. (Includes possession of a Master's Degree in Speech Pathology or deemed equivalent as defined by the Speech Pathology and Audiology Examining Committee.) (Applicants who are in the process of securing approval of their qualifications by the Speech Pathology and Audiology Examining Committee will be admitted to the examination, but they must meet all the legal requirements in order to be eligible for appointment.)

## POSITION DESCRIPTION

This is the working level in this series. Under direction, incumbents in these classes administer diagnostic tests to determine the nature and extent of speech disorders; provide individual and group speech therapy services to residents; prepare reports and summaries on diagnosis, prognosis, progress, and recommendations for assigned cases; confer with teachers, parents, and employees regarding progress and treatment; train parents and ward or unit employees in therapeutic procedures and methods of motivating residents related to speech therapy; attend clinics and keep notes; develop and direct research projects; and may supervise the work of Speech Pathologist License Applicants.

## EXAMINATION SCOPE

This examination consists of the following components:

**Training and Experience Evaluation** – Weighted 100% of the final score.

The examination will consist solely of a **Training and Experience Evaluation**. To obtain a position on the eligible list, a minimum score of 70% must be received.

**If conditions warrant, this examination may utilize an evaluation of each candidate's education and experience compared to a standard developed from the class specification. It is important that each candidate provide details and completely fill out their application. List all experience relevant to the "Minimum Qualifications" for admittance to the examination shown on this announcement.**

### Exam Considerations for Education and Experience:

1. The breadth, quality, and length of time of the education and experience.
2. The relevance of the education and experience to the qualifications of the classifications.
3. The degree to which the competitor's total education and work history represent suitable preparation to successfully perform the duties and tasks of the class.

In addition to evaluating applicants' relative knowledge, skills, and ability, as demonstrated by quality and breadth of education and/or experience, emphasis in each

exam component will be measuring competitively, relative job demands, each applicant's:

**Knowledge of:**

1. Principles and practices of speech correction.
2. Diagnostic and measurement techniques applicable to the evaluation of speech problems.
3. Physical, physiological, and psychological basis of speech impairment.
4. Principles of psychology and teaching.
5. Child growth and development of children with speech defects.

**Ability to:**

1. Administer various types of diagnostic instruments measuring speech deficiencies and evaluate results.
2. Adapt remedial speech techniques to needs of the developmentally disabled and mentally disabled.
3. Supervise and instruct others in speech diagnostic and remedial techniques.

## **ELIGIBLE LIST INFORMATION**

A Departmental, Open eligible list for the **Speech Pathologist I, Departments of Mental Health and Developmental Services** classification will be established for:

### **Department of State Hospitals**

The names of **successful** competitors will be merged onto the eligible list in order of final score regardless of exam date. Eligibility expires **12 (twelve) months** after it is established unless the needs of the department warrant a change in this period. After eligibility expires applicants must retake the examination to reestablish eligibility.

Veterans' Preference will be granted for this examination. In accordance with Government Codes 18973.1 and 18973.5, whenever any veteran, or widow or widower of a veteran achieves a passing score on an open examination, he or she shall be ranked in the top rank of the resulting eligible list.

Veterans' status is verified by the California Department of Human Resources (CalHR). Information on this program and the Veterans' Preference Application (Std. form 1093) is available online at the following website:

<https://www.jobs.ca.gov/CalHRPublic/Landing/Jobs/VeteransInformation.aspx>

Additional information on veteran benefits is available at the Department of Veterans Affairs.

Career credits are not granted for examinations administered on an Open or Promotional basis.

## PREPARING FOR THE EXAMINATION

Here is a list of suggested resources to have available prior to taking the exam.

1. **Employment History:** Employment dates, job titles, organization names and addresses, names of supervisors or persons who can verify your job responsibilities, and phone numbers of persons listed above.
2. **Education:** School names and addresses, degrees earned, dates attended, courses taken (verifiable on a transcript), persons or office who can verify education, and phone numbers of persons or offices listed above.
3. **Training:** Class titles, certifications received, names of persons who can verify your training, and phone numbers of persons listed above.

## TAKING THE EXAMINATION

You are required to submit your application following the instructions above. Once it has been determined that you meet the minimum qualifications for entrance into the examination, you will be contacted by email (unless you specify mail on your STD 678) 2-3 weeks after the final file date with instructions for completing this examination.

## TESTING DEPARTMENTS

Department of State Hospitals

## CONTACT INFORMATION

Questions relating to this exam should be directed to:

Department of State Hospitals

Selection Services Unit

Monday through Friday, 8am to 5pm (excluding State Holidays)

Phone: 916-651-8832

Email: [SpeechPathologistIDMHDDS@dsh.ca.gov](mailto:SpeechPathologistIDMHDDS@dsh.ca.gov)

California Relay Service: 1-800-735-2929 (TTY), 1-800-735-2922 (Voice). TTY is a Telecommunications Device for the Deaf, and is reachable only from phones equipped with a TTY Device.

## EQUAL OPPORTUNITY EMPLOYER

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right of family care and medical leave, gender, gender expression, gender identity, genetic information, marital

status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding, and related medical conditions), and sexual orientation.

## **DRUG-FREE STATEMENT**

It is an objective of the State of California to achieve a drug-free State work place. Any applicant for State employment will be expected to behave in accordance with this objective, because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.

## **GENERAL INFORMATION**

Examination and/or Employment Application (STD 678) forms are available at the California Department of Human Resources, local offices of the Employment Development Department, and through your CalCareer Account at the following website:

<http://www.CalCareers.ca.gov/>

If you meet the requirements stated on this examination bulletin, you may take this examination, which is competitive. Possession of the entrance requirements does not assure a place on the eligible list. Your performance in the examination described in this bulletin will be rated against a predetermined job-related rating, and all applicants who pass will be ranked according to their score.

The Department of State Hospitals reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. This examination may be canceled by the Department of State Hospitals at any time prior to the establishment of the employment list. Such revision or cancellation will be in accordance with civil service laws and rules and all applicants will be notified.

**General Qualifications:** Applicants must possess essential personal qualifications including integrity, initiative, dependability, good judgement, the ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

**Eligible Lists:** Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) servicewide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin.

High School Equivalence: Equivalence to completion of the 12<sup>th</sup> grade may be demonstrated in any one of the following ways: 1) passing the General Education Development (GED) Test; 2) completion of 12 semester units of college-level work; 3) certification from the State Department of Education, a local school board, or high school authorities that the competitor is considered to have education equivalent to graduation from high school; or 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.