



Peace Officer 2, Developmental Center

Exam Code: 6PB52

Department: Department of Developmental Services

Exam Type: Departmental, Open

Final Filing Date: Continuous

CLASSIFICATION DETAILS

Peace Officer 2, Developmental Center – \$4,489.00-\$5,820.00 per month

View [the Peace Officer 2, Developmental Center classification specification](#)

APPLICATION INSTRUCTIONS

Final Filing Date: Continuous

Who Should Apply:

Applicants who meet the minimum qualifications as stated on this bulletin may apply for and take this examination.

Once you have taken this examination, you may not retake it for **six (6)** months.

How To Apply:

The link to connect to the Training and Experience Evaluation is located farther down on this bulletin in the “Taking the Exam” section.

Special Testing Arrangements:

If you require assistance or alternative testing arrangements due to a disability, please contact the testing department listed in the Contact Information section of this bulletin.

MINIMUM QUALIFICATIONS

All applicants must meet the education and/or experience requirements as stated on this exam bulletin to be accepted into the examination. Part-time or full-time jobs, regardless of whether paid or volunteer positions, and inside or outside California state service will count toward experience.

Peace Officer 2, Developmental Center

Possession of a valid driver license of the appropriate class issued by the Department of Motor Vehicles at the time of appointment. and Education: High school diploma or equivalent.

Either 1

One year of experience in the California state service performing the duties equivalent to those of a Peace Officer I, Developmental Center.

Or 2

Two years of law enforcement experience, one year of which has been in a supervisory capacity. (Possession of an AA Degree in Police Science may be substituted for one year of the required experience.)

AND

1. Successful completion of the POST certified basic academy course within the last three years. **or**
2. Successful completion of the POST basic academy course equivalency process within the last three years. **or**
3. Eligible to complete the POST recertification process if more than three years has lapsed since employment as a California Peace Officer. **or**
4. Certification as a Peace Officer by POST.

(Current enrollment in a POST certified basic course academy will admit a candidate into the examination. However, the academy must be successfully completed prior to appointment.)

POSITION DESCRIPTION

Peace Officer 1, Developmental Center

Supervises subordinate Peace Officers, Developmental Center, in this class series who are assigned to a shift or unit and may perform administrative duties as directed. The Peace Officer 2, Developmental Center, is responsible for law enforcement, security policies, and programs necessary for the protection of persons and property within a developmental center. He/she plans, organizes, and directs the work and training of subordinate peace officers.

EXAMINATION SCOPE

This examination consists of the following components:

Training and Experience Evaluation – Weighted 100% of the final score.

The examination consists solely of a **Training and Experience Evaluation**. To obtain a position on the eligible list, a minimum score of 70% must be received. Applicants will receive their score upon completion of the Training and Experience Evaluation process.

In addition to evaluating applicants' relative knowledge, skills, and ability, as demonstrated by quality and breadth of education and/or experience, emphasis in each exam component will be measuring competitively, relative job demands, each applicant's:

Knowledge of:

- Basic principles and practices of law enforcement (e.g., search and seizure, investigations, Laws of Arrest) to enforce and maintain law and order.
- The policies and procedures and State and federal laws concerning appropriate and acceptable ways to restrain individuals (e.g., clients, staff, visitors) who may be a harm to themselves or others.
- First-aid to effectively provide First Responder/emergency medical care.
- The legal rights of citizens and limits of the legal process to ensure the protection of rights.
- Criminal and administrative procedures to ensure the scope of treatment and care of individuals with disabilities are in compliance with applicable laws and regulations.
- Incident Command System and emergency procedures in cases of emergencies (e.g., fire, bomb threat, riot, civil disturbances, natural disasters) to ensure safety and order.
- The Rules of Evidence and Court procedures to ensure evidence can be utilized in an investigation or trial.
- Incident reporting requirements and responsibilities to appropriately report to outside law enforcement agencies.

Ability to:

- Interpret and apply provisions of the law, rules, or regulations (e.g., CA Penal Code, Health and Safety Code, Welfare and Institutions Code) to ensure compliance and safety in the workplace.
- Drive a motor vehicle to conduct patrol and First Responder duties.
- Physically apprehend and control groups or individuals to prevent injuries.
- Use patience, tact, and impartiality in handling disturbances and confrontations to ensure compliance with departmental and safety regulations.
- Think and act quickly in emergency situations to ensure appropriate actions are taken.
- Write clear and thorough reports in a timely manner to ensure information is accurately conveyed.
- Deal effectively with clients, the public, and other law enforcement agencies to maintain a harmonious working relationship.
- Work closely with medical and level of care staff to effectively resolve client-

related problems.

- Analyze situations appropriately to determine an effective course of action.
- Adopt an effective course of action when dealing with unusual incidents in attempt to resolve situations peacefully.
- Secure and preserve crime scenes to prevent loss or disruption of evidence.
- Effectively communicate information and ideas effectively verbally and in writing so the audience will understand.
- Monitor subordinate behavior to ensure compliance with department expectations and use progressive discipline as needed.
- Address poor work performance of subordinates through the use of tact and effective supervision techniques to improve employee performance.
- Plan and direct the work of subordinate staff to ensure duties are completed in a timely manner.
- Establish and maintain cooperative relationships (e.g., with co-workers, staff, consumers, visitors) in the course of work and outside law enforcement agencies.
- Train and supervise subordinate staff to ensure adherence to departmental policies and procedures.
- Secure, preserve, and handle evidence to ensure its viability for an investigation or trial.

