



# California Public Utilities Commission

## Senior Transportation Operations Supervisor, California Public Utilities Commission

**Exam Code: 3UC42**

<b>Class Code:</b>	3921
<b>Exam Type:</b>	Departmental Open
<b>Final Filing Date:</b>	Continuous

### CLASSIFICATION DETAILS

#### Senior Transportation Operations Supervisor, Public Utilities Commission

Salary Range: \$7163.00 - \$8963.00

View [Senior Transportation Operations Supervisor, PUC](#) Public Utilities Commission classification specification.

### APPLICATION INSTRUCTIONS

**Final Filing Date:** Continuous

#### Who Should Apply:

Applicants who meet the minimum qualifications as stated in this bulletin may apply for and take this examination.

**Candidates may only test once during a 12-month period.** Eligibility expires 24 months after its established; candidates may then reapply to retest, to establish eligibility.

#### How To Apply:

The link to connect to the Written Examination in Survey Monkey is located farther down on this bulletin in the "Taking the Exam" section. Special Testing Arrangements:

If you require special testing arrangements due to a verified disability or medical condition, please contact:

The CPUC Selection Unit by clicking on the link: [pucexams@cpuc.ca.gov](mailto:pucexams@cpuc.ca.gov)  
Utilizing this email is the most **expeditious** and **preferred** method of communication.

## MINIMUM QUALIFICATIONS

### Senior Transportation Operations Supervisor

#### Either I

One year of experience performing the duties of an Associate Transportation Operations Supervisor, Public Utilities Commission.

#### Or II

Four years of experience in a supervisory operation position equivalent in level to that of trainmaster, road supervisor of engines, or chief dispatcher with a Class I railroad operating under the Standard Code of Operating Rules or a combination of three years of such experience and one year in a supervisory position in mechanical or maintenance of way. (College education with major work in transportation or engineering may be substituted for not more than two years of the required experience on the basis of two years of college work being equivalent to one year of experience.)

## POSITION DESCRIPTION

### Senior Transportation Operations Supervisor, Public Utilities Commission

Under general direction, to be responsible for a major phase of the work of the Operations and Safety Section in developing, recommending and negotiating the adoption of operating and maintenance practices, including adequate facilities for the health and comfort of passengers and operating and nonoperating employees, and enforcing safety regulations of railroads, rail rapid transit systems, street railways, and water carriers; and to do other related work.

## EXAMINATION SCOPE

This examination will consist of a **written examination, weighted 100%**. The written examination consists of job-related questions for which candidates must provide their responses.

**The PUC reserves the right to modify the selection process as necessary to conform to administrative or business necessities.**

A final score of 70% must be attained to be placed on the eligible list.

In addition to evaluating applicants' relative knowledge, skills, and ability, as demonstrated by quality and breadth of education and/or experience, emphasis in each exam component will be measuring competitively, relative job demands, each applicant's knowledge and abilities.

## Knowledge and Abilities

**Knowledge of:** Sections of the Public Utilities Code and the Commission's general orders relating to rail common carrier operations; Federal and State laws relating to rail common carrier operations and equipment maintenance methods; facilities and equipment used by rail common carriers, their operating or safety standards, and operating mechanical terminology; procedure used in the conduct of hearings by the Commission and other transportation regulatory bodies; Commission's Affirmative Action Program objectives; a manager's role in the Affirmative Action Program and the processes available to meet affirmative action objectives.

**Ability to:** Perform and supervise negotiations for improving operating methods and increase the safety of rail common carrier operations; mediate informally, controversial issues on operating matters between rail common carriers and representatives of their employees; formulate new or improved operating methods for rail common carriers; compose general orders and other decisions and present and support them effectively; act as an expert witness before the Commission and the courts and question witnesses in formal proceedings before the Commission and at carrier formal boards of inquiry; conduct and supervise field studies, develop pertinent facts relative to rail common carrier accidents, and initiate action with management to prevent recurrences; prepare and review reports; analyze situations accurately and take effective action; supervise a group of assistants; effectively contribute to the Commission's affirmative action objectives

## ELIGIBLE LIST INFORMATION

A Departmental Open eligible list for the **Associate Signal and Train Control Inspector** will be established for the California Public Utilities Commission.