Personal Characteristics

A sympathetic understanding of the problems of persons with developmental disabilities; tolerance; tact; emotional stability; ability to remain calm in emergency situations; willingness to perform law enforcement functions without the use of firearms; and willingness to work at night and to report for duty at any time when emergencies arise.

Special Physical Requirements

Must pass a physical examination. Possession and maintenance of sufficient strength, agility, and endurance to perform during physically, mentally, and emotionally stressful and emergency situations encountered on the job.

Age Limitation

Must be at least 18 years of age.

Peace Officer Standards

Citizenship Requirement: Pursuant to Government Code Section 1031(a), in order to be a peace officer, a person must be either a U.S. Citizen or be a permanent resident alien who is eligible for and has applied for U.S. Citizenship. Any permanent resident alien who is employed as a peace officer shall be disqualified from holding that position if his/her application for citizenship is denied.

Felony Disqualification: Pursuant to Government Code Section 1029, persons convicted of a felony are disqualified from employment as peace officers except as provided under Welfare and Institutions Code, Division 2, Chapter 3, Article 8, Section 1179(b), or Division 2.5, Chapter 1, Article 4, Section 1772(b). Except as provided for by these statutes, persons convicted of a felony are not eligible to compete for, or be appointed to, positions in these classes.

Background Investigation: Pursuant to Government Code Section 1031, persons successful in peace officer examinations shall be required to undergo a thorough background investigation prior to appointment. Persons who have previously undergone a background investigation may be required to undergo an additional background investigation.

Psychiatric Evaluation: Persons appointed to a peace officer class shall undergo a psychiatric evaluation.

Drug Testing Requirement: Applicants for positions in these classes are required to pass a drug-screening test. (The drug-screening test will be waived for employees who are currently in a designated "sensitive" class for which drug testing is required under State Personnel Board Rule 213.)

ELIGIBLE LIST INFORMATION

A departmental, open eligible list for the **Peace Officer 2, Developmental Center** classification will be established for:

Department of Developmental Services

The names of **successful** competitors will be merged onto the eligible list in order of final score regardless of exam date. Eligibility expires **12 months** after it is established. Applicants must then retake the examination to reestablish eligibility.

Veterans' Preference will be granted for this examination. In accordance with Government Codes 18973.1 and 18973.5, whenever any veteran, or widow or widower of a veteran achieves a passing score on an open examination, he or she shall be ranked in the top rank of the resulting eligible list.

Veterans status is verified by the California Department of Human Resources (CalHR). Information on this program and [the Veterans' Preference Application](#) (Std. form 1093) is available online. Additional information on veteran benefits is available at the Department of Veterans Affairs.

Career Credits **will not** be added to the final score of competitors who are successful in this examination.

EXAMINATION INFORMATION

[Preview of the Peace Officer 2, Developmental Center Training and Experience Evaluation](#)

PREPARING FOR THE EXAMINATION

Here is a list of suggested resources to have available prior to taking the exam.

Employment History: Employment dates, job titles, organization names and addresses, names of supervisors or persons who can verify your job responsibilities, and phone numbers of persons listed above.

Education: School names and addresses, degrees earned, dates attended, courses taken (verifiable on a transcript), persons or office who can verify education, and phone numbers of persons or offices listed above.

Training: Class titles, certifications received, names of persons who can verify your training, and phone numbers of persons listed above.

TAKING THE EXAMINATION

Take the [Peace Officer 2, Developmental Center examination](#)

TESTING DEPARTMENTS

Department of Developmental Services

CONTACT INFORMATION

If you have any questions concerning this examination bulletin, please contact:

California Department of Human Resources
Attn: Examination Services
1515 S Street
Sacramento, CA 95811
Phone: 1-866-844-8671
California Relay Service: 1-800-735-2929 (TTY), 1-800-735-2922 (Voice)

TTY is a Telecommunications Device for the Deaf, and is reachable only from phones equipped with a TTY Device.

EQUAL OPPORTUNITY EMPLOYER

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right of family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation,

race, religious creed, sex (includes pregnancy, childbirth, breastfeeding, and related medical conditions), and sexual orientation.

DRUG-FREE STATEMENT

It is an objective of the State of California to achieve a drug-free State work place. Any applicant for State employment will be expected to behave in accordance with this objective, because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.

GENERAL INFORMATION

Examination and/or Employment Application (STD 678) forms are available at the California Department of Human Resources, local offices of the Employment Development Department, and through your [CalCareer Account](#).

If you meet the requirements stated on this examination bulletin, you may take this examination, which is competitive. Possession of the entrance requirements does not assure a place on the eligible list. Your performance in the examination described in this bulletin will be rated against a predetermined job-related rating, and all applicants who pass will be ranked according to their score.

The California Department of Human Resources reserves the right to revise the examination plan to better meet the needs of the service, if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all applicants will be notified.

General Qualifications: Applicants must possess essential personal qualifications including integrity, initiative, dependability, good judgement, the ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) servicewide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin.

High School Equivalence: Equivalence to completion of the 12th grade may be demonstrated in any one of the following ways: 1) passing the General Education Development (GED) Test; 2) completion of 12 semester units of college-level work; 3) certification from the State Department of Education, a local school board, or high

school authorities that the competitor is considered to have education equivalent to graduation from high school; or 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.