The names of successful candidates will be merged onto the list in the order of final scores regardless of dates. Eligibility expires **Twenty-Four (24) months** after it is established. Applicants must then retake the examination to reestablish eligibility. **Candidates may only test once during a 12-month period.**

**Veterans' Preference** will be granted for this examination. In accordance with Government Codes 18973.1 and 18973.5, whenever any veteran or widow, or widower of a veteran achieves a passing score on an open examination, he or she shall be ranked in the top rank of the resulting eligible list.

Veterans' status is verified by the California Department of Human Resources (CalHR). Information on this program and [the Veterans' Preference Application](#) (Std. form 1093) is available online. Additional information on veteran benefits is available at the Department of Veterans Affairs.

## PREPARING FOR THE EXAMINATION

Here is a list of suggested resources to have available prior to taking the exam.

**Employment History:** Employment dates, job titles, organization names and addresses,

names of supervisors or persons who can verify your job responsibilities, and phone numbers of persons listed above.

**Education:** School names and addresses, degrees earned, dates attended, courses taken (verifiable on a transcript), persons or offices who can verify education, and phone numbers of persons or offices listed above.

**Training:** Class titles, certifications received, names of persons who can verify your training, and phone numbers of persons listed above.

## TAKINGTHEEXAMINATION

**Take the examination for the Senior Transportation Operations Supervisor, PUC classification**

## TESTING DEPARTMENT

California Public Utilities Commission

## CONTACT INFORMATION

If you have any questions regarding this examination bulletin, please contact: The CPUC Selection Unit by clicking on the link: [pucexams@cpuc.ca.gov](mailto:pucexams@cpuc.ca.gov)  
Utilizing this email is the most **expeditious** and **preferred** method of communication.

California Public Utilities Commission  
Attn: Human Resources Division - Selection Unit 505 Van Ness Ave, Room 3008  
San Francisco, CA 94102 Phone: 1-800-555-7809  
California Relay Service: 1-800-735-2929 (TTY), 1-800-735-2922 (Voice)

TTY is a Telecommunications Device for the Deaf and is reachable only from phones equipped with a TTY Device.

## EQUAL OPPORTUNITY EMPLOYER

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right of family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding, and related medical conditions), and sexual orientation.

## DRUG-FREE STATEMENT

It is an objective of the State of California to achieve a drug-free State workplace. Any applicant for State employment will be expected to behave in accordance with this objective, because the use of illegal drugs is inconsistent with the law of the State, the

rules governing civil service, and the special trust placed in public servants.

## GENERAL INFORMATION

Examination and/or Employment Application (STD 678) forms are available at the California Department of Human Resources, local offices of the Employment Development Department, and through your [CalCareer Account](#).

If you meet the requirements stated on this examination bulletin, you may take this examination, which is competitive. Possession of the entrance requirements does not assure a place on the eligible list. Your performance in the examination described in this bulletin will be rated against a predetermined job-related rating, and all applicants who pass will be ranked according to their score.

The **California Public Utilities Commission** reserves the right to revise the examination plan to better meet the needs of the service, if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all applicants will be notified.

**Applications** are available at the State Personnel Board office, local offices of the Employment Development Department, and in the Human Resources Office of the California Public Utilities Commission. Please click link: [Examination and Employment Application](#)

**If you meet the requirements** stated on this bulletin, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. Your performance in the examination will be compared with the performance of the others who take this test, and all candidates who pass will be ranked according to their scores.

**Candidates needing special testing arrangements** due to a disability must mark the appropriate box on the application and/or contact the testing department.

**General Qualifications:** Applicants must possess essential personal qualifications including integrity, initiative, dependability, good judgment, the ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

**Eligible Lists:** Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) Service wide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin.